

# Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

May 20, 2025

1. **Call to Order:** Supervisor Judy Maike called the regular Board meeting to order at 1:03 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Treasurer Fleming, and Trustee Chaffee, & Trustee Long. Also present were Transfer Station Attendant Jeffrey Craigmyle, and County Commissioner Jim Maike
3. **Pledge of Allegiance**
4. **Approve Agenda** – Trustee Chaffee moved to approve the agenda with the addition of “C. Pavilion” under Unfinished Business. Support by Trustee Long. All ayes, agenda approved.
5. **Approve 4/15/25 & 4/30/25 Minutes** – Motion to approve the 4/15/25 minutes as presented made by C. Chaffee with support by Trustee Long. Ayes all, so moved. Motion to approve the 4/30/25 minutes as presented made by Judy Maike with support by C. Chaffee. Ayes all, so moved.
6. **Public Comment** – none
7. **Bills & Financials:**
  - A. **Treasurer’s Report** – Reconciled Bank Balances as of 4/30//25 – General Account \$1,185,344.45, Tax Account \$20,294.84.
  - B. **Bank Reconciliation General Checking 4/30/25** – Statement balance \$1,185,344.45 equals book balance of \$1,181,936.05 plus outstanding receipts of \$3,408.40. Motion to accept the Treasurer’s Report and the Bank Reconciliation made by Judy Maike with support by R. Long. Ayes all, so moved.
  - C. **Township Bills-** Amount: \$20,824.91 (cks 13092 – 13122 & E852 – E858). A motion by Trustee Long supported by Treasurer Fleming was made to approve all of the payments. Ayes all. So moved.
  - D. **Budget Review:** May is 17% of FY 25/26.
8. **Unfinished Business:**
  - A. **FY 25/26 Budget** – Invoices are still expected.
  - B. **Re-Trac** – registration in the works. \$750 fee has been paid.
  - C. **Pavilion** – We will look for the foldable picnic tables.
9. **New Business:**
  - A. **Recycling Program request for support** – Motion by C. Chaffee with support by R. Long to support the recycling program in the amount of \$500. Roll Call Vote: Ayes all. Approved.
  - B. **Newaygo County E.S. Hazard Plan Update** – A letter of support was drafted.
10. **Officer’s Reports**
  - a. **Zoning Official/Planning Co/ZBA** – Zoning Administrator Chaffee reports he has had several successful hearings and areas of improvement in the township. The Planning Commission has completed review and revisions to the Master Plan and editing has begun.

- b. County Commissioner** - County Commissioner Jim Maike updated the Board on happenings at the County level. The meeting concerning the White Cloud Dam was very well attended.
- c. Transfer Station** – Attendant Craigmyle reported that the TS has been very busy. There were some complaints about the early closing on clean-up day because the dumpsters were full.
- d. Supervisor** – Supervisor Maike reported that 63 people had been through the line at the Transfer Station on Clean-Up Day by 11 a.m. Tracy Kehr has volunteered to refresh the front area of the Hall if we will pay for flowers which should be less than \$50.
- e. Clerk** – The Clerk would like to find a way to clean the siding. It was suggested that vinyl siding “was” should be available at Menards or Lowes.
- f. Treasurer** – The new Deputy Treasurer is learning.
- g. Trustees** – Trustee Long reported that he had volunteered to serve as Secretary for the Fire Board and had been successfully voted into that position.

**11. Public Comment – (limited to 3 minutes per person on any topic) – none.**

**12. Adjournment** – The meeting was adjourned at 1:53 pm.

Respectfully submitted by Clerk Pam Chaffee