

1 **Rockford Town Council Regular Meeting**  
2 **February 21, 2024, 7pm**  
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE  
5 AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN  
6 ONLY A SUMMARY OF THE DISCUSSION AND VOTING.  
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8 Mayor Carrie Roecks called the regular meeting to order with the Pledge of Allegiance.  
9

10 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Mickie Harnois, Clint  
11 Stevenson, Walt Whitman and Kevin Willms. Tim Fricke was absent. Clerk/Treasurer Heidi Johnson and  
12 Public Works' Dave Thompson were also in attendance.  
13

14 **Mr. Stevenson made a motion to excuse Tim Fricke from the meeting due to illness. Ms. Harnois**  
15 **seconded the motion. Motion carried.**  
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17 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Whitman seconded the motion.**  
18 **Motion carried.**  
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20 **Mr. Stevenson made a motion to approve the minutes from the 02/07/2023 meeting. Mr. Whitman**  
21 **seconded the motion. Motion carried.**  
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23 ANNOUNCEMENTS

- 24 - Napa Auto Parts will be moving to Seehorn Tire in Fairfield in March.
- 25 - JUB Engineers will be attending the 03/06 meeting.  
26

27 COUNCIL REPORTS

28 Ms. Harnois attended the AWC Annual Meeting in Olympia and had dinner with the other 9<sup>th</sup> District towns  
29 and their legislators. She reminded Council that there is an annual Small City Connectors meeting every  
30 Spring and this year it will be in Medical Lake. She encouraged the other elected officials to attend this year  
31 as representative of Rockford. The meeting will be 05/09 with dinner starting at 5:30 at Medical Lake City  
32 Hall and will focus on responding to emergencies.

33 Ms. Harnois said that Malden had their ribbon cutting ceremony last week for the new community building  
34 Ms. Harnois, being a member of the Spokane County Steering Committee of Elected Officials, attended a  
35 meeting to discuss Comprehensive Plan updates and possible coordination with the County.  
36

37 COMMISSION REPORTS

38 Planning Commission – next meeting will be March 5, 2024, at 7pm.  
39

40 COMMITTEE REPORTS

41 Tree City – Ms. Harnois suggested scheduling Rockford's Arbor Day to coincide with the National Arbor Day  
42 on April 26. She will coordinate getting a tree to plant.  
43

44 Ball Park – Mr. Thompson said he had spoken with a representative of Site One to see if there is something  
45 that can be done to about the differing loads of infield mix. The rep said to add more sand and mix it onsite.  
46

47 PUBLIC COMMENT – None

48 ORDINANCES/RESOLUTIONS – None  
49

50 OLD BUSINESS

51 Mrs. Johnson sent a letter to the owners of 206 N First Street citing several different code violations. The  
52 letter requested that they voluntarily abate the violations by certain deadlines.

53 NEW BUSINESS

54 Ms. Roecks asked if the town was going to try and coordinate an Easter Egg hunt this year. After some  
55 discussion, she said she would contact the McIntosh Grange members to see if they would be willing to lead  
56 this event.

57 **Mr. Stevenson made a motion to contribute up to \$500 for the Easter Egg hunt. Mr. Whitman**  
58 **seconded the motion. Motion carried.**

59  
60 STAFF REPORTS

61 Public Works

- 62 - Mr. Thompson said Mr. Marcalus has been working on getting bids for concrete stairs into the park  
63 and curbing around the playground area.
- 64 - Mr. Thompson, Mr. Stevenson and Mr. Marcalus have been helping the JUB surveyors find and  
65 uncover manholes, replacing lids, checking elevations, finding water shut off valves, hydrants and  
66 hydrant valves. This is to map them into GIS as part of the Ecology Sewer Study project.
- 67 - Blue Logix, Adam Bluer, came to Rockford to help Mr. Thompson with the SCADA system and to fix  
68 communication with the lagoons. Mr. Bluer also gave some recommendations on new radios that  
69 are cell type service and can be switched over to fiber when that becomes available.
- 70 - Ms. Roecks asked Mr. Thompson what the Red Lion Controls invoice was for. Mr. Thompson said it  
71 is for the connector between the influent and effluent controls at the lagoons.

72  
73 Clerk/Treasurer

- 74 - Mrs. Johnson said that the bid opening for the 2024 Sewer Updates on Weaver Street was 02/15  
75 and there were seven contractors. Unofficially, the apparent lowest bidder was Evergreen  
76 Excavation. JUB will have official results by March 6 meeting.
- 77 - Mrs. Johnson said she is applying for a grant for an extractor and a drying cabinet for fire fighter's  
78 turnouts through FEMA. The grant request will also include new turnouts. She said she is also  
79 applying for a Community Outdoor Athletic Facility grant through the Recreations and Conservation  
80 Office to complete the ball field project.
- 81 - Laura Kelly, owner of 105 W Emma Street, is planning to remodel the building and open an ice  
82 cream shop. She would like to build living quarters in part of the building for her and her family to  
83 live in and was hoping that would be allowed in its current zoning area. It was agreed that, because  
84 the building already has apartments in it, this would be a nonconforming use and there should be no  
85 problem with her living there after the remodel. There was discussion about flood-plain permitting  
86 but because this is just a remodel and nothing about the footprint is changing, it was agreed that no  
87 permit was needed.

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89 PUBLIC COMMENT - None

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91 APPROVE CHECKS

92 **Mr. Stevenson made a motion to approve checks 18398-18410 \$19,517.35. Ms. Harnois seconded the**  
93 **motion. Motion carried.**

94  
95 **Mr. Willms made a motion to adjourn the meeting. Mr. Stevenson seconded the motion. Motion**  
96 **carried.**

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98 The meeting was adjourned at 8:03pm.

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor