

Inscription Canyon Ranch Sanitary District
P.O. Box 215
Chino Valley, AZ 86323

NOTICE OF MEETING

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Monday, June 16, 2014 at 9:00 am. The meeting will be held at the Board Room of the Chino Valley Unified School District, 650 E. Center Street, Chino Valley, AZ. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

3. VOTE TO RECESS TO CONVENE RATE AND BUDGET HEARINGS

- A. Public hearing on the rates and fees charged by the Inscription Canyon Ranch Sanitary District
- B. Public hearing on the District Budget and Tax Levy for fiscal 2014-15 for the Inscription Canyon Ranch Sanitary District.

(For details of proposed rates and budget amounts, refer to Notice of Rate Hearing and Notice of Budget Hearing)

4. RETURN FROM RECESS

5. CALL TO THE PUBLIC

Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.

5. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR: discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Attorney fees previously paid by the District in the Developer Lawsuit and possible action for reimbursement.
- C. Rates and Fees Definitions for 2014-15 fiscal year.
- D. Amendment to the District Bylaws, Policies & Procedures, Article III, Section 6, FEES AND CHARGES
- E. Three 3 year agreement with Cable One for cable telephone & internet services @ approx \$104.00 per month, & termination of services with Table Top Telephone.

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened

RECONVENE INTO PUBLIC SESSION

7. REPORTS:

Report from Accountant

- Review of Financial Reports for March and May, 2014
- Report on Fee Structure for the District
- List of vendors recommended for preapproval to issue warrants for payment of invoices

Report from District Manager

- Status of Plant Operations
- Status of Sludge Handling Pilot Project
- Operating Costs/Repairs at Silent Moon Lift Station
- Final Cost of FEQ Tank Addition

8. CONSENT AGENDA (Routine items that may be approved by one motion)

Minutes of prior meetings

Executive Session Minutes of April 10, 2014

Public Meeting Minutes of April 10, 2014

Reimbursement to District Manager for \$117.60 for:

Publication of Notice of Rate and Budget Hearing Notice in the Prescott Newspaper (\$117.60)

9. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE;

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Setting a time and place for future meetings of the District Board.
- C. Attorney fees previously paid by the District in the Developer Lawsuit and possible action for reimbursement.
- D. Approval to invoice Harvard Investments for electricity and repair costs at Silent Moon Lift Station from 3-1-2012 to date.

10. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE;

- A. Approval of Financial Reports- March and April, 2014.
- B. Approval of vendors whose invoices are preapproved for preparation of warrants
- C. Approval and Adoption of District Fees
- D. Approval and Adoption of District Budget for fiscal 2014-5 and setting and certifying the tax levy amount for fiscal 2014-15.
- E. Approval of Revision #4 to the District Bylaws, Policies & Procedures, Article III, Section 6, FEES AND CHARGES and Attachment A.
- F. Approval to initiate capital improvements; solicit bids and obtain contracts for budgeted capital improvements: System Alarms; Odor Control, Landscaping, Motor upsizing & building addition. Estimated total capital expenditures- \$100,000, 50% to be paid by the District, 50% paid by developers.
- G. Approval of and authorization for District Manager to electronically sign and execute 3 year agreement with Cable One for cable local and long distance telephone & internet services @ approximately \$104.00 per month, & termination of services with Table Top Telephone.
- H. Selection of Board Clerk in accordance with ICRSD Bylaws, Section II, Article 14.
- I. Approval to authorize District Manager to transfer \$20,000 from the General Fund to the Unrestricted Capital fund for reserve for replacements as per approved 2013-14 District Budget.

11. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on June _____, 2014 at _____ a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this _____ day of June, 2014.

Print Name

Signature