



CITY OF CARENCRO, LA ADMINISTRATIVE ADJUDICATION HEARING REQUEST FORM

Under Louisiana Law and Local Ordinance Article VI Sec. 74-132, you have the right to contest a civil violation by attending an Administrative Adjudication Hearing. To request a hearing, please fill out the information &

Email, Mail or Fax This Form To:
City of Carencro
Administrative Hearing Department
4411 Oakwood Drive
Chattanooga, TN 37416
Fax: (423) 702-4404
Email: Hearings@violationpayment.net

You will be notified by United States Postal Service of your hearing date.

Person Requesting Hearing: <i>Required</i>	Notice #: (Top Right Hand Corner of Violation) <i>Required</i>
Address: <i>Required</i>	Email: <i>Will respond via USPS.</i>
City, State, Zip Code: <i>Required</i>	Phone #: <i>Required</i>
Post Mark Date (On Envelope):	Date Received:

If the name from this form does not match the vehicle registration info, **THIS FORM WILL BE DENIED.*
Company vehicles are the only exception. You may not request a hearing on someone else's behalf.*

If you have questions regarding the hearing, or the hearing procedure please call **1.855.252.0086** or send an email to Hearings@violationpayment.net

For Departmental Use Only (Do Not Write Below the Line Above)

Date Received: _____

Received by: _____

Hearing Date Scheduled: _____

Date Notice Sent to Above Named Party: _____