

MIRFIELD
TOWN COUNCIL
ANNUAL
REPORT
2021/2022



Prepared by
Lisa Staggs – MTC Clerk

CONTENTS

Members of Mirfield Town Council page 2

Annual Reports:

Chairman/ Town Mayor's page 3 & 4

Clerk's Report page 5

Finances

Accounts (audited) page 6

Assets Register page 7 & 8

Approved Grants page 9

Allotment Account Summary page 10

Reports

Reports from Outside Bodies page 11

Councillor Attendance Records page 12



mirfield
town council

MEMBERS OF MIRFIELD TOWN COUNCIL 2021/2022

BATTYEFORD WARD	
Cllr Martyn Bolt (Conservative) elected	Tel: 01924 496129 Martyn.Bolt@kirklees.gov.uk
Cllr John Nottingham (Conservative) elected	Tel: 07438758098 johnnottingham914@hotmail.com
Cllr Marc Burton (Conservative) elected	Tel: marcburton78@gmail.com
Cllr Martyn Connell (Conservative) elected	Tel: 07545768642 martyn@maze8.co.uk
Cllr Chris Mallinson (Independent) co-opted	Tel: 07958306346 chris.mallinson@outlook.com
EASTTHORPE WARD	
Cllr Janet Hirst (Conservative) elected	Tel: 01924 524636 jameph53@ntlworld.com
Cllr Stuart Naisbett (Conservative) elected	Tel: 07711423736 stuart@rees-naisbett.co.uk
Cllr Maria Brown (Conservative) elected	Tel: 01924 495068 mariabrown26b@gmail.com
CROSSLEY WARD	
Cllr Mike Sullivan (Independent) co-opted	Tel: 07939474464 mike@thesullivanhouse.co.uk
Cllr Keith Taylor (Conservative) elected	Tel: 07754236912 sharrontaylor@talktalk.net
Cllr Jake Hinchliffe (Conservative) elected	Tel: jake@orangedesignstudio.co.uk
HOPTON WARD	
Cllr Vivien Lees-Hamilton (Conservative) elected	Tel: 01924 480082 vivien.lees-hamilton@kirklees.gov.uk
Cllr Philip Tolson (Independent) elected	Tel: 01924 497369 philtomac@gmail.com
NORTHORPE WARD	
Cllr Kathleen Taylor (Conservative) elected	Tel: 01924 496824 kath.taylor@kirklees.gov.uk
Cllr John Roberts (Conservative) elected	Tel: 07928929604 johnroberts@hotmail.co.uk
Cllr. Sean Guy (Conservative) elected	Telephone: 01924 491759 seandguy@yahoo.co.uk



mirfield
town council

MAYOR'S REPORT

Cllr Martyn Bolt 2021/2022

Town Mayor's Report by Cllr Martyn Bolt

The Town Council has continued to act as a catalyst for the local community. Whilst having no statutory powers for the matters which concern and affect our town, we have made representations to those who do.

Emerging from the restrictions of the pandemic, we made a decision to move our meeting place into the Trinity Methodist church meeting rooms, as they were larger than our previous base, giving the space between councillors, the public which was needed to resume safe meetings.

Since doing this we have had a number of members of the public attend meetings and make presentations, showing the facilities are well suited at present.

Planning and development sadly continue as a cause of great concern to Mirfield residents, and often they feel hampered by the policies of Kirklees Council.

A developer can get access to staff for some time whilst they develop their plans, meaning that once in the public domain any issues are often resolved or positions agreed.

Residents face a tight time scale to research and respond and on many occasions, they don't have the same support and access to Kirklees staff.

The contribution and detail of residents, supported by the town council was mentioned by a Planning Inspector in the Granny Lane appeal, without which it is possible costs may have been awarded against Kirklees.

Mirfield once again took part in the national Holocaust Memorial Day events, and we are grateful to Mr Alan Burton for his support in organising this annual event.

