

**NORTH TEXAS
GROUNDWATER
CONSERVATION
DISTRICT**

BOARD MEETING

**MUSTANG SUD ADMINISTRATIVE OFFICES
7985 FM 2931
AUBREY, TEXAS**

**TUESDAY
JUNE 13, 2017
10:00 AM**

NOTICE OF PUBLIC MEETING

OF THE
BOARD OF DIRECTORS of the

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT
at the

Mustang SUD Administrative Offices
7985 FM 2931
Aubrey, Texas
Tuesday, June 13, 2017

Board Meeting

The regular Board Meeting will begin at 10:00 a.m.

Notice is hereby given that the Board of Directors of the North Texas Groundwater Conservation District ("District") may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

Agenda:

1. Pledge of Allegiance and Invocation.
2. Call to order, establish quorum; declare meeting open to the public.
3. Presentation of Service Appreciation Plaque to Eddy Daniel.
4. Administer Oath of Office to newly appointed Board Members
5. Public comment.
6. Consider and act upon approval of the minutes from the April 11, 2017, board meeting.
7. Consider and act upon approval of invoices and reimbursements.
8. Consider and act upon 2016 Audit
9. Receive reports from the following Committees*:
 - a. Budget and Finance Committee
 - 1) Receive Monthly Financial Information
 - b. Groundwater Monitoring and Database Committee
 - 1) Update on Database Development
10. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).

11. Appointment of a Budget Committee
12. Appointment of a Nominating Committee for Election of Officers
13. Consider and act upon compliance and enforcement activities for violations of District rules.
 - a. Strittmatter Irrigation & Supply, Inc. lawsuit
 - b. District rules and procedures
14. General Manager's Report: The General Manager will update the board on operational, educational and other activities of the District.
 - a. Update on oil and gas and disposal/injection well monitoring activities with the Railroad Commission of Texas
15. Open forum / discussion of new business for future meeting agendas.
16. Adjourn public meeting.

* Reports from District standing committees will include a briefing by each committee for the Board on the activities of the committee, if any, since the last regular Board meeting.

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time.

These public meetings are available to all persons regardless of disability. If you require special assistance to attend the meeting, please call (855) 426-4433 at least 24 hours in advance of the meeting to coordinate any special physical access arrangements.

For questions regarding this notice, please contact Velma Starks at (855) 426-4433, at ntgcd@northtexasgcd.org, or at 5100 Airport Drive, Denison, TX 75020.

At any time during the meeting or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the North Texas Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.

ATTACHMENT 6

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

TUESDAY, APRIL 11, 2017

**MUSTANG SUD ADMINISTRATIVE OFFICES
7985 FM 2931
AUBREY, TEXAS**

Members Present: Eddy Daniel, P.E., Chris Boyd, Philip Sanders, Thomas Smith, P.E., Ron Sellman, and Ronny Young

Members Absent: Joseph Helmberger, P.E., and Evan Groeschel

Staff: Drew Satterwhite, P.E., Allen Burks, Wayne Parkman, Theda Anderson, Carolyn Bennett, Velma Starks

Visitors: Peter M. Schulmeyer, Collier Consulting
Neal Welch, City of Sanger
Kristen Fancher, Law Offices of Kristen Fancher, PLLC
James Beach, LBG Guyton

1. Pledge of Allegiance and Invocation

President Daniel led the group in the Pledge of Allegiance and provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public

President Daniel called the meeting to order at 10:04 a.m., established a quorum was present, and declared the meeting open to the public.

3. Public Comment

There were no citizens present requesting to appear before the Board of Directors for public comment.

4. Consider and act upon approval of Minutes from the March 14, 2017 board meeting

After review and discussion, motion was made by Chris Boyd and seconded by Thomas Smith to approve the Minutes from the March 14, 2017 board meeting. Motion passed unanimously.

5. Consider and act upon approval of invoices and reimbursements.

After a review, Thomas Smith made a motion to approve Resolution 2017-4-11-2017-1 with the edit change "February" to "March". Ronny Young seconded the motion. Motion passed unanimously.

6. Receive reports from the following Committees*:

a. Budget and Finance Committee

1) Receive Monthly Financial Information

General Manager Drew Satterwhite reviewed the financial information with the Board.

b. Investment Committee

1) Receive Quarterly Investment Report

General Manager Drew Satterwhite reviewed the Quarterly Investment Report with the Board.

c. Rules and Bylaws Committee

Board President Daniel stated that the rules would be addressed in agenda item 13.

d. Groundwater Monitoring and Database Committee

Board President Daniel stated that items are in agenda.

e. Policy and Personnel Committee

No report.

f. Conservation and Public Awareness Committee

No report.

g. Management Plan Committee

1) Receive Quarterly Report Plan.

General Manager Drew Satterwhite reviewed the Quarterly Report with the Board. He informed the board that the current well registrations are posted on the website.

h. Desired Future Condition Committee

Board President Daniel stated that this will be addressed in item on agenda.

7. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs)

General Manager Drew Satterwhite informed the Board that report has been submitted to TWDB for review results should be complete by summer.

8. Consider and act upon a contract with Red River Groundwater Conservation District and INTERA, Inc. for developing a Water Well Management System for the District

General Manager Drew Satterwhite informed the Board that six (6) firms had responded to Water Well Management System RFQ. After being reviewed, five (5) firms were invited to give presentations. After the presentations both RRGCD and the NTGCD selected INTERA unanimously. Kristen Fancher worked alongside the staff and INTERA to put together this contract. The contract is for a total of \$167,000, which would be divided equally between the two (2) districts. The estimated hosting fee of \$500 is to be split between the two districts. After the Board discussed the contract, Ronny Young made the motion to accept the contract between RRGCD, INTERA and NTGCD for the creation of a Water Well Management System for the District, subject to any minor changes/edits being made by Red River GCD Board of Directors during their April 20th meeting and review of any subsequent minor changes/edits by the North Texas GCD Committee. Thomas Smith seconded the motion. Motion passed unanimously.

