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Rockford Town Council Regular Meeting November 2, 2022, 7pm

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NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

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Mayor Roecks called the meeting to order at 7pm with the Pledge of Allegiance.

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Roll call took place. Those present were Mayor Carrie Roecks and Councilmembers Tim Fricke, Micki Harnois, Walt Whitman and Kevin Willms. Council Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were also in attendance. Councilmember Clint Stevenson was absent due to an appointment.

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Mr. Fricke made a motion to excuse Mr. Stevenson from the meeting. Mr. Whitman seconded the motion. Motion was carried.

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Mr. Fricke made a motion to approve the amended agenda. Ms. Harnois seconded the motion. Motion was carried.

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Mr. Fricke made a motion to approve the minutes from the 10/19/2022 regular meeting. Mr. Whitman seconded the motion. Motion was carried.

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ANNOUNCEMENTS

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- Planning Commission accepting applications.
 - Public Hearing and Special Council meeting – 2023 budget workshop 11/09/2022 7pm.
 - Public Hearing – Final 2023 Budget 11/16/2022 7pm.
 - Silver Café at St Joseph Parish Hall will celebrate Veterans during 11/11/2022 lunch.

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COUNCIL REPORTS

Team Rubicon and Veteran's Community Response

Ms. Harnois reported that Team Rubicon visited many areas in Rockford and believes they can help residents, and possibly the town, with additional tree removal due to the August storm. Ms. Harnois said she would ask the group about being insured and report back. There are forms and contact information at Town Hall for anyone interested in this free opportunity.

COMMISSION/COMMITTEE REPORTS

Planning Commission will meet 12/06/2022

PUBLIC COMMENT

- Mrs. Johnson asked resident Ivan Willmschen to share his experience doing the Honor Flight tour in Washington DC. Mr. Willmschen shared some of his account and how much he enjoyed the experience. He also reported that the Lion's Club donated \$500 to the Honor Flight program, which is run strictly on volunteers and donations.

ORDINANCES/RESOLUTIONS - None

OLD BUSINESS

Mr. Fricke made a motion to accept the lease agreement between Lamar Company and the Town of Rockford. Ms. Harnois seconded the motion. Motion was carried.

Mr. Whitman said he looked at the storm damage at the exhibit building and reported that the man-door on the south needs to be replaced. He also had some suggestions about the rest of the building and has asked contractor John Roman to look at the damages there and at the fire station.

54 NEW BUSINESS - None

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56 STAFF REPORTS

57 Public Works

- 58 - Mr. Thompson reported that there is a major water leak being worked on at D Street. A new line will
- 59 need to be installed under D Street. The County Pit is currently without water while this is being fixed.
- 60 - Corrective Equipment will be back in Rockford next week to install a few more automatic readers. There
- 61 are currently 156 installed and Deputy Clerk Jennie Hagen has been working with them to get trained
- 62 on their software.
- 63 - During the sewer installation at the alley between B and C Streets, Mr. Thompson snagged a Ziplly fiber
- 64 line that was buried 4-inches in the ditch line. When the service rep showed up to fix the line, he agreed
- 65 that it wasn't buried deep enough. Mr. Thompson was asked to dig up the rest of the line and to bury
- 66 the new line, which he did. Since then, Town Hall received a letter from Ziplly stating that they would be
- 67 filing a claim for an undetermined amount, due to this situation. Mrs. Johnson contacted the town's
- 68 attorney and said she did not want to submit the claim to insurance since the town was not at fault. The
- 69 attorney suggested waiting to hear from them again before contacting the town's insurance.
- 70 - Mr. Thompson reported that he learned many things and networked at the IACC Conference in
- 71 Wenatchee.

72 Clerk/Treasurer

- 73 - Mrs. Johnson explained that there is another ARPA funding opportunity through Spokane County that
- 74 she and JUB Engineers would like to apply for. This funding application would be for replacement of
- 75 sewer lines on Pine, Pacific and Weaver, which has been a priority of the towns for several years.
- 76 **Ms. Harnois made a motion to approve applying for the ARPA funds through Spokane County**
- 77 **for the infrastructure project mentioned. Mr. Whitman seconded the motion. Motion was carried.**
- 78 - Mrs. Johnson gave an update on the damages from the storm and said that she would still like to find
- 79 other contractors to quote the repairs.
- 80 - The budget workshop has been changed from 11/30 to 11/09 at 7pm, per the announcements.
- 81 - **Mr. Whitman made a motion to approve the Monthly Utility Bill Adjustment Report for October.**
- 82 **Mr. Fricke seconded the motion. Motion was carried.**
- 83 - The past due list was submitted and reviewed.

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85 PUBLIC COMMENT

- 86 - Mr. Willmschen asked what the check to Western States for \$5300+ was for. Mr. Thompson answered
- 87 that the payment is for the rental of an excavator for the B/C Street alley project.

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89 APPROVE CHECKS

90 **Mr. Fricke made a motion to approve checks 17748-17769, with check 17758 being voided, and 3**

91 **EFTs for a total of \$34,165.42. Ms. Harnois seconded the motion. Motion was carried.**

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93 **Mr. Fricke made a motion to adjourn the meeting. Mr. Whitman seconded the motion. Motion was**

94 **carried.**

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96 The meeting was adjourned at 8:15pm.

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor