

Richwood Village Council Regular Meeting – Agenda 11/10/2025

1. Pledge of Allegiance

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton A Brad Plotner Y

3. Meeting Minutes from regular meeting on 10/27/2025

Motion to approve Minutes:

Motion BP Second PM Vote: RB Y PM Y VB AB DR Y JH X BP Y

4. Warrants and electronic payments

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH X BP Y

5. Introduction of Visitors

6. Legislation:

Ordinance 25-11102025 to approve and adopt the Union County Comprehensive Plan 2025 update. First Reading

Motion RB Second PM Vote: RB Y PM Y VB Y DR Y JH X BP Y

7. Mayor

8. Administration Report

-Street/Utility
-Police
-Finance
-Zoning

9. Old Business:

- Operation of electric personal assistive mobility devices
- Ordinances that need to be updated

10. New Business:

11. Adjourn Motion PM Second DR

Vote: RB Y PM Y VB Y DR Y JH X BP Y Time: 7:37pm

Next Council meeting Monday, November 24th at 7pm

October 27, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on October 27, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were Jackie Hamilton, Donald Ridgeway, Brad Plotner, Pat Morse, and Reddy Brown. Village Administrator Monte Asher, and Fiscal Officer Sarah Sellers. Police Chief, Jim Hill, Village Solicitor Julie Spain (virtual). Council member Von Beal and Zoning Officer Jason Brown, absent.

Pat Morse moved and Brad Plotner seconded the motion to approve meeting minutes for the regular meeting on 10/14/2025. Motion passed unanimously.

Reddy Brown moved and Pat Morse seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

Gail DeGood-Guy updated council on Veterans Day events including Summersville Friends Church offering dinner for Veterans, first responders, police and fire departments on the 9th of November from 5-6:50 pm and Veterans Day at the elementary school, program starts at 9 am with TJ Sowder as the speaker.

Legislation:

Mayor's report:

- Kayak rentals is shut down for the season.
- Haunted Trail – about 640 people went through in 2 hours, before expenses the amount brought in is \$2,475.00 (given to Sarah)
- Trick or treat – always on the 31st 5pm-7pm. With high school having a playoff home game it was suggested that it be moved. Thursday, the weather looks like rain, Saturday is looks clear. Council decided, for the safety of the children, to moved Trick or Treat to Saturday 5pm-7pm. All will do their best to get the information to the public.

Street / Utility report: Administrator, Monte Asher - report attached

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers - report attached

Zoning report: Zoning Officer, Jason Brown – no report attached

Old Business:

- Reddy Brown stated that the deed restrictions on the Opera House should be done by the end of day tomorrow.
- Preliminary plat meeting on Friday, October 31st at 10 am for the 20 houses across from the apple orchard, this lets him move to the final plat. All of the zoning done at that point then 30 days to move forward. Plan to attend meeting if you have questions you would like to ask.
- Brad Plotner stated easements for the signs are done, Julie has the last 2 and the school will look over theirs and get it done on Friday.

New Business:

- Annual LUC meeting on November 20th at 6:30; \$20.00 a plate. Brad will bring tickets with him to the meeting on the 31st if anyone wants to purchase theirs at that time. The speaker will be speaking on the effects of no property taxes.
- Walter Drane updates will be sent soon to update the ordinances.
- There will be an open seat on council at the end of the year, Jackie Hamilton will not be returning.
- 2 Landon Rd residents are not happy with the 4 ft fence on the new townhouses that were built. And also concerns about the down spouts. There will be an inquiry to the county to see if they regulate during building codes.

Pat Morse moved and Reddy Brown seconded a motion to adjourn. The motion passed unanimously at 7:46 pm.

