

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY JUNE 6, 2019 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch and Butler were present. Commissioners Kitzmiller and McCoy were absent. Also present was the City Finance Officer and the City Administrator.

Mayor Lutz led the Pledge of Allegiance.

Motion by Butler, second by Hirsch to approve the agenda for June 6, 2019. Motion carried

Motion by Butler, second by Hirsch to approve the May 16, 2019 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Butler, second by Hirsch to approve the claims and hand checks in the amount of \$104,994.69, from May 17, 2019 through June 6, 2019 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	502.55
ALLEN, DON	Cell Phone/Uniform Allowance	450.00
AMBROSE, JONATHAN	Cell Phone/Uniform Allowance	150.00
BLACK HILLS ENERGY	Govt Utilities	4,536.48
BUTLER, DAVE	Cell Phone	50.00
CBH CO-OP	Auto Expense	859.32
DAKOTA PUMP	WWTP Repairs	6,925.00
DELTA DENTAL	Insurance Expense	434.70
DON HANTZSCHE	Travel Reimbursement	514.84
FIRST INTERSTATE BANK	LE Auto Expense	855.74
FIRST INTERSTATE BANK	Govt Building Expense	4,911.76
FOOTHILLS AREA OF CHAMBER	Membership Dues	100.00
GOLDEN WEST TECHNOLOGIES	Professional Services	1,461.50
GREENAPSI	Govt Repairs	280.00
HARMON, LONNIE	Cell Phone	50.00
HAWKINS INC	WWTP Repairs	484.00
HDR ENGINEERING, INC	Professional Services	1,272.20
HEALTH POOL OF SD	Insurance Expense	7,161.27
HIRSCH, CLYDE	Cell Phone	50.00
HIGH TECH MECHANICAL	WWTP Repairs	111.30
JOSEPH GLAUB	WWTP Deposit Refund	50.00
KITZMILLER, MICHAEL	Cell Phone	50.00
KRAIG MCINALLY	WWTP Deposit Refund	100.00
LUTZ, BRYCE	Cell Phone	50.00
MANAGER PLUS	Membership Dues	598.80
MASTERCARD	General Expenses	7,977.05
MBFS USA LLC	Street Auto Expense	3,068.32
MEADE COUNTY AUDITOR	LE Dispatch Expense	2,985.20
NBS CALIBRATIONS	LE Supplies	193.00
PALMER, BRANDY	Cell Phone/Uniform Allowance	927.78
POWLES LAND DEVELOPMENT	Surety Refund	12,000.00
RAPID CITY JOURNAL	Publishing Expense	437.64
RCS CONSTRUCTION	Govt Repairs	5,386.00
SD ONE CALL	Locating Expense	35.70
SDRS-SUPPLEMENTAL	Retirement Expense	360.00
SERVALL UNIFORM & LINEN	Govt Repairs	106.14
SD ARMS COMPANY	LE Equipment Expense	1,890.00
STEPHANIE MCCOY	Cell Phone	50.00
SAM'S CLUB	Professional Services	15.97
TANNER FENENGA	Cell Phone/Uniform Allowance	150.00
TAYLOR, JUSTIN	Cell Phone/Uniform Allowance	450.00
TWITE, JEFFERY	Cell Phone/Uniform Allowance	450.00

USPS	Postage	1,000.00
USA BLUEBOOK	WWTP Supplies	576.41
VAST	Govt Utilities	832.19
VERIZON WIRELESS	LE Utilities	160.04
WELLS FARGO FINANCIAL SERVICES	Street Auto Expense	1,079.30
Payroll:		
LE		12,609.18
FINANCE OFFICE		8,620.25
WWTP		3,130.73
COMMISSION		2,477.83
STREETS		2,999.01

2019 WALKABILITY ASSESSMENT REPORT

Angie Brown with Wellmark provided suggestions on how the City of Summerset could improve the walkability of the City.

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Hirsch to approve utility billing adjustments of \$758.29 for the period of May 1-May 31, 2019.

APPROVAL OF GIS MAPPING COSTS FOR MEADE CO.

Motion by Butler, second by Hirsch to approve \$2,000.00 to help Meade Co. offset the costs of the GIS Mapping costs.

DISCUSSION ON CITY WIDE CLEAN UP DAY

Discussion was done on setting a date and the costs of doing a city wide clean up day. Date will be set at next meeting.

RESOLUTION 2019-07

RESOLUTION 2019-07

WHEREAS, certain municipal personal property is no longer useful, necessary or suitable for municipal purposes;

WHEREAS, the sale of such property will financially benefit the municipality;

THEREFORE, BE IT RESOLVED that the following municipal property be declared surplus property to wit:

City of Summerset Building 2019 Surplus

900 square feet of used laminate flooring.

Dated this 6th day of June 2019, at Summerset, South Dakota.

(SEAL)
ATTEST:

Debbie Muzio
Finance Officer

Bryce Lutz
Mayor

Motion by Butler, second by Hirsch to approve Resolution 2019-07. Resolution approving surplus of approximately 900 square feet of used laminate flooring. Roll call vote. All ayes.

CANCELLATION OF JULY 4, 2019 COMMISSION MEETING

Motion by Butler, second by Hirsch to approve the cancelation of the July 4, 2019 commission meeting.

UPCOMING EVENTS

Summerfest 2019: June 15 from 4:00-7:00pm

City Wide Garage Sale: June 7th & 8th

City closed for July 4th Holiday: July 4th & July 5th

CITIZENS INPUT

None

ADJOURNMENT

Motion for adjournment at 6:43pm pm by Butler second Hirsch. Motion carried.

(SEAL)

ATTEST:

Debbie Muzio
Finance Officer

Bryce Lutz
Mayor