

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Tuesday, December 13, 2016
6:00 P.M.**

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: November 8, 2016
- c. Approval of Special Meeting Minutes: November 16, 2016
- d. Approval of Payment of Purchase Order Invoices- \$456,179.09
- e. Financial Reports
- f. Delinquent Customer Report

III. Regular Agenda

1. Discussion with possible action to amend sewer department/wastewater department budgeted income and expense in the amount of \$212,000.00.
2. Discussion and possible action to accept a letter of commitment from the Bank of Commerce in connection with a four million dollar (\$4,000,000) loan.
3. Discussion and possible action regarding Audit Report for Fiscal Year 2015-2016.
4. Discussion and possible action to adopt regularly scheduled board meeting dates for calendar year 2017.

January 10, 2017	February 14, 2017	March 14, 2017	April 11, 2017
May 9, 2017	June 13, 2017	July 11, 2017	August 8, 2017
September 12, 2017	October 10, 2017	November 14, 2017	December 12, 2017
5. Discussion and possible action to approve 2017 Holiday Schedule.

January 2, 2017	January 16, 2017	February 20, 2017	May 29, 2017
July 04, 2017	September 04, 2017	October 9, 2017	November 10, 2017
November 23, 2017	November 24, 2017	December 25, 2017	December 26, 2017
6. Discussion and consideration, with possible vote and decision to approve, or not approve, an agreement with Holloway Updike and Bellen for engineering services for Wastewater Treatment Plant Improvements.
7. Discussion and possible action to approve Worker's Compensation Insurance with Compsource policy # 00207821 for the term of 1-1-2017 to 1-1-2018.
8. Discussion and possible action to approve Property Insurance with OMAG; policy# PRO 1400253 01 for the term of 1-15-2017 through 1-15-2018.
9. Discussion and possible action to approve Vehicle/Liability Insurance with OMAG; policy# GLA 1400375 01 for the term of 1-15-2017 through 1-15-2018.

10. Discussion and possible action to hire Full-Time Cash Collections Clerk at a starting wage of \$9.50 per hour. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1
11. Discussion and possible action to hire Full-Time Wastewater Treatment Plant Operator/Lab Technician at a starting wage of \$9.50 per hour. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1
12. Discussion and possible action regarding additional compensation/end of year bonuses for full time employees.
13. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307.B4.
14. Status report by Larry Eagleton.
15. Audit Committee Report.
16. Policy Committee Report.
17. Budget Committee Report.
18. Comments by Chairman.

IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

Posted: 4:00 P.M. December 12, 2016
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer



James C. Gray

Notice of Board Meeting
Regular Meeting
Stilwell Area Development Authority
925 West Hickory, Stilwell Oklahoma
Tuesday, December 13, 2016
6:00 P.M.

I. Call Meeting to Order

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