Next council meeting is November 10th at 7:00 pm



Mayor



Fiscal Officer

Payment Listing

UAN v2025.2

November 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27942	11/10/2025	11/07/2025	AW	MASI Environmental Services	\$1,364.64	O
27943	11/10/2025	11/07/2025	AW	KEVIN L BLANKENSHIP	\$95.00	O
27944	11/10/2025	11/07/2025	AW	JULIE SPAIN LAW	\$2,616.96	O
27945	11/10/2025	11/07/2025	AW	VERIZON WIRELESS	\$200.57	O
27946	11/10/2025	11/07/2025	AW	AUNALYTICS, INC	\$15.00	O
27947	11/10/2025	11/07/2025	AW	Richwood Tire Center	\$83.18	O
27948	11/10/2025	11/07/2025	AW	MEMORIAL - OCCUPATIONAL HEALTH	\$118.00	O
27949	11/10/2025	11/07/2025	AW	MIAMI VALLEY REG CRIME LAB	\$175.00	O
27950	11/10/2025	11/07/2025	AW	PLOTNER HARDWARE	\$860.38	O
27951	11/10/2025	11/07/2025	AW	USA BLUE BOOK	\$399.49	O
27952	11/10/2025	11/07/2025	AW	AXON	\$3,783.50	O
Purpose: RPD-TASER CONTRACT & TRAINING EQUIPMENT						
27953	11/10/2025	11/07/2025	AW	MOODY'S OF DAYTON, INC	\$2,280.00	O
Purpose: VILLAGE PORTION OF WELL MOTOR						
27954	11/10/2025	11/07/2025	AW	KINCAID WASTEWATER SERVICES, INC	\$9,095.66	O
Purpose: NEW BLOWER; PURCHASED THRU KINCAID WWS						
27955	11/10/2025	11/07/2025	AW	KINCAID WASTEWATER SERVICES, INC	\$2,453.00	O
Purpose: PUMP SLUDGE FROM WWTP						
27956	11/10/2025	11/07/2025	AW	KINCAID WASTEWATER SERVICES, INC	\$3,850.00	O
Purpose: COVER FOR EMPLOYEE OUT FOR SURGERY						
27957	11/10/2025	11/07/2025	AW	JOHNSTON I.T. LLC	\$164.99	O
Purpose: 8 PORT POWER OVER ETHERNET SWITCH						
27958	11/10/2025	11/07/2025	AW	THOMPSON ASSOCIATES	\$425.00	O
Purpose: RPD EVALUATION - NEW HIRE						
27959	11/10/2025	11/07/2025	AW	J&J OHIO TRADING POST LLC	\$1,115.00	O
Purpose: RPD AMMO						
27960	11/10/2025	11/07/2025	AW	RICHWOOD AUTO AND TRUCK, LLC	\$621.43	O
27961	11/10/2025	11/07/2025	AW	Shinn Bros Inc	\$240,725.70	O
Purpose: APP #14 - TRANSFER AND VILLAGE FUNDS						
27962	11/10/2025	11/07/2025	AW	KALE MARKETING, INC.	\$542.27	O
Purpose: HOSE FOR SEWER PLANT						
27963	11/10/2025	11/07/2025	AW	CORE & MAIN LP	\$125.55	O
27964	11/10/2025	11/07/2025	AW	GRAINGER	\$59.38	O
27965	11/10/2025	11/10/2025	AW	JOLI LAWN & TREE LLC	\$3,000.00	O
Purpose: SECOND HALF PAYMENT FOR CHIP/CLEAN UP						
Total Payments:					\$274,169.70	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$274,169.70	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. Working on pot holes and alleys.
- 2) **Land bank grant program is now open.**
- 3) **Window are on order waiting to come in.**
- 4) **Electric outlets with camera box along with 30 amp hookup will be installed at the splash pad sometime later this week.**
- 5) **Winterized Bulk Water Hauling Station. Still in operation for winter hauling.**
- 6) **Winterized Park Bathrooms. Shut off all water.**
- 7) **Put up Veterans Day Banners along with Christmas lights on Franklin St.**
- 8) **Two work orders performed per zoning officer.**
- 9) See updated project report attached



JAMES HILL
Chief of Police

RICHWOOD POLICE DEPARTMENT

153 North Franklin Street

Richwood, Ohio 43344

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<https://www.richwoodohio.org/public-safety>

Richwood Police Department Council Report 11/10/2025

- Trick or Treat on 11/01 went well.
- L.E.A.D.S. audit (Law Enforcement Automated Data System) was completed.
- Kirby Brandenburg was sworn in as a part-time police officer. He will be starting training in next couple weeks.

"The Richwood Police Department is dedicated to the protection and security of all citizens, and in partnership with the community, to provide quality public safety services while affording dignity and respect to every individual."

Village of Richwood
Finance Report: 11/10/2025

- Payroll: biweekly 11/7; biweekly and monthly 11/21
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current, bank reconciliations
- Received notice from Ohio Department of Development and working with external auditor to determine if we need to have a single audit prepared due to the amount of funds we received in federal grants for Water/Wastewater Infrastructure Grant in 2024. If we do, there will be audit fees. I will keep everyone updated.
- **End of year training with updates for 2026 – December 3rd in Columbus**
- **Working on submitting updates for Ordinances to Walter Drane**
- working on budget for 2026 – waiting on insurance quotes
 - Will have meetings with departments – **coming in; meeting with Burnham & Flowers hopefully Wednesday. Need to set meeting with Finance Committee next week: Date 11-19 Time 5:30**

REPORTS:

- **October Bank Reconciliation**

Star Ohio: October interest: \$9,084.77 YTD interest: \$86,493.27 Rate: 4.28%

Bulk Water: YTD revenue: \$7,331.00