

# WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

## MINUTES December 15, 2020

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Chairman Chamberlain called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:30 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey, as well as Zoom.

### Roll Call:

Donald Niece, Chairman

Everdina O'Connor, Vice Chairperson (via Zoom)

Lauren Napolitani - Absent

Chad Chamberlain, Secretary

Robert Piazza, Treasurer

Sidney Deutsch

Drew Kiszonak

Robert Nyland

Morris Scott, Jr. (via Zoom)

Also, in attendance were:

Brian Tipton, Esq., Authority Legal Counsel (via Zoom); Kim Francisco, Authority Chief Financial Officer; Stephen Donati, Authority Engineer (via Zoom); Kevin Shoudt, Authority Consultant; and Susan Wright, Administrative Assistant.

Chairman Niece led everyone in the Pledge of Allegiance and then read the Introductory Statement.

### MINUTES

Mr. Scott moved, and Ms. O'Connor seconded to approve the minutes of the November 17, 2020 regular meeting, as presented. The motion passed. Roll call was as follows:

Mr. Chamberlain	Yes	Ms. O'Connor	Yes
Mr. Deutsch	Yes	Mr. Piazza	Abstain
Mr. Kiszonak	Yes	Mr. Scott	Abstain
Ms. Napolitani	Absent	Chairman Niece	Yes
Mr. Nyland	Abstain		

### CORRESPONDENCE

Mr. Chamberlain recapped the correspondence listed below:

1. Letter dated November 30, 2020, from Susan Predl, Regional Superintendent of the NJ DEP, Division of Fish and Wildlife, advising that they will be scheduling the demolition of vacant buildings on the Beaver Brook Wildlife Management Area in White Township.
2. Warren County Board of Chosen Freeholders Resolution 509-20 regarding the Partial Scheduling of Regular Meetings for the year 2021.
3. Notice of Public Hearing to be conducted on December 17, 2020 to the White Township Board of Adjustment, from Attorney Brian T. Grace for a variance to permit an addition to an existing residence/garage within the front yard setback on the premises located on 34 Pequest Drive, White Township, Block 46, Lot 44.
4. Letter dated October 30, 2020, from Connor Strong & Buckelew to the Authority enclosing our renewal documents (Auto ID cards & Workers Compensation Notices) for 2021.
5. Memo dated December 10, 2020, from PERMA Risk Management Services, regarding the approved 2021 Budget for the NJUA JIF.
6. Email from Kim Francisco, CFO, to Howard Kutzler dated December 10, 2020 attaching the Jaindl Escrow Account Summary Activity report and requesting the account be replenished.

#### EXECUTIVE SESSION

At approximately 7:43 pm, Mr. Nyland moved, and Mr. Deutsch seconded to adopt Resolution #20-63, to enter into an executive session to discuss a contract negotiation/attorney-client privilege and personnel matter. Roll call was as follows:

Mr. Chamberlain	Yes	Ms. O'Connor	Yes
Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszona	Yes	Mr. Scott	Yes
Ms. Napolitani	Absent	Chairman Niece	Yes
Mr. Nyland	Yes		

At 8:07 p.m., Mr. Scott moved, and Mr. Nyland seconded to return to open session. All in favor, motion carried.

#### CFO'S REPORT

Monthly Financial Report: As of November 30th, our cash balance is down \$265,000.00. We are in good shape at \$5.2 million dollars. We are 92% through the year and have collected 100% of anticipated revenue. We are well under budget.

Jaindl: Balance is below \$5,000.0. Mr. Francisco sent a letter requesting the account be replenished.

Mr. Francisco presented the resolution and certification for adoption of the FY2021 Annual Operating Budget and Capital Budget/Program. The total budget is \$2,784,744.00.

Mr. Piazza moved to adopt Resolution #20-64, for adoption and certification of the FY2021 Annual Operating Budget and Capital Budget/Program. Mr. Nyland seconded, and the motion passed unanimously on a roll call vote.

Mr. Francisco presented a resolution for amendment of the Authority's Rules and Regulations.

Mr. Piazza moved to adopt Resolution #20-65, for the amendment of the Authority's Rules and Regulations to incorporate the changes in user fees set at \$10.06 per billing unit for residential users and \$20.12 for industrial users (Appendix C), as discussed at the Annual Rate Hearing. Mr. Nyland seconded, and the motion passed unanimously on a roll call vote.

Mr. Francisco presented a resolution for the Connection Fee for 2021.

Mr. Piazza moved, and Mr. Nyland seconded to adopt Resolution #20-66, which sets the Connection Fee for FY2021 at \$6,642 per EDU, the same as in 2020. A single-family home is considered 1 EDU. The motion passed unanimously on a roll call vote.

Next, Mr. Francisco presented a resolution for the appointment of Auditor for FY2021. Nisivoccia LLP submitted a proposal.

Mr. Chamberlain moved to adopt Resolution #20-67, authorizing the appointment of Nisivoccia LLP to provide the professional services of auditor for FY2021 for \$15,750.00. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

#### GENERAL COUNSEL'S REPORT

Mr. Tipton had nothing to report, other than requesting that the Board vote to have Mr. Tipton direct a letter to the County regarding the interceptor line. Mr. Nyland moved and Mr. Piazza seconded. The motion passed. Roll call was as follows:

Mr. Chamberlain	Yes	Ms. O'Connor	Yes
Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Scott	Yes
Ms. Napolitani	Absent	Chairman Niece	Yes
Mr. Nyland	Yes		

#### ENGINEER'S REPORT

Mr. Donati had nothing to add to his report which was included in the Agenda Packets.

Chairman Niece advised that he had a discussion regarding the repair of the Oxford Access Road with Mr. Donati and requested that he proceed with the necessary bid documents so that when Spring comes the job can be scheduled and completed.

AUTHORITY CONSULTANT

Mr. Shoudt recapped his report.

Belvidere: No changes.

Oxford: Had a power outage and the old generators would not start, had to manually attempt to start it. Called Raw Power to replace the relay.

Mixer went out for repair, replaced with a spare in the meantime.

General: As to COVID-19, we are back to full staff.

Mr. Shoudt advised that he and Ms. Wright will be purging old files in accordance with the State guidelines. Mr. Kiszonak requested that any documents regarding Apple Mountain Golf Course, Top of the Green Restaurant and any documents with the name Kiszonak be given to him.

Mr. Shoudt presented the resolution and agreement authorizing the award of a non-fair and open contract for professional services for laboratory testing to New Jersey Analytical Laboratories (NJAL) for one year.

Mr. Nyland moved to adopt Resolution #20-68, awarding the non-fair and open contract for the professional services of laboratory testing to New Jersey Analytical Laboratories for one year. Mr. Deutsch seconded. All in favor, motion carried.

Mr. Shoudt requested a motion to keep payroll in house with Ms. Wright preparing the same and increase her salary to \$44,000.00 per year starting in January, 2021. Mr. Piazza moved and Mr. Nyland seconded. The motion passed. Roll call was as follows:

Mr. Chamberlain	Yes	Ms. O'Connor	Yes
Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Scott	Yes
Ms. Napolitani	Absent	Chairman Niece	Yes
Mr. Nyland	Yes		

FINANCE (Treasurer)

Mr. Piazza moved that Resolution #20-69 (Certificate No. 412: \$49,377.17) be approved to pay all bills from the Operating Fund, as presented. Mr. Nyland seconded. All in favor, motion carried.

Mr. Piazza moved that Resolution #20-70 (Certificate No. 418: \$4,448.75) be approved to pay all bills from the Capital Improvements Fund as presented. Mr. Nyland seconded. All in favor, motion carried.

Mr. Piazza moved that Resolution #20-71 (Certificate No. 011: \$588.00) be approved to pay all bills from the Escrow Fund as presented. Mr. Nyland seconded. All in favor, motion carried.

UNFINISHED BUSINESS

Mr. Shoudt and Ms. Wright will look into a microphone for the Zoom Meetings, as well as a new tape-recording devise.

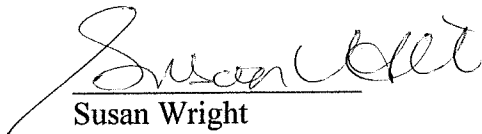
NEW BUSINESS

There was no new business.

PUBLIC COMMENT

There was public present, via Zoom, but there were no comments.

As there was no more business to come before the Authority, Mr. Nyland moved and Mr. Deutsch seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 8:25 p.m.

