

At 7:00 PM Chairman Jeff Enders called the meeting to order, and the Pledge of Allegiance was recited. Roll call was taken with the following members present Jeff Enders, Ken Hoover, Jon Miller, Jeff Warfel, Tim Neiter and Carl Bohner. Jeff Gonsar and Solicitor Joe Kerwin were absent. Engineer Logan Jury, Operators Jeff Grosser and Derek Grosser were also in attendance along with Citizens Tammy Blain, Jeff Chubb and HAWASA new hire candidates Logan Stiely & Shane Schadel.

BUSINESS FROM THE FLOOR

- A. Citizen Tammy Blain questioned/disputed the amount of the invoice for septic work performed at her home, related to the sewer extension project stating the invoice paid by HAWASA to vendor Doli was higher than what she was told/given. Invoice paid by HAWASA in line with Doli contracted invoicing with mark-up, overhead, etc., per Engineer Jury. Tammy Blain also ascertains that her current, ongoing septic issues are a direct result of work performed by Doli (reportedly breaking a pipe) though current reports/investigation does not support this. Operator/Consultant Jeff Grosser contributed that he and Mrs. Blain discussed that the system had not been pumped out for an unknown period of time- if ever, prior to her buying the property. Enders agreed to review the information/documentation himself, despite the fact the system is old, cast iron and tuberculated. Mrs. Blain also submitted septic invoices to the Authority for submission to Doli for reimbursement, on her behalf: T & T Invoice dated 04/19/2024 for \$325.00 and Bauman's Invoice dated 08/09/2024 for \$240.00.
- B. Citizen Jeff Chubb had several questions and concerns. He felt coerced to sign a new contract for grinder pump changes and understood that there were 12 other property owners that did not sign. Review with the Engineer & Chairman advised there are not any current outstanding unsigned contracts. He also inquired to the project electricity usage/bill increase when the grinder pump goes live- it is anticipated to be minimal as the pump is small. Mr. Chubb also inquired about the property owner at Hoffman Road & Powells Valley who is seeking an exemption from the sewer extension project based on agricultural exemption. Chairman Enders advised this is in litigation and no further information available at this time. Mr. Chubb reported that the contractor was on his property working on the grinder pump, with the lid open then left for 5 hours. The lid was left open, and the work area was not cordoned off. He has two young granddaughters on the property whose safety is of utmost concern. Engineer Jury to have HRG contact Doli regarding this.
- C. General open conversation included inquiries as to when landscaping corrections/repairs would be completed- should be in October. Chairman Enders acknowledged and agreed the performance of Doli has been sub-standard at best, consistently reflecting the inability to finish, finish properly and to communicate as contracted and required. Contractually, Doli is supposed to provide property owners with 3 days' notice to work on their property and this has not been occurring. In years past, Doli had completed a project for HAWASA, and it was performed quite successfully. (pre-COVID) That is not the case this time around. HRG staff & Chairman Enders continue communications with Doli to resolve issues but have not seen the results yet. Next steps were briefly discussed. PennDOT is actively involved as well, in regard to the road conditions.

SECRETARY'S REPORT

Tim Neiter moved to approve the secretary's report. Ken Hoover seconded the motion; the motion was carried unanimously.

TREASURER'S REPORT

Jeff Warfel moved to motion approve the treasurer's report. Carl Bahner seconded the motion: the motion was carried unanimously.

ENGINEER'S REPORT

See HRG Engineer's Report at the end of the minutes.

- A. WWTP Upgrade- No report.
- B. Sewer Extension Project-
 - 1. PennDOT has mandated/hired an additional engineering company/inspector for roadwork performed on 225
 - 2. PENNVEST Payment Request #13 for the Halifax Area Water and Sewer Authority's Sewer Extension Project is \$1,105,204.26 and includes interest costs, engineering fees, and construction costs. Ken Hoover moved to approve PV Request #13. Jon Miller seconded the motion; the motion was carried unanimously.
 - 3. Recent storms and flooding (August 9th) result in road washouts on/near 147 have resulted in a project halt (involving the roadways) until roads are repaired and storm related detours are reopened.
 - 4. Lenker Estates pump station previously anticipated to go online at the end of August 2024 now looks to be closer to the beginning of October due to the weather-related delays.
 - 5. Public meeting to be held for Notices to Connect, Updates, Timelines, SEO schedule, etc. scheduled for Thursday, September 5th at 6:00PM at Halifax High School Auditorium. Mailers sent out to affected residents.
- C. Sycamore Ridge- No new project activity.
- D. Halifax Commons- HRG providing additional assistance in water system operation and available pressure. Plan resubmission is expected.
- E. 5th and Armstrong Street Water Project-
 - 1. Pre-construction meeting is scheduled for August 28th and it is anticipated the construction will begin shortly afterwards.
 - 2. Grants anticipated to cover all but \$127K of the project, which will be paid for from Authority funds.
 - 3. Chairman Enders requested HRG to provide residents within this project for curb stop replacement notice/opportunity/quotes.
- F. Misc Items:
 - 1. The gaming grant that was previously discussed to be utilized for an additional Authority truck may now be redirected, if awarded, to 5th & Armstrong Street Water Project shortfalls.
 - 2. LSA Grant Application opens October 1, up to 1million dollars. HRG to pull together some projected costs for consideration of applying to Baker Pump Station or various water main replacement options.