9. Consider and act upon an Interlocal Agreement with Red River Groundwater Conservation District for joint development of a Water Well Management System

After discussion by the Board of Directors, Chris Boyd made motion to accept Interlocal Agreement with Red River Groundwater Conservation District for joint development of a Water Well Management System. Ron Sellman seconded the motion. Motion passed unanimously.

10. Consider and act upon authorizing the purchase of well caps for the District

General Manager Drew Satterwhite informed the Board that on occasion the Field Technicians observe uncapped wells. Purchasing a variety of sizes would enable the Field Technicians to attempt to remedy these uncapped wells while they are on location, contacting the landowners, obtaining the GPS coordinates and entering them into the database. Philip Sanders made the motion authorizing the purchase of well caps for the District. He also requested that a future agenda resolution would authorize purchasing authority to the General Manager. Ronny Young seconded the motion authorizing the purchase of the well caps. Motion passed unanimously.

11. Consider and act upon compliance and enforcement activities for violations of District
a. Strittmatter Irrigation & Supply, Inc. lawsuit

General Manager Drew Satterwhite informed the Board that there were no updates.

12. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District

a. Update on oil and gas and disposal/injection well monitoring activities with the Railroad Commission of Texas

General Manager Drew Satterwhite reported that there are a total of 1843 wells registered in the District and the current summary is posted on the website. He has requested the TCEQ water supply division to look into the water well in Denton County that has been studied by the RRC. He has email the RRC requesting that further sampling be conducted by either the RRC or

nearby operator. General Manager Satterwhite will update as information becomes available.

Board President Eddy Daniel requested the Board to consider and appoint Drew Satterwhite as Assistant Secretary, which enables him to sign documents in the absence of the Secretary/Treasurer. The board subsequently authorized the General Manager to serve as Assistant Secretary.

- 13. Receive presentation from the District's Hydrogeologist and Legal Counsel regarding permanent rules development.
 - a. Consider and act upon action items for rules development, including completion of technical assessments

James Beach, LBG Guyton, District's Hydrogeologist and Kristen Fancher, Legal Counsel gave a detailed presentation regarding the permanent rules development. It was determined that three (3) key technical factors need to be further evaluated.

- 1. Spacing
- 2. Exemptions
- 3. Historical existing users

The Board discussed and agreed that this was a good starting focus point. Ronny Young made the motion for the staff and consults to move forward, working towards permanent rules, addressing these three major factors initially. Ron Sellman seconded the motion. Motion passed unanimously

- 14. Open Forum / discussion of new business for future meeting agendas

Board requested that information regarding legislation be emailed to Board members.

- 15. Adjourn public meeting

President Daniel declared the meeting adjourned 11:45 a.m.

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Recording Secretary

Secretary-Treasurer

ATTACHMENT 7

RESOLUTION NO. 2017-06-13-01

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS GROUNDWATER
CONSERVATION DISTRICT AUTHORIZING PAYMENT OF ACCRUED LIABILITIES FOR THE
MONTH OF JUNE 2017

The following liabilities are hereby presented for payment:

<u>Administrative Services</u>	<u>Amount</u>
GTUA - April 2017	22,272.53
GTUA - May 2017	23,303.63
American Express - Texas Alliance	80.00
<u>Advertising</u>	
<u>Auditing</u>	
<u>Consultant</u>	
LBG Guyton- March 2017	2,249.10
LBG Guyton- April 2017	5,484.25
<u>Direct Costs</u>	
American Express - NTTA Tolls	20.00
Awards Unlimited (Eddy Daniel)	159.00
Federal Express - NTGCD Management Plan	41.85
NexTraq - April 2017	39.95
NexTraq - May 2017	43.15
Texas Water Development Board - Major Rivers Educational Pkgs.	550.00
<u>Dues & Subscriptions</u>	
<u>GMA8</u>	
Mullican & Associates - February 2017	16,500.00
<u>Insurance</u>	
TWCA Risk Management Fund - Insurance Annual renewal 17-18	4,464.00
<u>Legal</u>	
Sledge Law Group PLLC - March - April 2017	13,862.60
Law Offices of Kristen Fancher - May 2017	3,723.15
<u>Meetings & Conference</u>	
Mustang SUD - June Meeting	75.00
<u>Software Maintenance</u>	
Aquaveo-April 2017	500.00
Aquaveo-May 2017	500.00
United System Technologies - Maintenance Renewal 3/1/2017-2/28/2018	1397.76

Telephone

AT&T Conference

Transportation

Exxon Mobil - Fuel 84.71

Shell - Fuel 39.86

Whistlestop Car Spa - oil change 41.44

Well Monitoring

Statewide Plat Service -March 2017 57.80

Statewide Plat Service -April 2017 56.40

GRAND TOTAL: \$ 95,546.18

On motion of _____ and seconded by _____ the foregoing Resolution was passed and approved on this, the 13th day of June, 2017 by the following vote:

AYE:

NAY:

At a meeting of the Board of Directors of the North Texas Groundwater Conservation District.

President

ATTEST:

_____ Secretary/Treasurer

ATTACHMENT 8



AGENDA COMMUNICATION

DATE: June 2, 2017

SUBJECT: AGENDA ITEM NO. 8

CONSIDER AND ACT UPON 2016 AUDIT

ISSUE

2016 Audit

BACKGROUND

Earlier this year, the Board engaged the services of Hankins Eastup Deaton Tonn & Seay to provide the independent audit of the District's accounting records for the 2016 fiscal year. The auditors have advised that they expect to be present at the June meeting to present the audit.

