



LIMITED USE PERMIT PROCEDURES

A. Application and Processing Fee

A formal application is to be made to the Cisco City Council for any Limited Use Permit. Upon the filing of any application for a Limited Use Permit, the applicant shall pay, to the City of Cisco, Texas, a non-refundable application fee of one hundred and twenty-five dollars (\$125.00). Upon receipt of the application and the processing fee the city will refer the application to the City Manager.

B. Review by City Manager

The City Manager will review the application and make recommendation to the City Council regarding the application at the next regularly scheduled City Council meeting.

C. Meeting Times of the Cisco City Council

The Cisco City Council meets on the 2nd and 4th Monday of each month. The applicant will receive notification of the meeting date at which their application will be considered.

D. Final Action by Council

After recommendation from the City Manager, the City Council will approve or reject the application.

E. Permit Fee

If the application is accepted, the applicant will remit a permit fee of \$1,000.00. The permit will be required to be renewed annually.

F. Rules and Regulations

Limited Use Permit does not relieve permittee or any tenant of permittee from any other rules and regulations as set forth in the City Ordinances of the City of Cisco, Texas, or the Lake Lease. Violations made by tenants may still result in revocation of the permit or termination of the Lake Lease.

APPLICATION FOR A LIMITED USE PERMIT

Applicant: _____

Applicant
Address: _____

Applicant
Email: _____ Phone _____

Description of Property

Lot(s) _____ Block _____

Physical (911)
Address: _____

Square
Footage: _____

Frontage
(in feet): _____ on _____ Dr.

Proposed use for Limited Use Permit:
(Yard area, parking spaces, duration of limited use, etc.) **Please attach a scaled drawing**

(Signature of Applicant & Date) (Printed Applicant Name)

Date received: _____

Approved: _____ Date: _____

Submit Permits:

In Person	500 Conrad Hilton Blvd., Cisco, TX 76437
By Mail	P.O. Box 110, Cisco, TX 76437
By Email	citysecretary@ciscotexas.gov