



## **SPRING CREEK ASSOCIATION COMMITTEE OF ARCHITECTURE REGULAR MEETING MINUTES**

Spring Creek Association Committee of Architecture  
Tuesday, October 08, 2019, 5:30 PM, PST  
Fairway Community Center Meeting Room  
401 Fairway Blvd, Spring Creek, Nevada

**PRESENT:** Vice Chairperson Casandra Banuelos and Members: Randy Hesterlee and Stefanie Sisk

**ABSENT:** Chair Jill Holland and Member Diane Parker

**STAFF MEMBERS PRESENT:** SCA COA Secretary Shields

**CALL TO ORDER:** Vice Chair Banuelos called the meeting to order at 5:30 PM.

### **PLEDGE OF ALLEGIANCE**

### **NOTICE:**

- 1. Items may be taken out of order**
- 2. Two or more items may be combined**
- 3. Items may be removed from agenda or delayed at any time**
- 4. Restrictions regarding Public Comment:** Pursuant to N.R.S. 241.020(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. Comments during this public comment period are limited to items NOT listed on the agenda, and shall be limited to not more than three (3) minutes per person unless the Committee of Architecture elects to extend the comments for purposes of further discussion. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Chair may prohibit comment, if the content of that comment is a topic that is not relevant to, or within the authority of, the Spring Creek Association or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

**COMMENTS BY THE GENERAL PUBLIC**

***ACTION SHALL NOT BE TAKEN***

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

No public comment was received.

## **UNFINISHED BUSINESS**

1. **REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXTERIOR CONDITIONS OF STRUCTURES AT 592 SPRING VALLEY COURT (201-004-009). *FOR POSSIBLE ACTION***

COA Secretary Shields stated this item was on the July 9, 2019 COA agenda and the Committee voted to give the property owner until the October 8, 2019 COA meeting to bring the property into compliance.

The property owner was present and stated the roof has been completed and he is in the process of cleaning up the materials.

Member Hesterlee moved/Vice Chair Banuelos seconded to close the violation at 592 Spring Valley Court and reduce the fine to the amount of \$100.00. Motion carried (3-0) Chair Holland and Member Parker absent.

2. **REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH/WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 301 ASHFORD PLACE (109-008-034). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner has been in violation since June 2019. This item was on the September 10, 2019 COA agenda and the Committee voted to table the item to the COA Meeting on October 8, 2019.

The property owner was not present at the meeting.

Vice Chair Banuelos moved/Member Sisk seconded to uphold the \$200.00 fine and refer the property at 301 Ashford Place to the Board of Directors for further action. Motion carried (3-0) Chair Holland and Member Parker absent.

3. **REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH/WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 366 COUNTRY CLUB LANE (106C-004-020). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner has been in violation since May 2019. This item was on the September 10, 2019 COA agenda and the Committee voted to table the item until the COA Meeting on October 8, 2019 to allow the property owner to bring the property into compliance.

The property owner was not present at the meeting.

Member Sisk moved/Member Hesterlee seconded to uphold the \$200.00 fine and refer the property at 366 Country Club Lane to the Board of Directors for further action. Motion carried (3-0) Chair Holland and Member Parker absent.

**4. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH/WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 459 LAMONT PLACE (202-004-003). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner has been in violation since May 2019. This item was on the September 25, 2019 Board of Directors agenda and the Board voted to uphold the \$200.00 fine and refer the property back to the Committee of Architecture. It was noted that the property owner is sick and the property had been mowed once, but the thistle are coming back.

Vice Chair Banuelos moved/Member Hesterlee seconded to give the property owner until the November 12, 2019 COA Meeting to make contact with the office for a plan regarding the thistle and uphold the \$200.00 fine. Motion carried (3-0) Chair Holland and Member Parker absent.

**5. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A COMMERCIAL BUSINESS PERMIT APPLICATION FOR A COFFEE TRUCK AT 351 SPRING CREEK PKWY (102-012-017). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner is requesting approval of a Commercial Business Permit for the purposes of a coffee truck. This item was on the September 10, 2019 COA agenda and the Committee tabled the item until the next COA meeting on October 8, 2019 to allow the property owner to be present.

The property owner was present and noted they have not got approved for the loan yet and will likely be into the next year when they get the coffee truck. The truck will be used for events in Spring Creek.

No action was taken on this item. The property owner will reapply for the permit when she is ready.

**NEW BUSINESS**

**6. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXTERIOR CONDITIONS OF STRUCTURES AT 904 SPRING VALLEY PKWY (202-025-055). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner has been in violation since May 2019. The property owner contacted the office on October 2, 2019 and stated he just had a heart attack and could not afford a new roof at this time. It was recommended he attend the October 8, 2019 COA meeting.

The property owner was present and noted he has been fined 3 different times for unregistered vehicles. He stated he does not see other people doing anything about their vehicles. He noted he believes the rules do not apply to everyone who lives in the 200 tract. He requested the Committee give him until next spring to repair the roof and waive the fine. He stated the roof is not leaking and is just curled up on one side.

Member Hesterlee moved/Vice Chair Banuelos seconded to give the property owner until the June 9, 2020 COA Meeting to bring the property into compliance. Motion carried (3-0) Chair Holland and Member Parker absent.

**7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH/WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 797 SPRING VALLEY PKWY (202-005-009). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner has been in violation since May 2019. There has been no contact from the property owner.

The property owner was not present at the meeting.

Member Sisk moved/Vice Chair Banuelos seconded to uphold the \$200.00 fine and refer the property at 797 Spring Valley Parkway to the Board of Directors for further action. Motion carried (3-0) Chair Holland and Member Parker absent.

**8. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF STORAGE OF TOOLS AND TRASH AT 860 SPRING VALLEY PKWY (202-020-030). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner has been in violation since April 2019. There has been no contact from the property owner.

The property owner was not present at the meeting.

Member Sisk moved/Vice Chair Banuelos seconded to uphold the \$200.00 fine and refer the property at 860 Spring Valley Parkway to the Board of Directors for further action. Motion carried (3-0) Chair Holland and Member Parker absent.

**9. REVIEW AND DISCUSSION REGARDING MONTHLY UPDATE ON PROPERTIES AT MCCONNELL LAW. *NON-ACTION ITEM***

COA Secretary Shields provided the SCA/COA Legal Account Status Report for the COA members to review.

**10. APPROVE MINUTES FROM THE SEPTEMBER 10, 2019 COA REGULAR MEETING. *FOR POSSIBLE ACTION***

Member Sisk moved/Member Hesterlee seconded to approve the September 10, 2019 COA Regular Meeting Minutes. Motion carried (3-0) Chair Holland and Member Parker absent.

**11. APPROVE COMMITTEE OF ARCHITECTURE REVENUE AND VIOLATION REPORTS FOR SEPTEMBER 2019. *FOR POSSIBLE ACTION***

Member Hesterlee moved/Vice Chair Banuelos seconded to approve the Committee of Architecture Revenue and Violation Reports for September 2019. Motion carried (3-0) Chair Holland and Member Parker absent.

**12. PUBLIC COMMENT**

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

***ACTION SHALL NOT BE TAKEN***

No public comment was received.

**13. THE NEXT REGULAR MEETING OF THE COMMITTEE OF ARCHITECTURE IS SCHEDULED FOR TUESDAY, NOVEMBER 12, 2019 AT 5:30 PM.**

***NON-ACTION ITEM***

**14. ADJOURN MEETING**

The meeting adjourned at 6:11 p.m.