



**TRADITIONAL "VIRTUAL" CONSIGNOR
DROP-OFF CHECKLIST**

Name: _____

Consignor #: _____ Phone: _____ TOTAL # OF ITEMS: _____

DROP OFF APPT SCHEDULED: _____

DROP-OFF PREPARATION:

1. Bring a completed set of drop off forms to your dropoff appt. **MAKE A COPY** for your records.
2. **Bag up toys in bags. NO boxes please.**
3. **Group clothing in batches by gender and size and label (ex. 3T BOYS)**

DROPOFF CHECKLIST: (INITIAL BELOW)

- ____ CLOTHING: Snaps are snapped; zippers are zipped; buttons are buttoned. Items SMELL FRESH & CLEAN!
- ____ CLOTHING: My hanger hooks are facing left as a question mark ?
- ____ Clothing items are GROUPED by gender, size, & rubber banded together. Label size & gender w/ safety pin.
- ____ Tags are secured using safety pins or zip ties. (at seams or tag)
- ____ I have reviewed RECALLED items using cpsc.gov or safekids.org
- ____ Toys requiring batteries have working batteries.
- ____ All toys & sets have ALL pieces & SECURED TOGETHER!
- ____ Items are priced reasonably @ 20-40% OF RETAIL PRICE PAID!
- ____ CARSEAT SELLERS: I've verified the carseat manufacturer label & the date is less than 5 years ago.
- ____ All items have been freshly laundered and/or disinfected properly.

PAYPAL PAYMENT OPTION:

PAYPAL IS OUR SOURCE FOR SENDING YOUR PROFITS FAST & SECURELY.

- Fill in your PAYPAL email address below & Bella Kids will electronically at no cost to you.
- Complete the email address below for payment after the sale. Payments are completed within 7-10 business days from last day of ALL virtual sales.

_____@_____.COM

(Please Print in Block Letters Clearly!)

NOTE: A \$5 CHANGE FEE WILL ASSESSED FOR ANY PAYMENT REQUESTS MADE AFTER DROP OFF APPOINTMENT.

VIRTUAL SALE INFO & REMINDERS!

- Bring your BEST of the BEST items for the virtual sale. Shoppers are purchasing by a photo only so the condition needs to be NEW or EXCELLENT USED condition.
- Due to the limited nature of VIRTUAL sales, consignors have a maximum number of items to drop off as follows: 25 spring/summer clothing entries, 5 shoe entries, no max on playset toy entries, no max on baby gear or outdoor/pretend sets. The total max number of items is 75 per consignor for the VIRTUAL SALE.
- **CONSIGNOR PICKUP = Any items unsold during the VIRTUAL sale will be automatically stored by Bella Kids and transferred to our next in-store event.**
- We anticipate hosting VIRTUAL SALES during non-event months moving forward due to their success.
- We are ready to host an IN-STORE sale as soon as WNY's Phase 2 reopening occurs! Your current registration is automatically transferred!

BELLA KIDS VIRTUAL SALE WEEK CONTACT INFO:

Starting May 26th, for fastest response times, TEXT OR CALL US @ 575-KIDS OR 440-0524! We will not be able to continuously check email or FB messages until after regular business hours!



VIRTUAL CONSIGNOR CONTRACT
60% BASE PROFIT METHOD

Name: _____

Consignor #: _____

In consideration for the opportunity to participate in and profit from Bella Kids Consignment Events, the undersigned Consignor acknowledges that she/he has read, understands and agrees to the following terms and conditions contained in this Agreement:

