

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, JULY 7th, 2022 6:00 P.M.**

Commissioner Nasser called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, Butler, and Nasser were present. The City Attorney and City Administrator was also present. Absent: Mayor Torno.

Commissioner Nasser led in the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Hirsch, second by Butler, to approve the agenda for the regular meeting of the Summerset City Commission for July 7th, 2022 as presented or amended. Motion carried.

CONSENT CALENDAR

Motion by Butler, second by Kitzmiller, to approve the minutes of the regular meeting of June 16th, 2022. Motion carried.

Motion by Butler, second by Hirsch, to approve the minutes of the special meeting of June 16th, 2022. Motion carried.

Motion by Hirsch, second by Butler, to approve the minutes of the special meeting of June 28th, 2022. Motion carried.

APPROVAL OF CLAIMS

Motion by Kitzmiller, second by Butler, to approve the claims and hand checks in the amount of \$310,614.88 from June 16th, 2022 through July 6th, 2022. Motion carried.

HENRY ROY PHOTOGRAPHY LLC	City Staff & Board Photos	3,375.00
A & J SCREENING	PW Uniforms	744.00
ALLEN, DON	Cell Phone Stipend	50.00
AMBROSE, JONATHAN	Cell Phone Stipend	50.00
ANGLIN, MITCH	Cell Phone Stipend	50.00
APPLIED CONCEPTS, INC	Parts and Labor	210.02
BLACK HILLS ENERGY	June Billing	6,244.17
BLUEPEAK	Fax, phone, internet	1,118.96
Butler, Dave	Cell Phone Stipend	50.00
C HAVEMAN BUSINESS SERVICES	June Invoicing	1,865.25
CANDACE SEALEY	Cell Phone Stipend	50.00
CHERYL BACHMAN	UB Refund & Deposit Return	118.68
DAVIS, OWEN	Cell Phone Stipend	50.00
DOMAIN NETWORKS	Annual Web Domain List	289.00
DUCHENEAUX, HALAYNA	Cell Phone Stipend	50.00
FORWARD THINKING SYSTEMS	Intellihub	508.80
GREENAPSIS	Janitorial Govt Buildings	320.00
HAWKINS INC.	Defoamer	2,467.20
HDR ENGINEERING, INC	Engineering Fees	11,078.89

HEALTH POOL OF SD	Employee Medical Ins	18,546.15
HERMANSON EGGE ENGINEERING	4 Residential, 1 Commercial	607.50
HIRSCH, CLYDE	Cell Phone Stipend	50.00
JUSO, COLTON	Cell Phone Stipend	50.00
KIEFFER SANITATION	Temp Portable Toilets	300.00
KITZMILLER, MICHAEL	Cell Phone Stipend	50.00
Kayl, Anthony	Cell Phone Stipend	50.00
LIGHT AND SIREN	Light and Maintenance	357.00
MACRANDER, MATTHEW	Cell Phone Stipend	50.00
MEADE COUNTY AUDITOR	Dispatch May 2022	1,938.06
MONTANA DAKOTA UTILITIES	June 2022	751.38
MONTILEAUX, CASEY	Cell Phone Stipend	50.00
NASSER, ALEXIS	Cell Phone Stipend	50.00
NASSER,RICH	Cell Phone Stipend	50.00
NORTHERN TRUCK EQUIPMENT CO	Curb Guard Kit	1,095.00
O'GRADY, BRENDA	Cell Phone Stipend	50.00
ON-SITE FIRST AID & SAFETY	First Aid Supplies	369.52
PALMER, BRANDY	Cell Phone Stipend	50.00
RAPID CITY JOURNAL	Various Invoices	789.96
SCHIEFFER, LISA	Cell Phone Stipend	50.00
SCHROCK, BRIELLE	Cell Phone Stipend	50.00
SD ONE CALL	May 2022 Notifications	45.15
SDRS-SUPPLEMENTAL	June 2022	625.00
SERVALL UNIFORM & LINEN SUPPLY	Monthly Fees	160.39
SIMON CONTRACTORS	2021 Street Maintenance	216,541.31
SMITH, JEFF	Cell Phone Stipend	50.00
TALLGRASS LANDSCAPE ARCH	Master Planning	7,020.00
TORNO, MELANIE	Cell Phone Stipend	50.00
TRANSOURCE	Loader Snow Rental	1,800.00
TYLER TECHNOLOGIES, INC	Maintenance and Annual Fee	1,854.36
Verizon Wireless	LE Voice and Mobile	190.10
WILD WEST SCREEN PRINTING	PD BBQ Banner	95.00
AFLAC REMITTANCE PROCESSING	June	436.28
CARDMEMBER SERVICES	Credit Card Charges	2,357.53
SDRS	June 2022	9,568.44
UNITED STATES TREASURY	Payroll Tax Deposit June 2022	15,776.78

APPROVAL OF PAYROLL – June 2022 – SDCL 6-1-10

Motion by Hirsh, second by Kitzmiller to approve the payroll for April 2022. Motion carried.
Dept. 4000 - \$17,736.68 Wastewater/Public Works
Dept. 4110 - \$2,333.32 Commission

Dept. 4120 - \$1,083.33 Mayor
Dept. 4140 - \$12,991.82 Finance
Dept. 4210 - \$27,729.12 Police
Dept. 4652 - \$300.00 Planning & Zoning

COMMISSIONER REPORTS-

Commissioners gave report on monthly activity.

SECOND READING FOR ORDINANCE 2022-07 AN AMENDMENT TO TITLE XV: LAND USE, CHAPTER 151: SUBDIVISIONS, 151.052 SUPPLEMENTAL INFORMATION - AN ORDINANCE SETTING GEOTECHNICAL REQUIREMENTS FOR DEVELOPERS.

Motion by Butler, second by Hirsch to approve second reading. Motion carried.

Motion by Hirsch, second by Butler to adopt Ordinance #2022-07. Motion carried.

RESOLUTION FOR COMMUNITY ACCESS GRANT SDDOT – SIOUXLAND ROAD

Motion by Kitzmiller, second by Hirsch to approve Resolution. Motion carried.

CITIZENS INPUT

None

UPCOMING EVENTS: None

ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

None

ADJOURNMENT

Motion by Hirsch, second by Kitzmiller to adjourn at 6:12pm. Motion carried.

(SEAL)

ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

Published once _____ at a cost of \$_____.