

NOTICE  
Town of Lowell  
SELECT BOARD MEETING  
THE LOWELL SELECTBOARD WILL MEET ON  
Tuesday May 7, 2024, AT 5:30 P.M.  
AT THE TOWN OFFICE BUILDING.

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**AGENDA:**

- **ADDITIONS & DELETIONS**
- **SIGN ORDERS**
- **REVIEW MINUTES FROM APRIL 23, 2024**
- **ROAD COMMISSIONER UPDATES**
- **OTHER BUSINESS**

**SELECTBOARD:**  
Darren Pion-Chm.  
Wayne Richardson  
Jennifer Blay

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*MINUTES*  
**SELECTBOARD MEETING**  
**TOWN OF LOWELL**  
**Meeting held on May 7, 2024.**

**Board members present:**

Wayne Richardson, Chm, Darren Pion, Jennifer Blay

Marie Busch, Ass't Treasurer/Ass't Clerk

Calvin Allen-Road Commissioner

Meeting called to order at 5:35 p.m.

**Guests:**

- **Marc Sicotte – Resident/Business Owner**
- **Michelle Koch - PE at Lowell Grade School**

**Additions and Deletions:**

- Christy, Selectboard Clerk, was absent from the meeting do to illness. Marie, Ass't Clerk, will be filling in during her absence.
- Marc Sicotte came to the meeting to discuss the use of the Town Pit. The Board had previously made changes regarding non-town loaders being used and implemented a charge of \$2.00/yard to pay for the use of the town loader. Marc stated that he has always carried insurance and has helped many people in the Town of Lowell, without charging for the fill. Marc also mentioned that it would be difficult for him and others to operate since the town loader and/or employees aren't always at the Pit. Calvin suggested having Marc and others stockpile for their jobs. Marc felt that would not be a viable solution since work is weather driven. The Board's previous decision stands – there is a \$2.00/yard charge, only Town equipment is allowed in the pit and only Town employees are allowed to operate the equipment.
- Michelle Koch, PE, came to the meeting with a presentation of the changes/improvements to be made to the Walking/Bike Path with funds received from a grant the 8<sup>th</sup> graders applied for and received. Wayne suggested having our insurance company do a risk management. The kids have been doing a lot of work over there removing dead trees, etc. Michelle mentioned installing 3'wide cedar ramps and planned to get cedar most likely from Lowe's. Darren suggested calling Goodrich Lumber since they would likely donate some lumber. Jen had previously ordered several signs to be installed on/near the trails and mentioned they would need to be securely installed. Calvin told Michelle that she needs to be sure anyone doing the actual construction work needs to have Commercial Insurance. It was suggested by the Board that she contact Craig Matten as he does a lot of work for the Town and has all the necessary paperwork already filed with the Town Office.

**Sign Orders:**

- The Board reviewed the financials for the Treasurer. They were approved and signed.

**Minutes from April 23, 2024**

- Minutes from April 23, 2024 were approved and signed by the Board unanimously.

**Road Commissioner Updates:**

- Calvin expressed his concern for the interim completion date of the Bridge being December 1, 2024. It was his recollection that it was to be completed by October. Wayne stated that the date was December 1<sup>st</sup> at the time of the Bid. Calvin reiterated that plowing will be a big issue as well as the extended time the kids will be on the school bus through those Winter months.
- Calvin also expressed concern for the “Post Office” Bridge. The side was fixed satisfactorily by Shawn Warner. However, the increased potholes and lack of proper drainage may indicate that the bridge is shifting. He will call for an inspection on the bridge.
- Calvin mentioned talking to the kids about the items to be picked up on Green Up day. In their effort to do a good job, the kids were picking up items that were not necessary – for example, old pieces of wood, logs, etc.

**Other Business:**

- Municipal Weight Permit for R. L. Morin & Sons Construction was approved and signed by Wayne Richardson..
- **Tire Event:** The Board set the date of Saturday, May 25<sup>th</sup> for the event at the Lower Village Rd. Pit. Prices were set at \$5.00 for car and small truck tires and \$10.00 for large truck tires. Jen asked to have Christy make up and post a flyer and Jen could also send them home with the kids.
- Jen initiated a discussion about the Ball Field. We have an excellent field that is actually used quite a bit by other towns since Lowell does not have enough kids at this time to field a team. In addition to that, registration is done on-line and costs \$65.00 so that may prevent some from being able to sign up. It is the hope of everyone in attendance that within the next several years the use of the Ball Field by Lowell youth can be restored to the level it was at in the past.
- Christy had provided the Bridge Construction Contract for the Board to check over and make any changes necessary. The Board accepted the Contract as is and the Contract is to be returned to the Contractor for signature and the Board will sign upon its return.
- Becky inquired as to when the LED sign would be installed. There is no date set at this time.

**Board Warrants:**

➤ General Order # 11	\$	14,843.54
➤ Payroll Order # 10	\$	8,738.53

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\$ 23,582.07

**Signed by the Board for the Treasurer to draw checks totaling -**

**Meeting adjourned at 7:55 P.M.**

**Respectfully submitted by Marie A. Busch**

**Next meeting date: May 24, 2024 at the Town Office Building.**

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Darren Pion-Chair

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Christy M. Pion-Selectboard Clerk

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Wayne Richardson-Select Person

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Jennifer Blay-Select Person