  
Susan Wright  
Administrative Assistant

**RESOLUTION RE: AUTHORIZATION FOR ADVERTISEMENT OF A CONTRACT FOR THE CONSTRUCTION OF A MECHANICAL SCREEN FACILITY AT THE BELVIDERE WASTEWATER TREATMENT PLANT**

WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority (Authority) has determined that a mechanical bar screen is needed at the preliminary treatment tank of the Belvidere Wastewater Treatment Facility due to the large amount of rags, garbage and other debris being received; and

WHEREAS, the Authority has engaged their consulting engineer to prepare Contract Documents to formally bid the construction contract for said work in accordance with N.J.S.A. 40A:11-1 et seq; and

WHEREAS, the Authority, under the requirements set forth in N.J.S.A. 40:14B, is required to formally authorize the advertisement of construction contracts; and

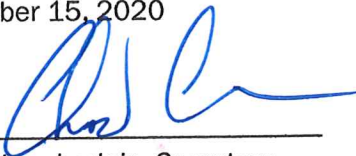
WHEREAS, Contract Documents entitled "Belvidere WWTF Mechanical Bar Screen - Contract No. 20-02, dated August 2020" have been prepared by the Authority's Consulting Engineer, reviewed by Authority Staff, and approved by the NJDEP under Treatment Works Approval number 20-0320; and

WHEREAS, there are funds available for this Contract.

NOW THEREFORE, BE IT RESOLVED by the Warren County (Pequest River) Municipal Utilities Authority that:

The Authority authorizes its Staff and Consulting Engineer to formally advertise for bids for the construction of "Belvidere WWTF Mechanical Bar Screen - Contract No. 20-02, dated August 2020.

Certified as a true copy of this Resolution adopted by the Authority at a meeting held on December 15, 2020

  
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Chad Chamberlain, Secretary

**RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and


**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County (Pequest River) Municipal Utilities Authority of the Township of White, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The General nature of the subject matter to be discussed is as follows:  
  
Personnel
3. It is anticipated at this time that the above subject matter will be made public when appropriate.
4. This Resolution shall take effect immediately.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY

  
Donald Niece, Chairperson

  
Chad Chamberlain, Secretary

DATED: December 15, 2020

# 2021 (2021-2022) ADOPTED BUDGET RESOLUTION

## Warren County (Pequest River) Municipal Utilities Authority

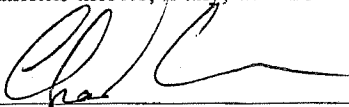
FISCAL YEAR: FROM: January 1, 2021 TO: Dec. 31, 2021

WHEREAS, the Annual Budget and Capital Budget/Program for the Warren County (Pequest River) Municipal Authority for the fiscal year beginning January 1, 2021 and ending, December 31, 2021 has been presented for adoption before the governing body of the Warren County (Pequest River) Municipal Authority at its open public meeting of December 15, 2020; and

WHEREAS, the Annual Budget Page F-1 and Capital Budget page CB-3 as presented for adoption reflects each item of revenue Budget page F-2 and appropriation budget page F-4 in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Warren County (Pequest River) Municipal Authority, at an open public meeting held on December 15, 2020 that the Annual Budget and Capital Budget/Program of the Warren County (Pequest River) Municipal Authority for the fiscal year beginning, January 1, 2021 and, ending, December 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



December 15, 2020

(Secretary's Signature)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
E. Chad Chamberlain	X			
Sidney Deutsch	X			
Drew Kiszona	X			
Laurel Napolitani	X			
Robert Nyland	X			
Everdina O'Connor	X			
Robert Piazza	X			
Morris Scott, Jr.	X			
Donald Niece	X			



**RESOLUTION NO: 20-65**

**AMENDING THE RULES AND REGULATIONS OF THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY TO INCORPORATE ANNUAL ADJUSTMENTS TO THE AUTHORITY'S FEE AND CHARGES FOR SEWER CONNECTIONS AND FOR SEWER TREATMENT SERVICES AND TO PROVIDE OTHER RATE AND FEE CHANGES.**

**WHEREAS**, the Warren County (Pequest River) Municipal Utilities Authority (the Authority) has adopted rules and regulations entitled Warren County (Pequest River) Municipal Utilities Authority - Service Rules (Rules and Regulations) pursuant to the provisions of N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority has the right and obligation to change or amend, from time to time, its Rules and Regulations in order that they should continue to reflect the current operating requirements of the Authority; and

**WHEREAS**, public notice of the Authority's annual rate hearing as required pursuant to N.J.S.A. 40:14B-23 was timely provided; and

**WHEREAS**, on December 15, 2020, the Authority conducted a public hearing on its rates and fees and is of the opinion that the proposed revision to the connection fees and user rates should be adopted, and that the Rules and Regulations should be amended to reflect the same.

