



Forest Grove Board of Fire Commissioners Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on May 27th 2025 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members' Present

X Andrew Bellone Jr. - Chairman
X Samuel Scapellato - Vice Chairman
X Mykola "Nick" Myronowskyj - Secretary
X Joseph Scapellato - Treasurer
X Thomas Bellone Sr. – Commissioner

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Andrew Bellone and seconded by Samuel Scapellato. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance \$253.70

2024 Workers compensation audit refund was received in the amount of \$1,579.00.

The auto, package and workers compensation insurance was paid totaling \$12,550.00.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Andrew Bellone.



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4. Old Business

Mykola Myronowskyj reported on the following:

The Board received more information and pictures that the truck chassis is being built, delivery is now expected by July 2025. The truck committee is scheduled to travel to Wisconsin to inspect the truck build. Once this approval is given, the truck will move to NJ for final fitment and completion of work. There is also a late clause in the materials cost agreement and the new salesman is looking into that. This clause details a monetary fine to Seagrave in the amount of \$100.00 per day if our truck is not delivered in February.

The Workers Compensation audit was completed, and the Board received a refund of \$1,579.00.

The 2024 financial audit was completed. The report was reviewed and they encountered no significant difficulties and nothing of note was found during their audit.

Mr. Scapellato received another invoice from Gannett regarding the balance due. Mykola Myronowskyj spoke with a representative from Gannett, and they are going to email the Board a detailed breakdown of invoices and payments so that we can review. This has happened in the past and the cause was that Gannett did not apply the full payment as sent to the balance due.

The Chief inquired about being able to replace the aging OSD fit testing machine. There are issues reported with the software. The new fit testing machine is quite expensive, and the Chief also wants to purchase a new extrication cutter, which is also expensive. The Board agreed that we cannot purchase both this year. Mr. Myronowskyj will look into the reported issues with the fit testing machine to see what they are. The Chief is going to try to get “show” pricing at this year’s fire show to see if he can get a better price. A demo of the new unit will be scheduled for July.

5. New Business

The 2025 management representation letter for Nightlinger Colavita was received and signed. This letter engages their services for the 2025 season.

The check to Glenn Insurance was provided and Mr. Myronowskyj will hand deliver this week.

Public Comments – None

Chief of the Fire Department: Not Present



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President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone and seconded by Thomas Bellone. The meeting was adjourned at 19:17 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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8:57 PM
05/27/25
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2025

	<u>Dec 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-67,151.71
Newfield Savings 9924	738,843.77
Total Checking/Savings	<u>671,692.06</u>
Total Current Assets	<u>671,692.06</u>
TOTAL ASSETS	<u>671,692.06</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	<u>378,748.54</u>
Total Current Liabilities	<u>378,748.54</u>
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	<u>-83,223.90</u>
Total Liabilities	<u>295,524.64</u>
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	504,670.61
Net Income	-173,107.35
Total Equity	<u>376,167.42</u>
TOTAL LIABILITIES & EQUITY	<u>671,692.06</u>



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5:51 PM

05/27/25

Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of May 31, 2025

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	05/27/2025	13720	Bolster Hardware	-441.22
Bill Pmt -Check	05/27/2025	13721	Comcast (Xfinity)	-34.03
Bill Pmt -Check	05/27/2025	13722	Comcast 569	-222.16
Bill Pmt -Check	05/27/2025	13723	Dennis Allonnardo	-106.94
Bill Pmt -Check	05/27/2025	13724	Diamond Tool	-541.98
Bill Pmt -Check	05/27/2025	13725	DTA Solutions LLC	-175.00
Bill Pmt -Check	05/27/2025	13726	FD Testing Services LLC	-2,147.72
Bill Pmt -Check	05/27/2025	13727	Forest Grove Fire Co	-2,873.20
Bill Pmt -Check	05/27/2025	13728	Genna Electric	-140.00
Bill Pmt -Check	05/27/2025	13729	Gill Energy	-599.29
Bill Pmt -Check	05/27/2025	13730	Glenn Insurance, Inc.	-12,550.00
Bill Pmt -Check	05/27/2025	13731	Inspira Health Network Urgent ...	-160.50
Bill Pmt -Check	05/27/2025	13732	MES Service Company LLC	-14,607.00
Bill Pmt -Check	05/27/2025	13733	Mykola Myronowskyj	-130.00
Bill Pmt -Check	05/27/2025	13734	Riggins	-303.80
Bill Pmt -Check	05/27/2025	13735	SOUTH JERSEY WELDING S...	-61.26
Bill Pmt -Check	05/27/2025	13736	Tax Exempt Leasing Corp	-114,747.47
Bill Pmt -Check	05/27/2025	13737	TintSmith LLC	-800.00
Bill Pmt -Check	05/27/2025	13738	Verizon Wireless 197	-110.48
Bill Pmt -Check	05/27/2025	13739	W.B. Mason Co. Inc.	-465.78
Bill Pmt -Check	05/27/2025	13740	Witmer Public Safety Group Inc	-12,110.00
Total Newfield Na Bk 0505				-163,327.83
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-163,327.83