1. Consignor agrees to allow Bella Kids to act on your behalf in order to sell any or all items checked in to a Bella Kids Consignment Event. Consignor certifies that they are the owner of and have the legal right and full authority to sell all consigned items. _____ **Consignor Initials**
2. By appearing in a public venue as a shopper, consignor or volunteer, Bella Kids has my permission to use my image in any publicity avenue they choose. _____ **Consignor Initials**
3. **It is the full responsibility of the Consignor to read and follow ALL Bella Kids consignor instructions and item preparation guides.** Bella Kids retains the right to reject any and all items that have not been prepared in the proper manner including those that do not have the proper barcoded tags printed on white cardstock. _____ **Consignor Initials**
4. **Consignor agrees to pay a \$12 non-refundable consignor registration fee and must be paid in advance.** _____ **Consignor Initials**
5. **Consignor confirms that each item offered for sale is in full operating condition** with working batteries (if applicable) and is not defective, broken or damaged in any way, and not subject to recall. _____ **Consignor Initials**
6. **Consignor understands that Bella Kids reserves the right to remove any items from the sales floor** due to poor condition, stains, odors, missing parts or recall safety concerns per CSPC standards or not meeting our stated standards in pricing or age. _____ **Consignor Initials**
7. **All items consigned to Bella Kids Consignment Events of WNY are at the sole risk of the Consignor.** Consignor agrees that he/she shall assume and bear all risks regarding consigned items, and will hold harmless and make no claim against Bella Kids, Kristi Mora, the leaser and/or owner of space where the sales event is held, volunteers and/or paid participants, and the insurer of Bella Kids exempt from any and all liability. _____ **Consignor Initials**
8. **Bella Kids is open to the public as a retail environment.** We take utmost precaution to prevent loss and theft however should any consigned items be lost, stolen or damaged, Bella Kids is not responsible to compensate the Consignor for the missing or unreturned items. _____ **C I**
9. **Consignor agrees to release from liability and waive any and all claims for personal injury resulting from participation in Bella Kids Consignment Events of WNY,** for all cause, whether foreseen or unforeseen against Bella Kids, Kristi Mora, the leaser and/or owner of space where the sales event is held, volunteers and/or paid participants, and the insurer of Bella Kids. _____ **Consignor Initials**
10. **Bella Kids will take all reasonable precautions to prevent loss, damage, and/or theft of items.** Consignor acknowledges the possibility of such occurrences and is choosing to proceed in consignment with Bella Kids. Consignor agrees that no claims will be made against Bella Kids or Kristi Mora for any discrepancies involving items consigned at the sale. _____ **Consignor Initials**
11. **Consignors MUST wear protective gear at their CONTACTLESS, curbside drop off appointment including face mask and gloves.** Any consignor not following this State mandate will be refused service and participation. _____ **Consignor Initials**
12. **Bella Kids agrees to pay Consignor a percentage of the total sales amount for their items dependent upon the consignor's percentage option choice. You have chosen TRADITIONAL (60% sales profits base) Traditional** Consignors requires consignor to gather, wash/clean, hang, press/iron, tag, and enter their items into our online system. It is consignor's responsibility to ensure all items have been entered into our system during drop-off. _____ **Consignor Initials**
13. **It is the CONSIGNOR's responsibility to disinfect ALL items at their contactless, curbside drop off appointment. Lysol wipes for toys, gear etc will be provided along with disinfectant spray for clothing.** _____ **Consignor Initials**
14. **Consignor sales profits will be delivered via an online payment through Paypal. Bella Kids will send payment to the email address listed on the Consignor Drop off Checklist form turned at drop off. Maintaining accuracy of the consignor's personal contact information is the sole responsibility of the consignor.** Profits will be posted within 10-14 business days from the end of ALL virtual sales.. _____ **C Initials**
15. **Consignor with special request and permission by Kristi Mora may provide a self-addressed, stamped envelope at their drop off appointment for a check to be mailed** within 15 business days from the close of the sale. _____ **Consignor Initials**
16. **A \$5 LATE PAYMENT CHANGE REQUEST FEE will be issued to any consignors requesting a payment change different from the one designated on their consignor drop off form.** This fee will be automatically deducted from the consignor's sales profit total due. _____ **C Initials**

BELLA KIDS TRADITIONAL CONSIGNOR CONTRACT (pg.2)

Name: _____ **Consignor #:** _____

17. **All consignors are required to print, complete, & return ALL DROP OFF FORMS (contract, drop off checklist)** during their designated drop off appointment. Any consignor missing required will be charged \$1 fee per missing form. _____ **Consignor Initials**
18. **Consignor has the choice to donate unsold items to the selected charity and receive a tax donation receipt from local charity participating with Bella Kids.** Consignor understands when entering items into our online system by choosing "YES – DONATE" they are marking items to be donated at the end of the sale. Otherwise, **any items that are not picked up by the designated pick-up time, even if marked "return", become the property of Bella Kids and may be donated.** _____ **Consignor Initials**
19. **Consignors participating in the optional VIRTUAL sale will not be picking up their unsold items. Consignor understands that Bella Kids will store unsold items and transfer them to the next in-store event for resale.** _____ **Consignor Initials**
20. **Items found during the sale event without a tag will not be sold.** It is the consignor's responsibility to look through the unclaimed/lost tag merchandise during pick-up. Any and all unclaimed merchandise after the sale will be donated. _____ **Consignor Initials**
21. Bella Kids reserves the right to reject consignor participation at future Bella Kids events to consignors that do not follow the instructions in our Consignor Preparation Guide. _____ **Consignor Initials**
22. **RECALL REVIEWS REQUIRED BY CONSIGNOR:** Consignor confirms and agrees that they will review The Consumer Product Safety Commission's (CPSC) website within one week of the sale, www.cpsc.gov/cpsclist.aspx to ensure that the items consigned are NOT recalled or in any way in violation of current CPSC guidelines. Consignor testifies that to her/his knowledge, all items being submitted to the Bella Kids Consignment Events of WNY meet CPSC standards and none of the items being submitted to the Bella Kids have been recalled. No consigned items are subject to or threatened by pending recall or any other consumer protection enforcement. **Consignor is confident that all consigned items are safe and is unaware of any that may cause harm or injury.** _____ **Consignor Initials**
23. **CAR SEAT CONSIGNORS ONLY:** If selling a child's car seat, consignor certifies to being the original owner of the car seat. **Said car seat has never been involved an automobile accident, has not been broken in any way, and has all of its original or manufacturer provided parts. The car seat is less than 5 years old and contains the original identification label. Consignor verifies that the car seat has not been recalled, and is not subject to recall,** to the best of their knowledge. If any recall has been issued consignor verifies that the seat has been corrected to meet Motor Vehicle Safety standards. Consignor confirms that the car seat has all harness straps, clips, seat cover, padding, shield and bolts. Confirm is also given that the locking mechanism locks securely. _____ **Consignor Initials**
24. **Registered Consignors consent to automatically joining the Bella Consignment Events Mobile Club with the cell number they entered during the online consignor registration process. The Mobile Club texts will be used to communicate important consignor and sale news. Consignors can always opt out once mobile texts are received.** _____ **Consignor Initials**

By signing this form, I certify that I have read and understand the above agreement set out by Bella Kids Consignment Events of WNY. I agree to abide by the terms of this Contract and Release form.

X _____
Consignor Signature

Date

Print First & Last Name

Consignor Number

Note: Each Consignor must sign the **Consignor Agreement** form when consigning items with Bella Kids. If this form is not signed, it is assumed that the Consignor agrees to the form when leaving items with Bella Kids for the purpose of consignment