CONSIDERATIONS

If there are questions or concerns about the audit, the Board will have the opportunity to further discuss them with the auditor.

STAFF RECOMMENDATIONS

The District Staff met with Carl Deaton, Partner, to review the audit and have no concerns about the information contained in the audit.

ATTACHMENTS

2016 Audit

PREPARED BY:



Debi Atkins, Finance Officer

RECOMMENDED BY:



Drew Satterwhite, P.E., General Manager

**NORTH TEXAS GROUNDWATER
CONSERVATION DISTRICT**

ANNUAL FINANCIAL REPORT

DECEMBER 31, 2016

**NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT
FOR THE YEAR ENDED DECEMBER 31, 2016
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Members:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC
ACCOUNTANTS
TEXAS SOCIETY OF CERTIFIED
PUBLIC ACCOUNTANTS

**HANKINS, EASTUP, DEATON,
TONN & SEAY**
A PROFESSIONAL CORPORATION
CERTIFIED PUBLIC ACCOUNTANTS

902 NORTH LOCUST
P.O. BOX 977
DENTON, TX 76202-0977

TEL. (940) 387-8563
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INDEPENDENT AUDITORS' REPORT

Members of the Board of Directors
North Texas Groundwater Conservation District
5100 Airport Drive
Denison, TX 75020

We have audited the accompanying financial statements of the governmental activities and each major fund of North Texas Groundwater Conservation District (the "District"), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standard* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of North Texas Groundwater Conservation District as of December 31, 2016, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the *management's discussion and analysis* on pages 4 through 8 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise North Texas Groundwater Conservation District's basic financial statements. The other supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The other supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 2, 2017 on our consideration of North Texas Groundwater Conservation District's internal control over financial reporting and on our test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering North Texas Groundwater Conservation District's internal control over financial reporting and compliance.



Hankins, Eastup, Deaton, Tonn & Seay, PC
Denton, Texas

June 2, 2017

MANAGEMENT'S DISCUSSION & ANALYSIS

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS DECEMBER 31, 2016

As management of North Texas Groundwater Conservation District, we offer readers of the District's financial statement this narrative overview and analysis of the financial activities of the District for the year ended December 31, 2016. Please read this narrative in conjunction with the independent auditors' report on page 1, and the District's Basic Financial Statements that begin on page 10.

FINANCIAL HIGHLIGHTS

- The assets of North Texas Groundwater Conservation District exceeded its liabilities at the close of the fiscal year by \$1,289,077 (Total Net Position). Of this amount, \$1,278,432 is unrestricted and may be used to meet the District's ongoing obligations and responsibilities to taxpayers and creditors.
- The District's net position increased by \$289,441, from \$999,636 in the prior year to \$1,289,077 as of December 31, 2016.
- At December 31, 2016, the District had a \$1,278,432 total fund balance in its General Fund, representing a \$14,267 or 1.1% decrease from the \$1,292,699 fund balance in the previous year. \$448,866 of the fund balance is unassigned, constituting 102% of the \$438,697 in non-debt service General Fund expenditures for the year.

OVERVIEW OF THE FINANCIAL STATEMENTS

The management discussion and analysis is intended to serve as an introduction to North Texas Groundwater Conservation District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all of North Texas Groundwater Conservation District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating. Evaluation of the overall economic health of the District would extend to other nonfinancial factors such as diversification of the taxpayer base or the condition of District infrastructure in addition to the financial information provided in this report.

The Statement of Activities presents information showing how the District's net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. An important purpose of the design of the statement of activities is to show the financial reliance of the District's distinct activities or functions on revenues provided by the District's taxpayers.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS DECEMBER 31, 2016

The purpose of the District is to help accomplish the objectives set forth in Article XVI, Section 59 of the Texas Constitution related to the conservation and development of water resources of the State of Texas. With many other governmental entities, the aforementioned government-wide financial statements normally identify and distinguish between either governmental activities supported by general revenues and fees or business-type activities which are typically self-supported by user fees and charges. Both government-wide financial statements consist of one government fund principally supported by groundwater usage fees. The District has no business-type activities.

The governmental-wide financial statements can be found on pages 10 and 11 of this report.

Fund Financial Statements: A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. Depending upon their reporting needs and requirements, governmental entities utilize three types of funds, including governmental funds, proprietary funds, and fiduciary funds. The North Texas Groundwater Conservation District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Since the District has no legitimate need or requirement to have either proprietary or fiduciary funds, all of its funds are maintained and reported as governmental funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the reader may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains a single governmental fund, its General Fund. The General Fund is used to account for the acquisition and use of the District's spendable financial resources and the related liabilities.

The government fund financial statements can be found on pages 12 and 14 of this report.

The District adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with this budget. It can be found in the "Basic Financial Statements" section of this report.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS DECEMBER 31, 2016

Notes to the Basic Financial Statements: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 17-24 of this report.

Other Information: In addition to the basic financial statements and accompanying notes, this report also presents certain other supplementary information. Supplementary information follows the notes to the financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net Position: As noted earlier, net position may serve over time as a useful indicator of a government's financial position. As of December 31, 2016, the North Texas Groundwater Conservation District's assets exceeded liabilities by \$1,289,077.

At December 31, 2016, \$1,342,391 in total assets were recorded. Of that amount, current and other assets (cash, receivables, and prepaid expenses) represented 99.2% and capital assets (vehicle and equipment) constituted 0.8%.

Total liabilities at year end equaled \$53,314, none of which consisted of long-term debt.

