

**Board of Trustees**  
**VILLAGE OF MILLERTON**  
**Business Meeting**  
**April 20, 2020**

A business meeting of the Village of Millerton Board of Trustees was held on Monday, April 20, 2020. It was called to order at 7:07 PM via Zoom meeting telecommunication (Due to COVID-19 restrictions from State and County levels) with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Alicia Sartori, Matthew Hartzog and Joshua Schultz. Also, present Clerk Kelly Kilmer, Treasurer Stephany Eisermann and Officer in Charge Michael Veeder. (Sign in sheet attached). Members of the public were able to view and ask questions through the Village of Millerton Facebook page where this meeting was televised live.

**Departments**

**Highway** – Highway supervisor Mr. Lawrence was not in attendance so Mayor Middlebrook gave report to the board. The plow on the F550 needs to be repaired and is being taken to the dealer for that repair. Cole will be using his own personal vehicle when dropping off and picking the plow back up. He has asked that he is able to be reimbursed for mileage for using his own vehicle. None of the board voiced any issues with this, so he will submit a mileage sheet to the office for mileage reimbursement. During this time while there is not a lot of traffic and parking in the Village, Cole will be repainting lines that are within the village. He is also going to be working on an inventory list of what he currently holds at the highway garage. Clerk Kilmer will also be in contact with Superior Sanitation to allow them to close up the portable toilets at the playground until we are able to reopen the park.

**Police** – Officer in Charge, Michael Veeder gave the report for March (see attached) Total of 30 calls for the month, 17 in the Village and 13 in the Town of North East. OIC Veeder spoke about some quotes/costs that he has research for the replacement of Police Vehicle 115. He sent the board the quotes he has prepared (see attached) so everyone has time to look them over before more discussion. OIC Veeder also asked about a social media page for the police department. We will be looking into seeing how we can incorporate the police into the Village of Millerton Facebook page.

**Vouchers**

*Motion* was made by Deputy Mayor Najdek to allow the payment of Voucher #2019369-2019391 General \$ 10,309.50 – Water \$ 3,056.80 for a total of \$ 13,366.30, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed.

**Committee Reports**

**Jenn** – Deputy Mayor gave an update on all the parts of the Eddie Collins Revitalization committee and what pieces of the project are moving. There is another grant that has been worked on and will need to be submitted by May 1<sup>st</sup> for consideration. Jenn sent out the information and updated grant to the board for review and the Mayor will need to sign the grant for submission. *Motion* was made by Trustee Sartori to allow Mayor Middlebrook to sign the North East Dutchess Grant for submission by May 1<sup>st</sup>, 2020 for the Eddie Collins Revitalization Project, seconded by Deputy Mayor Najdek, four (4) members in attendance approved and motion passed. Trustee Hartzog abstained from vote due to not being able to review the document in a its entirety before the meeting. Deputy Mayor Najdek also spoke regarding a proposal from Chazen (engineering firm working on parts of the Eddie Collins Project), regarding doing a complete EAF/SEQR for the entire Eddie Collins project not just one

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EAF/SEQR per phase. The proposal that was given for the entire project was a cost of \$2200.00. After some discussion from the board regarding the policies and procedures for bidding with the Village of Millerton procurement policy a *Motion* was made by Trustee Schultz to allow Chazen Company to complete the entire EAF/SEQR process at a cost of \$2200, contingent on approval from Dutchess County regarding procurement/bidding processes, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

**Alicia** – Trustee Sartori stated that herself and Trustee Hartzog will be reviewing a new grant opportunity for the Wastewater project with Erin Moore, Tighe & Bond.

**Matt** – Trustee Hartzog is continuing to work on the LED streetlights from previous months with Central Hudson. He is also looking into a possible electric charging station for the village. More to come.

**Josh**- Trustee Schultz is having another meeting this week with Supervisor Chris Kennan regarding the EOC plan. He will give another update when there is more. Trustee Schultz made the Village Board aware that at the last Town of North East board meeting that Phase 2 of the Highway garage project was awarded, this would be for the Fuel/Salt shed.

### **Clerk Report**

Clerk Kilmer updated the board that the Village of Millerton Facebook page is up and running with a good showing, also the Website has been updated with new and ongoing COVID – 19 information. A big thank you to Oakhurst Diner for helping with feeding families in our area during this difficult time. Clerk Kilmer also outlined the times and places for the upcoming caucus for both Republican and Democratic parties for the Village of Millerton elections on June 16, 2020.

### **Treasurer Report**

Treasurer Eisermann gave a little update after the Public Hearing for the Tentative 2020-2021 Budget. A question was asked during the public hearing regarding waiver of late fees for upcoming Village taxes. Treasurer Eisermann has spoken to the County and no waiver is currently in place for the taxes.

### **Mayor**

Mayor Middlebrook opened up a discussion regarding waiver of late penalties for the current Village water bills that went out in the beginning of April 2020. It was agreed by all that the board should look at doing something for this water billing. After some discussion everyone agreed that if any resident was having difficulty making the current water payment a letter could be sent either by mail or email to the Village Clerk by May 15, 2020 and the board would be making a decision on a “ Case by Case” basis. Clerk Kilmer will get this message to the residents by posting on the Village website and Facebook page. The mayor asked the board to set a date for the adoption of the 2020-2021 Village of Millerton Budget. *Motion* was made by Trustee Hartzog to have a Special Meeting on Wednesday, April 29, 2020 at 6 pm to adopt the new budget, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed.

### **Adjourn**

*Motion* made by Deputy Mayor Najdek to adjourn at 8:18 PM, seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.

Respectfully Submitted,

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Kelly Kilmer  
Village Clerk

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