CONSULTANT'S REPORT

No Report

SOLICITOR'S REPORT

No report.

OPERATOR'S REPORT

Operator Derek completed two classes: 07/23/2024 & 08/20/2024; fixed a leak at the park; pulled samples; soft starts on Lenker Estates pump station; PA One calls; mowed 3 times; flooding at plant resulted in electric pump replacement; new meter installed at 213 N 2nd Street; working with contractors on sewer extension project.

OLD BUSINESS

- 1. Service Truck purchased tabled from previous meetings, pending funding. Jeff Warfel moved to table Service Truck purchase pending further budget review. Ken Hoover seconded the motion; the motion was carried unanimously.
- 2. Introduction of the candidates for HAWASA Plant Operations Staff Shane Schadel & Logan Stiely.

NEW BUSINESS

None.

EXECUTIVE SESSION

Tim Neiter moved to enter Executive Session. The motion was seconded by Ken Hoover, and the motion was carried unanimously. Executive session entered at 8:15PM. Executive session exited at 9:20PM.

OPEN SESSION

Open session resumed at 9:20PM. Chairman Enders requested a motion for the following actions:

1. Extend the full-time job offer to Shane Schadel for Plant Operations Staff with a start date of 09/02/2024 at an hourly rate of \$25.00/hour with standard HAWASA benefits including paid Labor Day holiday.

Jon Miller moved to approve the job offer to Shane Schadel as described. Ken Hoover seconded the motion: the motion was carried unanimously

2. Extend the full-time job offer to Logan Stiely for Plant Operations Staff with a start date of 09/02/2024 at an hourly rate of \$23.50/hour with standard HAWASA benefits including paid Labor Day holiday.

Ken Hoover moved to approve the job offer to Logan Stiely as described. Jeff Warfel seconded the motion: the motion was carried unanimously

3. Accept HAWASA Employee Handbook revisions and submit to Solicitor for final approval.

Carl Bahner moved to approve the Handbook revisions/submission. Jeff Warfel seconded the motion: the motion was carried unanimously

APPROVAL OF BILLS

Jeff Warfel moved to approve payment of the bills as presented. Ken Hoover seconded the motion; the motion was carried unanimously.

ADJOURNMENT

Jon Miller moved to adjourn the meeting at 9:32PM. Tim Neiter seconded; the motion was carried unanimously.

Respectfully Submitted,

Hoover Financial Services
Secretary



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ENGINEER'S REPORT

HALIFAX AREA WATER AND SEWER AUTHORITY

Report Period: August 2024
HRG Project Number: 001650.0425

August 20, 2024

WASTEWATER TREATMENT PLANT UPGRADE & CONSENT ORDER AND AGREEMENT (COA)

The one-year correction period for work completed under Contract 20-01 and Contract 20-02 expired on June 27, 2024. In conjunction with Authority staff, HRG issued notice to PSI of some minor work items that need corrective action. PSI has been engaged with Authority Staff and HRG in addressing these issues.

HRG continues to coordinate with Authority Staff and PSI on issues related to water intrusion at the WWTP Main Pumping Station control panel that was evident during the heavy rainfall attributed to hurricane Debbie.

HALIFAX TOWNSHIP SEWER EXTENSION PROJECT

Construction of the Project by all Contractors is in progress and includes the following significant work items since last month's meeting:

Doli Construction (Contract 2022-01): Multiple crews on-site, including the following work:

- Due to the heavy rainstorms and damage that occurred to SR147 on August 9th necessitating its closure by PennDOT, Doli is currently unable to install the gravity sewer main in Peters Mountain Road, SR225. All traffic is being detoured by PennDOT over Peters Mountain and Doli has repaired the roadway multiple times since this storm event as directed by PennDOT. PennDOT has also assigned an inspector to the project to review the roadway work in PennDOT rights-of-way due to receiving concerns regarding the restoration activities performed by Doli.
- Doli is continuing to perform testing of low-pressure sewers and installing curb stop/check valve assemblies where they are still needed. Work was recently performed in SR147 ROW while the remainder of the roadway is closed for travel. Doli is also installing grinder pump control panels at private residences.
- It is our understanding that Doli will begin startup of private grinder pumps with the assistance of the pump supplier/manufacturer's representative by month's end. We are awaiting receipt of a schedule for this work and requesting notification of property owners.
- Doli is also installing the remaining sewer runs needed for startup of the Lenker Estates Pump Station.