Of the \$1,289,077 in total net position, 0.8% or \$10,645 is in capital assets. The District uses these capital assets to carry out its responsibilities and to provide information and services to citizens and the taxpayers which support the District. Capital assets are non-liquid and cannot be used to satisfy District obligations. The unrestricted net position total of \$1,278,432 may be used to meet the District's ongoing obligations and responsibilities.

Net Position

	<u>Governmental Activities</u>	
	<u>2016</u>	<u>2015</u>
Assets:		
Current assets	\$1,331,746	\$1,403,864
Capital assets (net of depreciation)	<u>10,645</u>	<u>14,455</u>
Total Assets	<u>1,342,391</u>	<u>1,418,319</u>
Liabilities:		
Current liabilities	53,314	418,683
Long-term liabilities	<u>-</u>	<u>-</u>
Total Liabilities	<u>53,314</u>	<u>418,683</u>
Net Position:		
Net investment in capital assets	10,645	14,455
Unrestricted	<u>1,278,432</u>	<u>985,181</u>
Total Net Position	<u>\$1,289,077</u>	<u>\$ 999,636</u>

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS DECEMBER 31, 2016

Governmental Activities: The following table provides a summary of the District's operations for the years ended December 31, 2016 and 2015.

	<u>2016</u>	<u>2015</u>
Program Revenues:		
Charges for Services	\$ 722,388	\$ 853,755
General Revenues:		
Interest Income	<u>2,042</u>	<u>1,829</u>
Total Revenues	<u>724,430</u>	<u>855,584</u>
Expenditures By Governmental Activity:		
Administration	442,507	435,045
Debt Service - interest	<u>(7,518)</u>	<u>(2,929)</u>
Total Expenditures	<u>434,989</u>	<u>432,116</u>
Change In Net Position	289,441	423,468
Net Position – Beginning	<u>999,636</u>	<u>576,168</u>
Net Position – Ending	<u>\$1,289,077</u>	<u>\$ 999,636</u>

FINANCIAL ANALYSIS OF GOVERNMENTAL FUNDS

Governmental Funds: The focus of North Texas Groundwater Conservation District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing and budgeting requirements. In particular, the unassigned fund balance may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

At December 31, 2016, the District has a \$1,278,432 total fund balance. This is 1.1% lower than the \$1,292,699 prior-year fund balance – primarily due to decreased revenue and higher debt service loan repayments in 2016. \$825,000 of the fund balance is committed for various purposes identified by the Board and \$448,866 of the fund balance is unassigned.

General Fund Budgetary Highlights: There were no amendments to the originally adopted budget during the year. Actual expenditures for the year ended December 31, 2016 were \$738,697, that being \$105,097 or 16.6% more than the \$633,600 budgeted for the year. Actual expenditures were over budget primarily due to additional debt services expenditures in order to retire the District's remaining long-term debt.

Actual revenues for the year were \$724,430 or 96.0% of the budgeted revenues for the year, primarily due to lower than expected groundwater usage fee revenue.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS DECEMBER 31, 2016

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets: The District's investment in capital assets for its governmental activities as of December 31, 2016 amounted to \$10,645 (net of accumulated depreciation). This represents a \$3,810 decrease from the previous fiscal year. There were no capital asset additions during the year. The following table portrays the District's mix of capital assets at December 31, 2016:

Vehicles	\$ 3,957
Equipment	<u>6,688</u>
	<u>\$10,645</u>

Debt Administration: At the end of the year, the District had no long-term debt.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

For fiscal year 2017 the District's latest adopted budget shows total anticipated expenditures of \$585,400, a \$153,297 decrease from total actual expenditures of \$738,697 in fiscal year 2016. The majority of the decrease is attributable to no debt service payments required for 2017. Rates assessed groundwater users are not expected to increase for fiscal year 2017.

REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the District's finances, comply with finance-related laws and regulations, and demonstrate the District's commitment to public accountability. If you have any questions about this report or would like to request additional information, contact Drew Satterwhite, General Manager of the District, at 5100 Airport Drive, Denison, TX 75020, (855) 426-4433.

BASIC FINANCIAL STATEMENTS

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

STATEMENT OF NET POSITION
DECEMBER 31, 2016

	<u>Governmental Activities</u>
<u>Assets</u>	
Current Assets:	
Cash and Cash Equivalents	\$ 1,152,637
Accounts Receivable	127,970
Other Receivables	46,573
Prepaid Expenses	4,566
Total Current Assets	<u>1,331,746</u>
Capital Assets:	
Vehicle and Equipment, net	10,645
Total Capital Assets	<u>10,645</u>
 Total Assets	 <u>1,342,391</u>
<u>Liabilities</u>	
Current Liabilities:	
Accounts Payable	25,783
Well Driller Deposits	27,531
Total Current Liabilities	<u>53,314</u>
 Total Liabilities	 <u>53,314</u>
<u>Net Position</u>	
Net Investment in Capital Assets	10,645
Unrestricted	
Unreserved	<u>1,278,432</u>
 Total Net Position	 <u>\$ 1,289,077</u>

The accompanying notes are an integral part of this statement.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2016

<u>Program Activities</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expenses)</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Revenue and Changes in Net Position</u>
				<u>Governmental Activities</u>
Governmental activities				
Administration	\$ 442,507	\$ 722,388	\$ -	\$ 279,881
Debt Service - interest	<u>(7,518)</u>	<u>-</u>	<u>-</u>	<u>7,518</u>
				-
Total Government Activities	<u>434,989</u>	<u>722,388</u>	<u>-</u>	<u>287,399</u>
Total Primary Government	<u>\$ 434,989</u>	<u>\$ 722,388</u>	<u>\$ -</u>	<u>287,399</u>
		General Revenues:		
		Interest income		<u>2,042</u>
		Total General Revenues		<u>2,042</u>
		Change in Net Position		289,441
		Net Position – beginning of year		<u>999,636</u>
		Net Position – end of year		<u>\$ 1,289,077</u>

