

HAL Minutes

From September 27, 2022

- 1. Call to order** – President Ken Solt called the meeting to order at 6:34 PM
 - A. Pledge of Allegiance was said by members
 - B. Roll Call-Beth Bloss

Present: Ken Solt, Jane Styer, Noelle Kramer, Pam Hahn, Beth Bloss.
Guests: Ken Bloss, Rich& Claire Koehler
Absent: Jasdeep Ahluwalia
Zoom attendees: Board Members : Andrew Hughes, Matt Marcincin.,
Guests: JoEllen Thompson, Tony Salamone, Andrea
Motion by Pam Hahn to approve August 2022 Minutes. Seconded by Matt Marcincin. Motion carried.
 - C. Motion to approve the Agenda made by Beth Bloss. Seconded by Pam Hahn. Motion carried.

- 2. Library Reports**
 - A. Friends of the Hellertown Area Library
 - a. Upcoming -Ken Solt reported that the Friends will be selling hot dogs at the Halloween Parade. There will be a pierogi fund raiser. Bob Pasternak in charge. Reported \$600.00 raised from the McDonalds fund raiser.
 - b. Nature of HAL-FOTHAL relationship. Discussion ensued putting Friends under the HAL umbrella. Details need to be developed in this area.
 - B. Treasurer report- Andrew Hughes
 - a. Andrew presented Review of August Balance Sheet, Budget to Actual, and P&L overhead provided from attachments sent in agenda. Motion made by Andrew Hughes to accept report as prepared by the bookkeeper. Seconded by Pam Hahn. Motion carried.
 - C. Library Directors Monthly Report- Noelle Kramer

- I. Funding**
 - Hellertown Borough funds were deposited around September 14th.
 - The Fall Basket Raffle is tentatively scheduled for November 1 through December 8. Donations are requested by October 1.
 - There is confusion about the \$50,000 grant from Senator Boscola. Discussion on how funds will be received. Noelle will get more clarification on this as to when the funds will be received.
 - The second payment from the AMS-ILMS grant has been deposited. A third payment will be forthcoming.
 - Noelle will fill out application for state aid, which will be discussed at future meeting.
 - Notary appointments begin Monday October 3, by appointment. Fee will be charged.

II.

Technology

- HAL is seeking the donation of a paper shredder.

III. Personnel/Volunteers

- Thank you to the board members who have shared their picks!

IV. Meetings/Events

- The Book Bike will be in the Hellertown Halloween Parade.
- They are looking for adult volunteers to walk along.

V. Purchases/Budgets

- HAL received a new Storytime Rug from an OCL grant. Our previous rug was much smaller, very worn and not in good condition.

VI. Building/Grounds

- The bench nearest the parking lot sustained damage due to a motor vehicle on September 1st. The incident was reported to police. An estimate of \$200 was obtained for repairs. The bench was repaired on September 5 but must still be painted. Once the work is completed, the cost will be turned into the driver's insurance.
- Saturday parking has become an issue again as football resumes. Second Saturday Spinners very frustrated. Need to put Library Patron signs up for parking
- Discussion on camera's that need to be installed. Bids have been received .
- Jane Styer made Motion to have Envision install the cameras. Seconded by Andrew. Motion carried.
- ADA Grant money will be used for lights for parking lot
- Ken Solt reported that materials for shed are being purchased through Lowe's account. Volunteers for installing the shed are needed.

D. Teen Trustee-no report

3. *Standing Committee Reports*

A. Building & Grounds-see above

B. Development- Beth Bloss reported Friends are donating plastic boxes for storing at Bloss's barn on Constitution Ave. JoeEllen Thompson is bringing books and organizing them in the containers. Future book sale is June and August. 2023.

C. Finance-Andrew Hughes reported on slide presentation on the Endowment from the attachments included in September agenda. There were no questions or comments.

D. Operations & Procedures. Motion made by Jane Styer to accept the teen policy. Seconded by Pam Hahn. Motion carried.

Jane Styer noted that the Telescope Policy procedure will be looked into and discussed at upcoming meeting.

E. Personnel- Andrew Hughes & Jane Styer reported that staff person, Andrea ,will have new hours.

4. *Old Business*

- A. LST Agreement/Services. Ken Solt reported on letter received from LST Attorney Link. Ken will discuss this with HAL Attorney Mark and report back to board.
- 5. **New Business**-no new business
- 6. **Courtesy of the Floor**-Tony Salamone asked did we submit plans to include LST for State Aid. Response from Ken Solt was No we will request to the State Librarian to remove LST from our service area .
- 7. **Adjournment**-Motion to adjourn meeting by Matt Marcincin and Seconded by Andrew Hughes. Motion carried.
Meeting adjourned at 8:31 PM

Respectfully Submitted

Beth Bloss
Secretary

The Next meeting will be Tuesday, November 22, 2022, at 6:30 PM.