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County (Pequest River) Municipal Utilities Authority, in the County of Warren, State of New Jersey as follows:

1. A new Appendix C to the Authority's Rules and Regulations shall be included therein as follows:

APPENDIX C

WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES  
AUTHORITY SCHEDULE OF SEWAGE TREATMENT SERVICE CHARGES  
AND CONNECTION FEES:

1. General:

The Authority hereby sets forth the current applicable sewage treatment charges and connection fees as adopted by the Authority in accordance with the requirements of N.J.S.A. 40:14B-22 and 23.

A) An additional 11% Inflow & Infiltration (I&I) factor shall be assessed on all users billed on a metered flow basis (either water use or sewer discharge), with the exception of Belvidere and Oxford whose metered flow includes system-wide I&I, in order to establish equitable allocation of system-wide I&I.

B) Sewage Treatment Services FY2021

Class of User	Rates
-Residential	\$10.06 per billing unit
-Industrial	\$20.12 per 1,000 gallons

C) Connection Fees FY2021\*

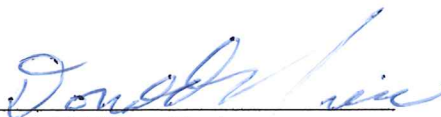
The FY 2021 connection fee shall remain unchanged from 2020. The current amount of \$6,642.00 per EDU (equivalent dwelling unit) is less than the calculated amount of \$9,866.00.

\* Affordable housing projects built by Public Housing Authorities and non-profit organizations will receive a reduction of 50% in connection fees, pursuant to C40:14B-22.

2. The foregoing amendment to the Rules and Regulations shall take effect as of December 15, 2020, the date of its adoption by a majority of the Members of the Authority, and this Resolution shall be conclusive evidence of the fact that the amendment was approved by a majority of the Members of the Authority at that time.

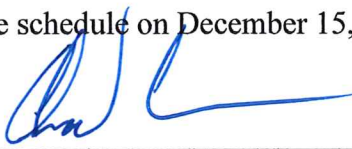
3. Except as otherwise provided herein, the Rules and Regulations of the Authority shall remain unchanged and in full force and effect.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY

By:   
Donald Niece Chairman

**CERTIFICATION**

I, Chad Chamberlain, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do certify the foregoing to be a true copy of a memorializing resolution adopted by a majority of all members of the Authority at a regular meeting of the Authority held on December 15, 2020, which resolution reduces to writing the formal action taken by the Authority with regard to its budget and rate schedule on December 15, 2020.

  
Chad Chamberlain, Secretary

**RESOLUTION NO: 20- 66**

**APPROVAL OF CONNECTION FEES FOR FY2021**

**WHEREAS**, as per N.J.S.A. 40:14B-22 the Authority may charge connection fees, said fees to be calculated as outlined in said statute; and

**WHEREAS**, said calculation has been performed for FY2021, with the resulting fee and calculation thereof provided in the attachment hereto and;

**WHEREAS**, a public hearing has been held on Authority rates, at which time this calculation was presented.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Warren County (Pequest River) Municipal Utilities Authority that the 2021 connection fee shall remain unchanged from 2020. The current amount of \$ 6,642.00 is less than the calculated amount of \$9,866.00 and shall hereby be adopted; the continuation of the current connection fee will remain in effect beginning January 1, 2021.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY

DATE: December 15, 2020



Donald Niece, Chairman

**CERTIFICATION**

**I, CHAD CHAMBERLAIN, SECRETARY OF THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY, DO CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY A MAJORITY OF ALL MEMBERS OF THE AUTHORITY AT A REGULAR MEETING OF THE AUTHORITY TO BE HELD ON DECEMBER 15, 2020.**

  
Chad Chamberlain, Secretary

**RESOLUTION NO. 20-67**

**RESOLUTION AUTHORIZING THE APPOINTMENT FOR NISIVOCCIA LLP AS AUDITOR FOR THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY FOR FISCAL YEAR 2021**

**WHEREAS**, the Warren County (Pequest River) Municipal Utilities Authority (Authority) requires the services of an auditor for FY2021.