The accompanying notes are an integral part of this statement.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

BALANCE SHEET
DECEMBER 31, 2016

	<u>General Fund</u>
<u>Assets</u>	
Current Assets:	
Cash and Cash Equivalents	\$ 1,152,637
Accounts Receivable	127,970
Other Receivables	46,573
Prepaid Costs	4,566
Total Current Assets	<u>1,331,746</u>
 Total Assets	 <u>\$ 1,331,746</u>
 <u>Liabilities</u>	
Current Liabilities:	
Accounts Payable	\$ 25,783
Well Driller Deposits	27,531
Total Current Liabilities	<u>53,314</u>
 Total Liabilities	 <u>53,314</u>
 Fund Balance:	
Nonspendable Fund Balance:	
Prepaid Costs	4,566
Committed Fund Balance	825,000
Unassigned Fund Balance	448,866
Total Fund Balances	<u>1,278,432</u>
 Total Liabilities and Fund Balance	 <u>\$ 1,331,746</u>

The accompanying notes are an integral part of this statement.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

RECONCILIATION OF THE GOVERNMENTAL FUND
BALANCE SHEET TO STATEMENT OF NET POSITION
DECEMBER 31, 2016

Total fund balance – governmental fund	\$1,278,432
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets (net of accumulated depreciation) used in governmental activities are not current financial resources and therefore are not reported in the governmental fund balance sheet.	<u>10,645</u>
Total net position - governmental activities	<u>\$1,289,077</u>

The accompanying notes are an integral part of this statement.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>General Fund</u>
Revenues:	
Groundwater Usage Fees	\$ 625,978
Well Registration Fees	20,400
Well Driller Deposit Forfeitures	2,200
GMA8 Fees	51,043
Interest Earned	2,042
Penalties and Late Charges	22,767
Total Revenues	<u>724,430</u>
Expenditures:	
Administrative - General Manager	45,028
Administrative - Secretarial & Clerical	59,232
Administrative - Project Coordinator	13,618
Field Technicians	108,794
Consultants	29,013
Accounting and Auditing	31,546
Legal	60,236
Software Maintenance	7,934
Direct Costs Reimbursed	3,874
Insurance	3,724
Vehicle Costs	5,685
Office Rent	2,400
Telephone	1,913
GMA8 Costs	57,850
Legal Notices	1,303
Dues and Subscriptions	1,608
Meetings and Conferences	3,220
Injection Well Monitoring	626
Small Equipment	1,093
Debt Service	300,000
Total Expenditures	<u>738,697</u>
Excess (deficit) of revenues over expenditures and net change in fund balance	(14,267)
Fund balance at beginning of year	<u>1,292,699</u>
Fund balance at end of year	<u><u>\$ 1,278,432</u></u>

The accompanying notes are an integral part of this statement.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE OF THE
GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2016

Net change in fund balance – total governmental fund	\$ (14,267)
Amounts reported for governmental activities in the statement of activities are different because:	
Depreciation expense on capital assets is reported in the statement of activities, but does not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditures in the governmental funds.	(3,810)
Principal payments on long-term debt are expenditures in the governmental funds but are considered a reduction of long-term debt balances in the government-wide statements.	300,000
Current year change in interest payable does not require the use of current financial resources; therefore, is not reported as an expenditure in governmental funds.	<u>7,518</u>
Change in net position of governmental activities	<u>\$ 289,441</u>

The accompanying notes are an integral part of this statement.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Budget		Actual	Variance Positive/ (Negative)
	Original	Final		
Revenues:				
Groundwater Usage Fees	\$ 712,000	\$ 712,000	\$ 625,978	\$ (86,022)
Well Registration Fees	5,000	5,000	20,400	15,400
Well Driller Deposit Forfeitures	-	-	2,200	2,200
GMA8 Fees	36,364	36,364	51,043	14,679
Interest Earned	1,000	1,000	2,042	1,042
Penalties and Late Charges	-	-	22,767	22,767
Total Revenues	754,364	754,364	724,430	(29,934)
Expenditures:				
Administrative - General Manager	45,000	45,000	45,028	(28)
Administrative - Secretarial & Clerical	60,000	60,000	59,232	768
Administrative - Project Coordinator	15,000	15,000	13,618	1,382
Field Technicians	95,000	95,000	108,794	(13,794)
Consultants	39,400	39,400	29,013	10,387
Accounting and Auditing	25,000	25,000	31,546	(6,546)
Legal	57,500	57,500	60,236	(2,736)
Software Maintenance	7,500	7,500	7,934	(434)
Direct Costs Reimbursed	4,000	4,000	3,874	126
Insurance	5,000	5,000	3,724	1,276
Vehicle Costs	3,000	3,000	5,685	(2,685)
Office Rent	2,400	2,400	2,400	-
Telephone	2,000	2,000	1,913	87
GMA8 Costs	40,000	40,000	57,850	(17,850)
Legal Notices	1,000	1,000	1,303	(303)
Dues and Subscriptions	1,600	1,600	1,608	(8)
Meetings and Conferences	2,000	2,000	3,220	(1,220)
Injection Well Monitoring	700	700	626	74
Capital Outlay	2,500	2,500	1,093	1,407
Debt Service	225,000	225,000	300,000	(75,000)
Total Expenditures	633,600	633,600	738,697	(105,097)
Excess (deficit) of revenues over expenditures and net change in fund balance	120,764	120,764	(14,267)	(135,031)
Fund balance at beginning of year	1,292,699	1,292,699	1,292,699	-
Fund balance at end of year	<u>\$ 1,413,463</u>	<u>\$ 1,413,463</u>	<u>\$ 1,278,432</u>	<u>\$ (135,031)</u>