Subsequently myself and Mr Burton were invited to a seminar in Leeds on antisemitic, and the Town Council later accepted and adopted the internationally agreed definition regarding this.

The Town Mayor as civic lead has not had as many invitations to attend events, but hopefully this may return as groups emerge from the constraints they have previously faced.

I would like to express my thanks to fellow councillors who give their time voluntarily and as you will see elsewhere in this report have done so regularly both in the formal meetings and working on the projects instigated by town council and also to represent us on outside bodies.

Yours in Mirfield

Martyn

Martyn Bolt
Mirfield Town Mayor 2021/2022





CLERK'S REPORT 2021/2022

We have had another strange municipal year. Emerging from lockdown and going back to face-to-face meetings, with our last official Zoom meeting being the Annual Town meeting in May 2021. In June 2021, we co-opted two new Cllrs for the Battyeford & Crossley wards and they are now getting to grips with life as a councillor. Due to social distancing we had to change our meeting location from St Mary's Community Room to Trinity Community Rooms, but this I think has worked well and we have much more space for members of the public to attend and additional space for councillors. In addition, we have access to a screen and projector should we have a presentation.

The Town Council has continued its grant scheme and has awarded several grants to groups for one off events and to other community groups like Mirfield in Bloom and Mirfield Round table for annual community events. We gave a grant of £15,000 to Mirfield in Bloom to transform the town and also represent Yorkshire in Yorkshire in Bloom. We gave Mirfield Round table £3500 which enabled them to reinstate the annual Bonfire and provide the fireworks for the whole community to enjoy. We still managed to allocate grants, support local groups and run the council administration using our existing funds and so did not raise additional council tax on the residents of Mirfield.

We have continued with our match funding of benches and defibrillators and have 3 new defibrillators that will be located at Mirfield Cricket Club, Whiteleys Garden Centre and the Sports Centre at MFG. We continued with the Remembrance Parade and this year Mirfield Town Council bore the majority of the cost associated with the parade.

Following the emergence from lockdown, we were able to continue with the Riverside Project that had been put on hold due to many restrictions. After deciding not to use the Riverside Stewardship Company for the project, but use local trades people and community groups, we managed through tender to secure a local company to begin the project at the riverside bordering the Lowlands allotment site, owned by Mirfield Town Council. This has now been completed and already makes that area look amazing and will hopefully encourage other landowners and businesses to join us in completing the full riverbank.

Mirfield Town Council owns the 3 allotment sites in Mirfield, Lowlands, Bankfield & Nab and at the time of writing, have an agreement with Mirfield Allotment & Garden Society to manage them on a lease basis. The lease is due for renewal, we hope MAGS will agree renewal terms, which allows their members to continue using the 3 sites. In the event this does not happen, as Mirfield Town Council have no direct agreement with the plot holders, the sites would have to be closed until a future management arrangement could be put in place.

We are now having our usual 2 meetings per month, enabling the council to continue working on behalf of the residents of Mirfield. We welcome any members of the public to join us in these meetings and look forward to a new year of working with the community, supporting local groups businesses and local events.

Lisa Staggs
Clerk



MIRFIELD TOWN COUNCIL

BANK RECONCILIATION AS OF

31/03/2022

BALANCE	£243,482.31
INCOME	£ 12,790.58
SUBTOTAL	£256,272.89
EXPENDITURE	£ 64,181.58
CASH BOOK TOTAL	£192,091.31

Current Account as 31/03/22	£ 1,897.22
Deposit Account as of 31/03/22	£190,194.09
Balance 31/03/22	£192,091.31

BANK RECONCILIATION 2021/2022 (UNAUDITED)



<u>ASSET</u>	<u>PURCHASE COST</u>	<u>INSURANCE SCHEDULE</u>
Mayor's Jewel & Chain	Unknown – valuation 2009 £7,500	£9,886.21
Vice Chairman's Chain of Office	Unknown – Valuation 2009 £2,000	£2,635.90
Chairman's Jewel	Unknown - Valuation 2009 £2,500	£3,295.82
Chairman's Chain	Unknown – Valuation 2009 £8,850	£11,665.23
Medal on Ribbon (Vice Chairman's Consort)	£175.00	£213.16
2 X Deputy Mayor Ribbon & Medal	£400.00	£424.36
3 x Picnic Tables 3 x Benches	£2,293.00	£2,432.64
7 x Defibrillators & Cabinets	£8488.38	£9,242.56
Laptop, Hard Drive, Printer & Windows Operating System	£449.94	£540.79
HP Laptop & Case	£1173.99	£1173.99
Christmas Lights (Insured by Kirklees when in storage)	Unknown – Valuation	£25,335.41
Festoon Lighting	£20,000	£4712.40
Christmas Lights	£4712.40	£4712.40
	£3895.00	£3895.00
St Georges Standard/Pole inc. cord & tassel	£205.96	£250.87
Gold Banner cords & tassels	£30.00	£30.00*
Black leatherette Bag	£48.00	£48.00*
GP90 Pennants	£10.00	£10.00*
GP90 Scrolls	£68.00	£68.00*
Masonic Regalia Case	£35.00	£35.00*
Solar Spotlight	£98.98	£98.98*
Union Flag 7'6 x 3'9	£100.65	£100.65

St George Flag 7'6 x 3'9	£53.55	£53.55*
Armed Forces Day Flag 7'6 x 3'9	£77.00	£77.00*
Yorkshire Flag 7'6 x 3'9	£77.00	£77.00*
St George Flag 7'6" x 3'9"	£66.25	£66.25*
Remembrance Walk Street Sign	£350.00	£350.00
Glassfibre Flagpole	£405.00	£405.00
West Riding Flag 6' x 3	£140.00	£140.00
5 x Black ring binders	£65.00	£65.00*
5 x Black tablecloths 50 x 70	£20.00	£20.00*
Black Arm Bands	£141.90	£141.90
10 x WW1 Benches	£7765.00	£8,237.88
2 x There But Not There Figures	£1500.00	£1,591.35
1 x Breathing Space Bench	£1335.00	£1335.00
Ambassador Book	£304.00	£304.00
Ambassador Board	£2850.00	£2850.00
Ambassador Badges	£270.00	£270.00
Welcome to Mirfield Signage	£1344.00	£1344.00
Snow Plough Attachment	£830.00	£830.00
Memorial Park Entrance inc Screens	£18,065.00	£18,065.00
Tool Shed (Kept at 168 Horbury Rd for filing)	£160.00	£160.00
Plastic Storage Boxes	£39.75	£39.75*

Items Marked * Not on Insurance Schedule as below £100 Policy Excess

ALLOTMENT LAND – (Nominal value Community Asset)

Bankfield (0.5 acres) £ 1.00

Lowlands (3 acres) £ 1.00

Nab Lane (2.5 acres) £ 1.00

The Mirfield Gardens & Allotments Society insure the sites and their tenants as per our lease



APPROVED GRANTS 2021 - 2022

2021/2022 APPROVED GRANTS					
<u>APPLICANT</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>UPDATE</u>	<u>PR</u>	<u>USE</u>
Rob Macdonald	15/09/2021	£1,500.00	No	No	Hopton 10K
Save Mirfield	06/10/2021	£1,500.00	Yes	Yes	Barrister Fees
Mirfield Team Parish	23/12/2021	£312.00	No	No	St Mary's Clock
TOTAL GRANTS		£3,312.00			
ANNUAL EVENTS					
Mirfield In Bloom	11/08/2021	£15,000.00	Yes via emails	Yes	Plants
Mirfield Round table	20/10/2021	£3,500.00	Late	Yes	Bonfire Fireworks
TOTAL ANNUAL EVENTS		£18,500.00			
TOTAL PAID TO DATE		£21,812.00			