**WHEREAS**, the services of a certified auditor are "Professional Services" and may be retained without competitive bidding pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq; and

**WHEREAS**, the Authority solicited proposals for auditing services from Nisivoccia and Company, LLP; and

**WHEREAS**, the Authority has determined it to be in the best interest of this public entity to appoint Nisivoccia, LLP (Auditor) as its auditor for the period commencing January 1, 2021 through the later of December 31, 2021 or the next reorganizational meeting of the Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County (Pequest River) Municipal Utilities Authority, County of Warren, State of New Jersey, as follows:

1. Nisivoccia, LLP, Mount Arlington Corporate Center, 200 Valley Road, Suite 300, Mt. Arlington, N.J. 07856-1320 is hereby appointed as the Authority Auditor for the period of January 1, 2021 through December 31, 2021, or through the next reorganizational meeting of the Authority, whichever is later, to provide auditing services pursuant to the terms and conditions in the proposal previously submitted to the Authority. Nothing herein shall supersede the right of the Authority or Auditor to terminate the Agreement prior to the aforesaid dates(s) in accordance with the terms of such formal agreement as may be entered into between the parties to retain Auditor.
2. The appropriate officers of the Authority are hereby authorized and directed to take all steps necessary to affect the terms and conditions of this Resolution.
3. It is hereby directed that a notice of award of this appointment be published once in the official newspaper of the Authority within ten days of the date hereof.
4. This Resolution shall take effect immediately.

**CERTIFICATION**

I, CHAD CHAMBERLAIN, SECRETARY OF THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY, DO CERTIFY THE FORE GOING TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY A MAJORITY OF ALL MEMBERS OF THE AUTHORITY AT A MEETING OF THE AUTHORITY HELD ON DECEMBER 15, 2020.



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Chad Chamberlain, Secretary

DATED: December 15, 2020

**RESOLUTION: 20-68**

**AUTHORIZING THE ADOPTION OF A NON-FAIR AND OPEN CONTRACT  
FOR LABORATORY SERVICES**

WHEREAS, there exists a need for Certified laboratory testing services to the Warren County (Pequest River) Municipal Utilities Authority, (hereinafter the "Authority"); and

WHEREAS, the Authority's Chairman has determined and certified in writing that the value of the contract will exceed or is reasonably likely to exceed \$17,500; and

WHEREAS, New Jersey Analytical Laboratories, a corporation of the State of New Jersey, having offices at 380 Scotch Road, Ewing, NJ, (hereafter, "Contractor") has submitted a contract dated December 15, 2020, indicating it will provide the required services at a sum not to exceed \$30,000.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification, which is made a part hereof, that the business entity has not made a contribution that would bar the award of this contract, and the business entity will continue to report to the Election Law Enforcement Commission any contribution that would violate the Pay-To-Play Law (N.J.S.A. 19:44A-20.4 et seq.) during the term of this contract, and has listed political contributions made during the past twelve months as set forth in said certification; and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) Provides that this contract might be awarded without competitive bidding as a "professional service", and further requires that the resolution authorizing the award of contracts for professional services without competitive bid must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Warren County (Pequest River) Municipal Utilities Authority as follows:

1. The Chairman and Secretary of said Authority are hereby authorized and directed to execute a certain agreement dated December 15, 2020, between the Authority and New Jersey Analytical Laboratories, a corporation of the State of New Jersey, having offices at 380 Scotch Road, Ewing, NJ.
2. The contract is awarded without competitive bidding as a "Professional Service" because certified laboratory services are exempt from bidding under N.J.S.A. 40A:11-5(1)(a)(i); the Authority has had a positive experience history with this Contractor, and the Contractor has the required licenses, skills, personnel and experience to adequately provide the professional services required by the Authority in this regard.

3. A Notice of this resolution shall be published in the official newspaper as required by law within ten days of its passage.
4. One copy of this Resolution, and the contract itself, shall be made available at the Authority offices for public inspection.
5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.
6. This Resolution memorializes the action taken by the Authority at its meeting on December 15, 2020.

**CERTIFICATION**

I, Chad Chamberlain, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Authority at a meeting held on December 15, 2020.