The accompanying notes are an integral part of this statement.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General

The basic financial statements of the North Texas Groundwater Conservation District (District) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) applicable to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

The North Texas Groundwater Conservation District (District), is a political subdivision of the State of Texas, created under the authority of Article XVI, Section 59, Texas Constitution, and operating pursuant to the provisions of the Texas Water Code, Chapter 36, and Senate Bill 2497, Acts of the 81st Texas Legislature, Regular Session, 2010. The District encompasses the North Texas counties of Collin, Cooke, and Denton. The Board of Directors (Board), a nine member group constituting an on-going entity, is the level of government which has governance responsibilities over all activities within the jurisdiction of the District. The Board is not included in any other governmental "reporting entity" as defined in Section 2100, Codification of Governmental Accounting and Reporting Standards, since Board members are appointed, have decision making authority, the power to designate management, the responsibility to significantly influence operations and primary accountability for fiscal matters. The purpose of the District is to help accomplish the objectives set for in Article XVI, Section 59 of the Texas Constitution related to the conservation and development of water resources of the State of Texas.

Reporting Entity

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision not to include a potential component unit in the reporting entity was made by applying the criterion set forth in GAAP. The basic but not the only criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to influence operations and accountability for fiscal matters. The other criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, no potential component units have been included in this report. The District has no ability to exercise influence or control any other government unit's operations, budgets, or funding.

Basis of Presentation

The government-wide financial statements (the statement of net position and the statement of activities) report information on all of the activities of the District. Governmental activities, which normally are supported by taxes, intergovernmental revenues, and other non-exchange transactions are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation – continued

The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific program. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given program and 2) operating or capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements:

The District segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Separate statements are presented for governmental and proprietary activities. These statements present each major fund as a separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column. The District has no proprietary activities, or non-major funds.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. The District has presented the following major governmental fund:

General Fund

The General Fund is the main operating fund of the District. This is a budgeted fund and is used to account for the acquisition and use of the District's expendable financial resources and the related liabilities. The measurement focus is based upon determination of changes in financial position rather than upon net income determination.

Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide statements are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net position and the operating statements present increases (revenues) and decreases (expenses) in net total position. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time the liability is incurred.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus/Basis of Accounting – continued

Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 90 days of the end of the current fiscal year. Expenditures are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Assessments are recognized under the susceptible to accrual concept. Interest income is recorded as earned, since it is measurable and available.

Budgetary Data

The District uses the following procedures in establishing the budget reflected in the general purpose financial statements:

1. Prior to the beginning of each fiscal year, the Board of Directors is presented with a proposed budget for the year beginning on the following January 1. The budget includes proposed expenditures and the means of financing them. The budget is legally enacted through passage of a resolution.
2. Public hearings are conducted to obtain citizen's comments.
3. An annual budget is legally adopted for the General Fund. The budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America.
4. Revisions to the budget that alter General Fund expenditures must be approved by the Board of Directors. The fund level is the legal level of budgetary control. Appropriations lapse at year-end.
5. Original budgeted amounts presented in the budgetary comparison schedule are as originally adopted by the Board of Directors. The final amended budget is as amended by the Board during the year.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Capital Assets

Capital assets, which can include land, buildings, vehicles, furniture and equipment, are reported in government-wide financial statements. All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated assets are valued at their fair market value on the date donated. Repairs and maintenance are recorded as expenses. Renewals and betterments are capitalized.

Assets capitalized have an original cost of \$500 or more and over one year of useful life. Depreciation has been calculated on each class of depreciable property using the straight-line method. The District's capital assets at December 31, 2016 consist of a vehicle and equipment that are being depreciated over a 7 year estimated useful life.

Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Investments are carried at fair value or cost, if maturities are one year or less. Fair value is determined as the price at which two willing parties would complete an exchange.

Fund Balance

The District has implemented GASB Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions." This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balances more transparent.

Fund Balance Classification: The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

- Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. The District has classified prepaid items as being nonspendable as these items are not expected to be converted to cash.
- Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. The District had no restricted fund balances at December 31, 2016.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS (continued) DECEMBER 31, 2016

- **Committed:** This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the District's Board of Directors. The Board of Directors establishes (and modifies or rescinds) fund balance commitments by passage of a resolution. This can also be done through adoption and amendment of the budget. These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The District had \$825,000 of fund balances at December 31, 2016 committed for the following purposes: geodatabase upgrades, permanent well monitoring equipment, downhole well camera, well pulling program, legal, well plugging program and monitoring well maintenance/closure funds.
- **Assigned:** This classification includes amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Directors or through the Board delegating this responsibility to other individuals in the District. The District had no assigned fund balances at December 31, 2016.
- **Unassigned:** This classification includes all amounts not included in other spendable classifications, including the residual fund balance for the General Fund. The District has adopted a fund balance policy that expresses an intent to maintain a level of unassigned fund balance equal to a minimum of 33% of total general fund expenditures.

Net Position

Net position represents the difference between assets and liabilities. Net position invested in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislations adopted by the District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

NOTE 2 – DEPOSITS AND INVESTMENTS WITH FINANCIAL INSTITUTIONS

The District's funds are deposited and invested in Independent Bank, McKinney, TX. The bank deposits for safekeeping and trust with the District's agent bank approved pledged securities in an amount sufficient to protect District funds on a day-to-day basis. The pledge of approved securities is waived only to the extent of the bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance.