SUMMARY OF THE ALLOTMENT ACCOUNT 2020/2021

DATE	TRANSACTION DETAILS	PAYMENTS	RECEIPTS	BALANCE
	BALANCE C/FWD			£887.31
17/06/20	Allotment Rent 01/10/19 – 31/03/20		£325.00	
17/06/20	Allotment Rent 01/04/20 – 30/09/20		£325.00	
15/07/20	Bankfield Hedges	£180.00		
04/11/20	Bankfield Hedges	£180.00		
28/02/21	Allotment Rent 01/10/20 - 31/03/21		£325.00	
TOTALS		<u>£360.00</u>	<u>£975.00</u>	
ALLOTMENT BALANCE				<u>£1502.31</u>

SUMMARY OF THE ALLOTMENT ACCOUNT 2021/2022

DATE	TRANSACTION DETAILS	PAYMENTS	RECEIPTS	BALANCE
	BALANCE C/FWD			£1502.31
14/06/21	Allotment Rent 01/04/21 – 30/09/21		£325.00	
14/06/21	Allotment Rent 01/10/21 – 31/03/22		£325.00	
01/07/21	Bankfield Hedges	£180.00		
06/08/21	Land Registry Fees	£ 18.00		
12/08/21	Solicitor Advice Fees	£840.00		
07/10/21	Bankfield Hedges	£180.00		
07/10/21	Solicitor Advice Lease Fees	£660.00		
TOTALS		<u>£1878.00</u>	<u>£650.00</u>	
ALLOTMENT BALANCE				<u>£274.31</u>



mirfield
town council

REPORTS FROM OUTSIDE BODIES

Public Rights of Way – Cllr John Nottingham

There have been no meetings during the last year due to lockdown restrictions. I have kept in contact with S Huddleston, the officer that deals with this committee, to keep up with details for Mirfield.

Mirfield Community Hub – Cllr John Nottingham

The officer that deals with the Community Hub, L Wroe, has been on maternity leave. R Ainsworth has been standing in for her in the interim & has kept busy with mums & tot's groups, holiday clubs, & the Youth hub. L Wroe is now back in office, & there is a full meeting of the committee early May, so things hopefully will progress from there.



RECORD OF ATTENDANCE 2021/2022

RECORD OF ATTENDANCE MIRFIELD TOWN COUNCIL 2021/2022

	MAY	JUNE	AUG	SEPT	OCT	OCT	NOV	NOV	DEC	JAN	FEB	FEB	MAR	MAR	APRIL	APRIL	TOTAL	PRESENT	%
M Bolt																	13	13	100%
M Brown																	13	9	69%
M Burton																	13	0	0%
M Connell									C	C							13	7	54%
S Guy			R						O	O							13	10	77%
J Hinchliffe			E						V	V							13	3	23%
J Hirst			C						I	I							13	12	92%
V Lees-Hamilton			E						D	D							13	11	85%
C Mallinson			S														11	9	82%
S Naisbett			S						1	1							13	10	77%
J Nottingham									9	9							13	11	85%
J Roberts																	13	12	92%
M Sullivan																	11	9	82%
Kath Taylor																	13	1	8%
Keith Taylor																	13	9	69%
P Tolson																	13	10	77%

PRESENT
APOLOGIES/ABSENCE APPROVED
NO APOLOGIES/ABSENCE NOT APPROVED
RECESS
COVID-19
APPROVED LEAVE OF ABSENCE
CO-OPTION
NOT CO-OPTED
NO MEETINGS

REASONS FOR ABSENCE
CLLRS MALLINSON & SULLIVAN WERE CO-OPTED FULL COUNCIL MEETING 24TH JUNE 2021
CLLR HINCHLIFFE GIVEN LEAVE OF ABSENCE FULL COUNCIL MEETING 2ND MARCH 2022
CLLRS BURTON, KATH TAYLOR & S NAISBETT WERE GIVEN LEAVE OF ABSENCE FULL COUNCIL MEETING 24TH JUNE 2022