

CLERK: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Glos GL54 5UG
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The next meeting of Naunton Parish Council to be held on Monday 26th January 2026, starting at 7.00 pm. The meeting will take place in the village hall.

M Freeman, Clerk to the Council

22nd January 2026

Members of the public and press are welcome to attend and are invited to address the council at item 2 on the agenda.

AGENDA

Call to order

- 1) **Declarations of Interest** on items on the agenda (Localism Act 2011) from Councillors
- 2) **To hear representations from the public regarding items on the agenda**
- 3) **Approval and signing of the previous meeting's minutes** (November 2025)
- 4) **Chairman's announcements**
- 5) **Clerk's Report.** Councillors to note supporting information for item 7.
- 6) **Planning applications**

To comment:

[26/00039/FUL](#) Littons. Erection of residential outbuilding. Demolition of stables. Details circulated to councillors. Expires 6th Feb

[26/00052/FUL](#) Cromwell House, Naunton Conversion of detached garage to studio with office and guest accommodation. Deadline 12th February 2026

To confirm comments made between meetings:

[25/04089/TCON](#) Littons Church Lane Naunton Cheltenham Gloucestershire Expired 15th January. Works to trees in conservation area for White poplar x2, sycamore x 3 & ash tree - Reduce in height by 3m to suitable pruning points and prune side laterals to match. Remove major deadwood. ...Copper beech in garden - Reduce in height by 3m to suitable pruning points and prune all side laterals to match. Remove major deadwood. Insufficient responses.

To note changes since the last meeting:

[25/03413/FUL](#) Church House, Church Lane Deadline 25th November.

Addition of freestanding wicker boundary fence and installation of oak pergola. Conservation officer agreed with NPC's comments. Applicant has submitted new pergola designs lower than previous design but no change re wicker fence.

[25/01509/FUL](#) Land and building east of 3 Littleworth. Erection of self-build two-storey dwelling and detached garage, demolition of dilapidated barn. Agreement proposed by CDC that the property will be a Self-build/ Custom Housebuilding, and that the commissioning/building household will occupy the plot as a principal residence for a minimum of three years.

[24/01956/CLEUD](#) Appeal Reference: APP/F1610/X/25/3361155 1 Aylworth Cottages Still awaiting decision.

- 7) **Grit bins.** Councillors to consider providing further grit bins in the village. See Clerk's report for options. GCC must approve any locations proposed before they will allow the bins to be installed. Councillors to decide whether more bins are needed and their locations and to agree required bins (size, colour, security etc).

8) Highways – Councillors to consider any action.

- a) Potholes
- b) Ditch clearance

9) Training. Cllr James to report on new councillor training held on February 10th.**10) Data Protection Training**

To pass the new Assertion 10 criteria in the Annual Governance and Reporting (AGAR) the clerk and councillors must all receive data protection training. GAPTC is offering two options:

- * Trainer-led, 3-part course [Link to details and booking](#) 3 x £35
- * Self-guided e-learning [Link to details and booking](#) 1 x £17

There's also a separate trainer led session (£35) on Freedom of Information. i.e. what you have to provide and what you don't e.g. for a Subject Access Request.

Note: Clerk could split the cost of training (£140) over three PCs.

11) Assets and risk assessment. To receive reports on council assets and decide on any action.

Recreation field & benches	Cllr Hanks to report on any works required.
Play area	Cllr Hanks to report e.g. Greenfields repairs to the tractor and other repairs identified the annual report..
Flood Monitoring	Cllr Russell to report.
Village Hall	Cllr Russell to report on Village Hall Committee meetings
Defibrillator	Cllr Gibberson has replaced the defibrillator and updated the Webnos database. Councillors to approve payment for new pads. (see item 11 (b))
Phone box	Phone box light has been delivered to Cllr Gibberson.

12) New email addresses and website. Councillors to provide feedback. Councillors to agree on cut off point for old website. Website builder currently being renewed monthly in anticipation of termination. Pages from the old website have been migrated to the new .gov.uk website.**13) Finances****a) To receive current accounts and bank reconciliation**

Current account balance A/c 00462740: £27,26840 (20th January 2026)

Deposit account balance A/c 01612290: £493.93 (20th January 2026)

Naunton Parish Council Reconciliation			
Period 1 April 2025 to 20th January 2026			
Current account 00462740 Online			
	Balance @ 20th January 2026	£27,268.40	
Deposit account 01612290 Online			
	Balance @ 20th January 2026	£493.93	
Total		£27,762.33	
Less outstanding cheques			£0.00
Reconciled balance		£27,762.33	
Cash book summary			
	Opening balance 1.4.25	£18,746.20	
	Add receipts to date	£19,474.92	
	Less payments to date	£10,458.79	
Cash book balance		£27,762.33	
Signed:			
Clerk & RFO			
Chairman			
Date: 26th January 2026			

b) To approve payments and note receipts

The following payments to be approved:				
Epay	M Freeman	Clerk's salary Dec/Jan	LGA 1972 s.112 (2)	£406.14
Epay	HMRC	Tax	LGA 1972 s.112 (2)	£58.40
	M Freeman	Exes – phonebox light, X2 Connect	LGA 1892 s.8 (1)(i)	£58.80
	GoDaddy	Website hosting Nov £23.99, Dec £23.99, January £26.39	LGA 1972 s.142	£74.37
	M Freeman	Exes – printer ink	LG(FP)A 1963 s 5	£19.50

The following credits have been received:				
	Deposit a/c	Interest Dec, Jan 2026		£0.49
Payments between meetings:				
FP	DefibWarehouse	iPAD SP1 Auto defibrillator	LGPIHA 2007 s.77 / PC(PTPW-B)(PC) Order SI 2008/3095	£1,074.00
PAY	Lloyds	Account fees x 2 months@ £4.25 p mth		£8.50
DD	St Andrews Church	Lease on VH and rec field	LGA 1972 s.133	£1.00

Note: The PATA monthly charge will increase to £13.45 from £12.45. The quarterly standing order will be £40.35.

15) Items for the next meeting:

NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the agenda for the next meeting only.

The next meeting is scheduled for 16th March 2026.