PSI Contracts (2022-02 & 2022-03): PSI continues with construction of all three (3) pump stations, including the following work:

- Creek Road PS:
 - The station control panel has been installed. PSI will be installing the primary service conductors for this station following the completion of work at Roadcap and Lenker Estates.
- Roadcap Lane PS:
 - PSI is currently installing the primary service conductors to this station and completing miscellaneous electrical construction. We have also recently alerted them to roadway restoration concerns due to washouts caused by the recent storms.
- Lenker Estates PS:
 - PSI and Envirep, Inc. recently completed a partial startup of the new pumping and grinder equipment at this station. PSI is currently working to install the standby generator and completing all other piping and electrical work necessary to perform the comprehensive station startup. We are seeking that they complete the startup of the station and ready if for operation for potential changeover of the customers to the Authority for October 1st.

Miscellaneous Project Items:

We have prepared the formal Change Order for the installation of new sewer laterals to serve the Hornungs and Dollar General stores. We are awaiting a schedule from Doli for completion of these services.

A public information session has been scheduled for Thursday September 5th (starting at 6:00 p.m.) at the Halifax School District. HRG has sent mailers to residents in the project area informing them of the public meeting.

PENNVEST Requisition No. 13:

HRG has assisted the Authority in preparing PENNVEST Requisition No. 13 for the project in the amount of \$1,105,204.26, which includes interest costs, engineering fees and contractor payment requests. The cost breakdown of the requisition amount is listed below.

• Contract No. 2022-01 (Doli)	\$ 670,440.33	(AFP #9)
• Contract No. 2022-02 (PSI) – General Construction	\$ 217,303.00	(AFP #13)
• Contract No. 2022-03 (PSI) – Electrical Construction	\$ 172,973.51	(AFP #11)
• Interest Fees	\$ 2,084.33	
• Engineering Fees	\$ 42,403.09	

The Authority is asked to consider the following action item relative to the construction contracts:

ACTION ITEM: Authority approval of PENNVEST Requisition No. 13 in the amount of \$1,105,204.26

FIFTH & ARMSTRONG WATER MAIN REPLACEMENT PROJECT

Bids for this Project were advertised on June 20, 2024 and were received on July 16, 2024 at 11:00am. Mid-State Paving, LLC was the apparent low bidder in the amount of \$791,246.95.

HRG issued NOIA to Mid-State Paving following the July Authority meeting. Fully executed Contract Documents including the Agreement signed by the Authority Chairman were distributed to all parties on August 15, 2024. A pre-construction meeting for this project is scheduled on August 28, 2024.

In conjunction with the Solicitor, HRG has finalized an easement agreement for the work to be completed between Strawberry Alley and Market Street and for the homeowner properties to be served from the main on Maple Street. HRG is coordinating execution of these agreements with Authority staff and the Solicitor.

HRG has prepared a CDBG Monthly Progress Report for the July reporting period for submission to the County.

NEW LAND DEVELOPMENT PROJECTS

Sycamore Ridge – Halifax Township

NO UPDATE. PREVIOUS REPORT: There have not been any recent updates on the Developer's Plans for this Project.

Halifax Commons – Halifax Township

HRG conducted fire hydrant testing on April 25, 2024 with the help of Authority staff. This information was provided to the Developer's Engineer for review.

HRG has been providing some additional assistance to the Developer's Engineer on operation of the water system and available pressure and has provided standard construction details for inclusion in their pending plan resubmission.

MISCELLANEOUS SERVICES

HRG has been coordinating with the Authority Chairman on a grant submission for the Dauphin County Local Share Grant Program. Based on discussions with the Chairman, the submission for this grant will be focused on covering shortfalls in funding allocated to the Fifth and Armstrong Water Main Replacement Project. HRG provided an application summary and can provide additional grant related services upon request.

HRG recommends the Authority consider an application to the upcoming round of Local Share Account (LSA) grants, which open on September 1, 2024. This application could focus on additional water main rehabilitation work.

If you have any questions on any of the items contained in our Report or require further information, please do not hesitate to contact me.

Engineer's Report
Halifax Area Water and Sewer Authority
August 20, 2024
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Herbert, Rowland & Grubic, Inc.



Justin J. Mendinsky, P.E.
Group Manager | Water & Wastewater

JJM/LJ/rb

Enclosures

c: Derek Grosser – Halifax Area Water & Sewer Authority (HAWASA)
Joseph Kerwin, Esq., Solicitor – Kerwin & Kerwin, LLP
Hoover Financial Services
HDC File