

Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Tuesday, September 12, 2017
6:00 P.M.

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval of Regular Meeting Minutes: August 8, 2017
- b. Approval of Special Meeting Minutes: August 17, 2018
- c. Approval of Payment of Purchase Order Invoices-\$544,066.54
- d. Financial Reports
- e. Delinquent Customer Report

III. Regular Agenda

1. Discussion and possible action to approve or not approve a proposal for engineering services to be performed by Holloway, Updike and Bellen, in connection with the rehabilitation of Water Tower No. 2 in an amount not to exceed \$18,250.
2. Acknowledgement of receipt of permit No. ST000001170497 from the Oklahoma Department of Environmental Quality (DEQ) in connection with the Phase II Wastewater Treatment Plant Improvements.
3. Discussion and possible action to hire Full-Time Electric, Water, and Sewer Worker at a starting wage of \$9.50 per hour. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1
4. Discussion, consideration and possible action regarding proposed joint pole use agreement with Northeast Rural Services, Inc. / RECTec.
5. Discussion, consideration and possible action to approve replacement of the 8" CLA-VAL pressure relief valve on Pump No. 1 at the City Lake pump station in an amount not to exceed \$15,000.
6. Discussion with possible decision to ratify the Chairman and Secretary's execution of USDA form RD 1942-46 "Letter of Intent to Meet Conditions" and RD 1940-1 "Request for Obligation of Funds" associated with an offer from USDA to loan \$1,484,000.00 at 2% for 40 year fixed term and grant to SADA/Stilwell Utilities \$376,000.00 as part of the planned \$5,200,000.00 Waste Water Treatment
7. Discussion with possible decision to request approval and consent from the Stilwell City Council for the Stilwell Area Development Authority to enter into contract with the United States Department of Agriculture (USDA) to obtain a loan/ indebtedness in the amount of \$1,484,000.00 at a fixed rate of 2% per annum for a term of 40 years for certain improvements to the waste water facilities of the city to be known as the 2017 "WWTP Improvement Project."
8. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.4.

9. Status report by Larry Eagleton.
10. Audit Committee Report.
11. Policy Committee Report.
12. Budget Committee Report.

IV. Old Business

- V. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

VI. Adjournment

Posted: 4:00 P.M. September 11, 2017

925 West Hickory-Utility Office

503 West Division-City Office

SUD Board Secretary, Vice-Secretary or Chief Executive Officer





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