

## Student Login Information

You have been assigned an email account. You can access your email account from school, home, or anywhere you have internet access.

### **How do I get to my email account?**

Type the following into your web browser:

[www.gmail.com](http://www.gmail.com)

Then you just put in your email address & password and you are in.

### **What is my email address?**

Your email address is comprised of three items:

- the first three letters of your first name
- the first three letters of your last name
- @jahs.org.

*example:* John Smith (johsmi@jahs.org), Suzie Smartypants (suzsma@jahs.org)

You must type the whole email address including @jahs.org in order for it to recognize you.

### **What is my password?**

Your email password is comprised of three items with no spaces in between:

- the first letter of your first name (LOWERcase)
- the first letter of your last name (UPPERcase)
- your student ID number

*Example:*

John Smith ID: 876543210 (jS876543210),

Suzie Smartypants ID: 789123456 (sS789123456)

### **EXAMPLE:**

**Student:** Jody Johnson

**Email:** [jodjoh@jahs.org](mailto:jodjoh@jahs.org)

**Password:** jJ12345678

### **How do I log in to my online class?**

Please refer to your online course schedule for directions and login information for your online class.