1. Cash Deposits:

At December 31, 2016, the carrying amount of the District's deposits in checking accounts and interest-bearing accounts was \$1,152,637 and the bank balance was \$1,179,424. The District's cash deposits at December 31, 2016 were entirely covered by FDIC insurance or pledged collateral.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2016

2. Investments:

The Public Funds Investment Act (Government Code Chapter 2256) contains specific provisions in the areas of investment practices, management reports and establishment of appropriate policies. Among other things, it requires the District to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, (9) and bid solicitation preferences for certificates of deposit. Statutes authorize the District to invest in (1) obligations of the U.S. Treasury, certain U.S. agencies, and the State of Texas, (2) certificates of deposit, (3) certain municipal securities, (4) money market savings accounts, (5) repurchase agreements, (6) bankers acceptance, (7) mutual funds, (8) Investment pools, (9) guaranteed investment contracts, (10) and common trust funds.

The Act also requires the District to have independent auditors perform test procedures related to investment practices as provided by the Act. The District is in substantial compliance with the requirements of the Act and with local policies.

In compliance with the Public Funds Investment Act, the District has adopted a deposit and investment policy. That policy addresses the following risks:

- a. **Custodial Credit Risk – Deposits:** In the case of deposits, this is the risk that, in the event of a bank failure, the District's deposits may not be returned to it. As of December 31, 2016, the District's cash balances totaled \$1,179,424. The District's deposits were not exposed to custodial credit risk at December 31, 2016.
- b. **Custodial Credit Risk – Investments:** For an investment, this is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. At December 31, 2016, the District was not exposed to custodial credit risk.
- c. **Credit Risk:** This is the risk that an issuer or other counterparty to an investment will be unable to fulfill its obligations. The rating of securities by nationally recognized rating agencies is designed to give an indication of credit risk. The District was not exposed to credit risk at December 31, 2016.
- d. **Interest Rate Risk:** This is the risk that changes in interest rates will adversely affect the fair value of an investment. The District was not exposed to interest rate risk at December 31, 2016.
- e. **Foreign Currency Risk:** This is the risk that exchange rates will adversely affect the fair value of an investment. At December 31, 2016, the District was not exposed to foreign currency risk.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS (continued) DECEMBER 31, 2016

Concentration of Credit Risk: This is the risk of loss attributed to the magnitude of the District's investment in a single issuer (i.e., lack of diversification). Concentration risk is defined as positions of 5 percent or more in the securities of a single issuer. At December 31, 2016, the District was not exposed to concentration of credit risk.

NOTE 3 – CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2016, was as follows:

	<u>Balance</u> <u>January 1, 2016</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>December 31, 2016</u>
Governmental activities:				
Vehicle	\$ 16,624	\$ -	\$ -	\$ 16,624
Equipment	<u>10,042</u>	<u>-</u>	<u>-</u>	<u>10,042</u>
Totals at Historical Cost	<u>26,666</u>	<u>-</u>	<u>-</u>	<u>26,666</u>
Less accumulated depreciation:				
Vehicle	(10,292)	(2,375)	-	(12,667)
Equipment	<u>(1,999)</u>	<u>(1,435)</u>	<u>-</u>	<u>(3,354)</u>
Total accumulated depreciation	<u>(12,211)</u>	<u>(3,810)</u>	<u>-</u>	<u>(16,021)</u>
Governmental activities capital assets, net	<u>\$ 14,455</u>	<u>\$ (3,810)</u>	<u>\$ -</u>	<u>\$ 10,645</u>

NOTE 4 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2016, the District purchased commercial insurance to cover general liabilities. There were no significant reductions in coverage in the past fiscal year, and there were no settlements exceeding insurance coverage for each of the past three years.

NOTE 5 – ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 6 – SUBSEQUENT EVENTS

Management has reviewed events subsequent to December 31, 2016 through June 2, 2017, which is the date the financial statements were available to be issued. No subsequent events were identified that were required to be recorded or disclosed in the financial statements.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2016

NOTE 7 – LONG-TERM DEBT

The following is a summary of long-term activity of the District for the year ended December 31, 2016:

	Beginning Balance <u>1/01/16</u>	<u>Additions</u>	<u>Retirements</u>	Ending Balance <u>12/31/16</u>	Current Portion of Debt
Loans Payable	\$ 291,160	\$ -	\$ 291,160	\$ -	\$ -
Total	<u>\$ 291,160</u>	<u>\$ -</u>	<u>\$ 291,160</u>	<u>\$ -</u>	<u>\$ -</u>

Loans

The District was obligated under a contract executed by the Board for the organizational and operational costs of the District prior to the receipt of revenues necessary for operations. This contract was with the participating counties of Collin, Cooke, and Denton. This loan, in the contract-stated amount of \$900,000, incurred no interest and had a payback schedule that called for repayment of the loan, in equal payments to each county, beginning in 2013 and maturing fully in 2017. Though the contract terms of the agreement stated that the loan carried no interest, GAAP requires that interest be imputed on long-term loans, thus converting \$133,968 of the loan repayment to interest, and causing the remaining \$766,032 to be reflected as principal payable on the Statement of Net Position. Interest expense, as imputed, accrued each year and was reflected as interest expense.

The loan contract did not specify the amount required to be paid each year on the loan. Though the District had until 2017 to complete the loan repayments, the remaining balance of the loan was paid in full in the year ended December 31, 2016.