Date: December 15, 2020

By:   
Chad Chamberlain, Secretary

**CERTIFICATION**

I, Donald Niece, Chairman of the Authority, do this date certify that the contract mentioned herein exceeds, or is reasonably likely to exceed the sum of \$17,500.00 during its term.

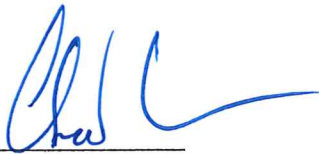
Dated: December 15, 2020

By:   
Donald Niece, Chairman

**RESOLUTION RE:**

**EXPENDITURES FROM THE OPERATING FUND  
DURING THE MONTHS OF DECEMBER 2020.**

**I HEREBY CERTIFY**, that the bills listed on the attached Resolution of December 15, 2020, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2020 budget.



Chad Chamberlain, Secretary

  
Donald Niece, Chairperson

Certificate No. OP 412

Dated: December 15, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Nyland

Yes 8

No 0

Abstain 0

Absent 1



**APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND**

**Meeting: December 15, 2020**

**BE IT RESOLVED**, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:	Date:	
Check #20050-20056:	12/02/20	\$1,300.12
Check #20058-20090:	12/15/20	<u>\$48,077.05</u>
	Total	\$49,377.17

PENTAMATION  
 DATE: 12/01/2020  
 TIME: 10:24:36

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 12/20

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
20050	10101	12/02/20	CENTURYLINK	5076	0309373198	36.03
20050	10101	12/02/20	CENTURYLINK	5076	0309801924	9.95
20050	10101	12/02/20	CENTURYLINK	5076	0310260175	19.90
		TOTAL CHECK				65.88
20051	10101	12/02/20	COMCAST	5076	8499052660035835	247.56
20051	10101	12/02/20	COMCAST	5076	8499052660035827	41.36
		TOTAL CHECK				288.92
20052	10101	12/02/20	COMCAST	5076	8499052650021506	317.32
20053	10101	12/02/20	JCP&L	5071		3.10
20054	10101	12/02/20	RICOH USA, INC.	5026	QTRLY COPIER LEASE	197.46
20055	10101	12/02/20	SANICO INC.	5024	MTHLY DUMPSTER FEE	260.62
20056	10101	12/02/20	VERIZON WIRELESS	5076	MOBILE PHONES & OCCS	166.82
		TOTAL FUND				1,300.12
		TOTAL REPORT				1,300.12

PENTAMATION  
 DATE: 12/09/2020  
 TIME: 10:57:48

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 12/20

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
20058	10101	12/15/20	C & M AUTO PARTS	5025	FUEL/SOCKET SET/TUBE	98.46
20058	10101	12/15/20	C & M AUTO PARTS	5025	MAGNA LITE/BUTAN TRCH	22.49
20058	10101	12/15/20	C & M AUTO PARTS	5025	WIPER BLADES	24.36
			TOTAL CHECK			145.31
20059	10101	12/15/20	CENTURYLINK	5076	0309538602	54.27
20059	10101	12/15/20	CENTURYLINK	5076	0309480336	36.49
20059	10101	12/15/20	CENTURYLINK	5076	0310189069	47.34
			TOTAL CHECK			138.10
20060	10101	12/15/20	CINTAS CORPORATION	5043	UNIFORMS	51.30
20060	10101	12/15/20	CINTAS CORPORATION	5043	UNIFORMS	51.30
20060	10101	12/15/20	CINTAS CORPORATION	5043	UNIFORMS	39.53
20060	10101	12/15/20	CINTAS CORPORATION	5043	UNIFORMS	39.53
20060	10101	12/15/20	CINTAS CORPORATION	5043	UNIFORMS	39.53
20060	10101	12/15/20	CINTAS CORPORATION	5043	UNIFORMS	39.53
20060	10101	12/15/20	CINTAS CORPORATION	5043	UNIFORMS	51.30
20060	10101	12/15/20	CINTAS CORPORATION	5043	UNIFORMS	53.29
			TOTAL CHECK			365.31
20061	10101	12/15/20	COUNTY OF WARREN	5028	FINANCE OFF SUPPORT SERV	1,000.00
20062	10101	12/15/20	CP ENGINEERS NJ, LLC	5545	NJDOT RT 31 BRIDGE	378.00
20062	10101	12/15/20	CP ENGINEERS NJ, LLC	5545	AUTHORITY MEETINGS	547.13
20062	10101	12/15/20	CP ENGINEERS NJ, LLC	5545	OPERATION CONSULTING	84.00
20062	10101	12/15/20	CP ENGINEERS NJ, LLC	5545	GENRL AUTHORITY BUS	1,302.00
20062	10101	12/15/20	CP ENGINEERS NJ, LLC	5545	FINANCIAL & BUDGET	84.00
20062	10101	12/15/20	CP ENGINEERS NJ, LLC	5545	PERMITS & APPROVALS	285.00
			TOTAL CHECK			2,680.13
20063	10101	12/15/20	DEUTSCH, SIDNEY	5011	STIPEND	166.66
20064	10101	12/15/20	FASTENAL COMPANY	5024	WHTKNITWIPERS	92.21
20065	10101	12/15/20	FLORIO PERRUCCI STEINHARD	5027	LEGAL SERVICES - NOV	510.00
20066	10101	12/15/20	GERO, WAYNE	5092	REIMURSE HEALTH BENES	314.26
20067	10101	12/15/20	GOOD IMPRESSIONS INC	5030	ENVELOPES	128.30
20068	10101	12/15/20	HACH COMPANY	5509	LAB SUPPLIES	385.82
20069	10101	12/15/20	JCP&L	5071	10004582811	3.87
20069	10101	12/15/20	JCP&L	5071	100005205917	866.37
20069	10101	12/15/20	JCP&L	5071	10005061898	106.57
20069	10101	12/15/20	JCP&L	5071	10004911044	7,646.92
20069	10101	12/15/20	JCP&L	5071	100004188262	6,824.24
20069	10101	12/15/20	JCP&L	5071	100004952337	364.02
20069	10101	12/15/20	JCP&L	5071	100003352968	310.38
			TOTAL CHECK			16,122.37
20070	10101	12/15/20	KEVIN SHOUDT & ASSOCIATES	5029	MGMT & SUPER	5,416.66
20071	10101	12/15/20	KISZONAK, DREW	5011	STIPEND	166.66
20072	10101	12/15/20	L.E. RITTER LUMBER CO.	5024	BLK TOP/CRACK FILL	182.47

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MUNICIPAL UTILITY AUTHORITY  
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FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
20073	10101	12/15/20	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,158.30
20073	10101	12/15/20	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	285.60
20073	10101	12/15/20	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	235.20
20073	10101	12/15/20	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,197.90
20073	10101	12/15/20	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	2,070.00
	TOTAL CHECK					4,947.00
20074	10101	12/15/20	NAPOLITANI, LAUREL	5011	STIPEND	166.66
20075	10101	12/15/20	NEW JERSEY AMERICAN WATER	5072	WATER SERV S WTR ST PS	15.56
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	12.00
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	328.50
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	12.00
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	12.00
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	20.00
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	165.00
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	260.50
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	260.50
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	296.50
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	296.50
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	307.00
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	10.50
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	10.50
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	10.50
20076	10101	12/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	323.50
	TOTAL CHECK					2,643.00
20077	10101	12/15/20	NIECE, DONALD L.	5011	STIPEND	333.32
20078	10101	12/15/20	NJ ADVANCE MEDIA	5021	PUBLICATION EXPRESS	17.67
20078	10101	12/15/20	NJ ADVANCE MEDIA	5021	PUBLICATION EXPRESS	17.67
	TOTAL CHECK					35.34
20079	10101	12/15/20	NJ ADVANCE MEDIA	5021	PUBLICATION STAR LEDG	138.05
20080	10101	12/15/20	NYLAND, ROBERT F.	5011	STIPEND	166.66
20081	10101	12/15/20	OFFICE CONCEPTS GROUP, IN	5030	MISC. OFFICE SUPPLIES	65.53
20082	10101	12/15/20	PASSAIC VALLEY SEWERAGE C	5079	SLUDGE DISPOSAL NOV	3,340.00
20083	10101	12/15/20	PIAZZA, ROBERT	5011	STIPEND	291.66
20084	10101	12/15/20	REP PUMP SERVICES, LLC	5024	ANNUAL INSPCT & SRVCE	959.50
20084	10101	12/15/20	REP PUMP SERVICES, LLC	5024	FLOAT SWITCH	146.64
	TOTAL CHECK					1,106.14
20085	10101	12/15/20	RIGO GENERAL HARDWARE	5024	MISC.	43.53
20085	10101	12/15/20	RIGO GENERAL HARDWARE	5024	HOSES	39.55
20085	10101	12/15/20	RIGO GENERAL HARDWARE	5024	CORD CONNECTORS	14.38
20085	10101	12/15/20	RIGO GENERAL HARDWARE	5024	LATEX FLT PNT	21.99
20085	10101	12/15/20	RIGO GENERAL HARDWARE	5024	CORD CONNECTOR	8.69

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MUNICIPAL UTILITY AUTHORITY  
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FUND - MUA01 - MUN UTILITY AUTH GEN FUND


CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
TOTAL CHECK						
20086	10101	12/15/20	SANICO INC.	5024	MTHLY DUMPSTER FEE	128.14
20087	10101	12/15/20	SPECTRASERV INC	5079	SLUDGE HAULING	260.62
20088	10101	12/15/20	THE COUNTY OF WARREN	5070	GASOLINE NOV	5,187.00
20088	10101	12/15/20	THE COUNTY OF WARREN	5070	GASOLINE OCT	106.46
TOTAL CHECK						
20089	10101	12/15/20	TREASURER - STATE OF NJ	5049	5 YR RENEWAL	156.65
20090	10101	12/15/20	U.S. POSTAL SERVICE	5710	ANNUAL RENTAL FEE	263.11
TOTAL FUND						
						885.00
						290.00
						48,077.05
TOTAL REPORT						48,077.05

**RESOLUTION RE:**

**EXPENDITURES FROM THE CAPITAL IMPROVEMENTS  
FUND FOR THE MONTH OF DECEMBER, 2020.**

**I HEREBY CERTIFY** that the bills listed for CAPITAL IMPROVEMENTS are in  
accordance with the Authority's budget.

  
Donald Niece, Chairperson

  
Chad Chamberlain, Secretary

Certificate No. CI 418

Dated: December 15, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Nyland

Yes 8

No 0

Abstain 0

Absent 1

**CAPITAL IMPROVEMENT  
BILLS LIST**

**Dated: December 15, 2020**

1. CP Engineers, LLC Engineering Services Climbing Screen Oct, 2020 Belvidere WWTP	..... \$421.00
2. CP Engineers, LLC Engineering Services UV System Oct., 2020 Oxford WWTP	..... \$3,312.75
3. CP Engineers, LLC Engineering Services Interceptor System CCTV Inspect Oct., 2020	..... \$715.00
<i>Total</i>	..... \$4,448.75

PENTAMATION  
DATE: 12/09/2020  
TIME: 10:52:57

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

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VENCHK11  
ACCOUNTING PERIOD: 12/20

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
20057	10101	12/14/20	CP ENGINEERS NJ, LLC	19002	BELVIDERE SCREEN	421.00
20057	10101	12/14/20	CP ENGINEERS NJ, LLC	19001	INTERCEPTOR SYSTEM	715.00
20057	10101	12/14/20	CP ENGINEERS NJ, LLC	19050	OKRD UV SYSTEM	3,312.75
			TOTAL CHECK			4,448.75

TOTAL FUND

TOTAL REPORT

4,448.75

4,448.75




**RESOLUTION RE:**

**EXPENDITURES FROM THE ESCROW FUND FOR THE MONTH OF DECEMBER 2020.**

**I HEREBY CERTIFY** that the bills listed for ESCROW are in accordance with the Authority's budget.

  
Donald Niece, Chairperson

  
Chad Chamberlain, Secretary

Certificate No. ESC 011

Dated: December 15, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Nyland

Yes 8

No 0

Abstain 0

Absent 1

**ESCROW FUND  
BILLS LIST  
Dated: December 15, 2020**

**Dated 11/13/2020**

1. CP Engineers NJ, LLC Engineering Services Jaindl Land Company October 2020 Jaindl Escrow Account:	..... \$588.00
Total	..... \$588.00

PENTAMATION  
DATE: 12/09/2020  
TIME: 11:03:15

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

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VENCHK11  
ACCOUNTING PERIOD: 12/20

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
20091	10101	12/16/20	293 CP ENGINEERS NJ, LLC	20500	JAINDL ESCROW	588.00
TOTAL FUND						588.00
TOTAL REPORT						588.00