OTHER SUPPLEMENTARY INFORMATION

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

COMPARATIVE BALANCE SHEET
GENERAL FUND
DECEMBER 31, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
Assets:		
Cash and Cash Equivalents	\$ 1,152,637	\$ 1,187,942
Accounts Receivable	127,970	208,743
Other Receivables	46,573	2,199
Prepaid Costs	4,566	4,980
Total Assets	<u>\$ 1,331,746</u>	<u>\$ 1,403,864</u>
 Liabilities and Fund Balance:		
Liabilities:		
Accounts Payable	\$ 25,783	\$ 84,159
Well Driller Deposits	27,531	27,006
Total Liabilities	<u>53,314</u>	<u>111,165</u>
 Fund Balance:		
Nonspendable Fund Balance:		
Prepaid Costs	4,566	4,980
Committed Fund Balance	825,000	-
Unassigned Fund Balance	448,866	1,287,719
Total Fund Balance	<u>1,278,432</u>	<u>1,292,699</u>
Total Liabilities and Fund Balance	<u>\$ 1,331,746</u>	<u>\$ 1,403,864</u>

See accompanying auditors' report.

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

COMPARATIVE SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - GENERAL FUND
FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
Revenues:		
Groundwater Usage Fees	\$ 625,978	\$ 739,685
Well Registration Fees	20,400	23,000
Well Driller Deposit Forfeitures	2,200	3,300
GMA8 Fees	51,043	80,956
Interest Earned	2,042	1,829
Penalties and Late Charges	22,767	6,814
Total Revenues	<u>724,430</u>	<u>855,584</u>
Expenditures:		
Administrative - General Manager	45,028	41,760
Administrative - Secretarial & Clerical	59,232	60,524
Administrative - Project Coordinator	13,618	8,393
Field Technicians	108,794	77,498
Consultants	29,013	55,915
Accounting and Auditing	31,546	22,098
Legal	60,236	52,999
Software Maintenance	7,934	8,057
Direct Costs Reimbursed	3,874	3,216
Insurance	3,724	4,136
Vehicle Costs	5,685	4,324
Office Rent	2,400	2,400
Telephone	1,913	1,884
GMA8 Costs	57,850	84,595
Legal Notices	1,303	102
Dues and Subscriptions	1,608	1,770
Meetings and Conferences	3,220	965
Injection Well Monitoring	626	818
Small Equipment	1,093	-
Capital Outlay	-	2,285
Debt Service	300,000	225,000
Total Expenditures	<u>738,697</u>	<u>658,739</u>
Excess (deficit) of revenues over expenditures and net change in fund balance	(14,267)	196,845
Fund balance at beginning of year	<u>1,292,699</u>	<u>1,095,854</u>
Fund balance at end of year	<u>\$ 1,278,432</u>	<u>\$ 1,292,699</u>

See accompanying auditors' report.

Members:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC
ACCOUNTANTS
TEXAS SOCIETY OF CERTIFIED
PUBLIC ACCOUNTANTS

**HANKINS, EASTUP, DEATON,
TONN & SEAY**
A PROFESSIONAL CORPORATION
CERTIFIED PUBLIC ACCOUNTANTS

902 NORTH LOCUST
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DENTON, TX 76202-0977
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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
North Texas Groundwater Conservation District
Denison, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of North Texas Groundwater Conservation District, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise North Texas Groundwater Conservation District's basic financial statements, and have issued our report dated June 2, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

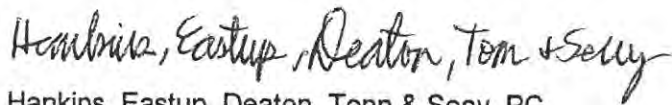
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of the audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Hankins, Eastup, Deaton, Tonn & Seay, PC
Denton, Texas

June 2, 2017

ATTACHMENT 9a.(1)

Balance Sheet

For General Fund (00)

May 31, 2017

Assets

00-01-10001	Checking Account	458,323.89
00-01-10005	Index Account	776,789.06
00-01-10025	Accounts Receivable	15,399.52
00-01-10041	A/R Saratoga UWCD	3,257.28
00-01-10048	A/R Strittmatter Irrigation	14,000.00
00-01-12001	PP Expense	1,027.00
	Total	<u>1,268,796.75</u>
	Total Assets	<u>\$ 1,268,796.75</u>

Liabilities and Fund Balance

00-01-23100	Accounts Payable	24,187.31
00-01-23150	Well Drillers Deposits	45,500.00
00-01-23200	Loan Proceeds	300,000.00
	Total	<u>369,687.31</u>
	Total Liabilities	<u>369,687.31</u>

00-01-35100	Fund Balance	907,788.89
00-01-35110	Current Year Excess of Revenue over Expenses	94,006.33
	Total	<u>1,001,795.22</u>
	Excess of Revenue Over Expenditures	<u>(102,685.78)</u>
	Total Fund Balances	<u>899,109.44</u>
	Total Liabilities and Fund Balances	<u>\$ 1,268,796.75</u>

North Texas Groundwater Conservation District

Statement of Revenue and Expenditures

6/9/2017 1:29pm

Revised Budget

For General Fund (00)

For the Fiscal Period 2017-5 Ending May 31, 2017

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
00-01-46001 Well Production Fees	\$ 0.00	\$ 0.00	\$ 746,000.00	90,655.52	87.85%
00-01-46003 Well Registration Fees	833.33	2,500.00	10,000.00	6,400.00	36.00%
00-01-46010 GMA8 Fees	833.33	0.00	10,000.00	0.00	100.00%
00-01-46015 Late Fees	0.00	0.00	3,000.00	(1,323.56)	144.12%
00-01-46016 Penalty and Fines	0.00	0.00	1,500.00	0.00	100.00%
00-01-46100 Interest Inc	83.33	164.89	1,000.00	852.90	14.71%
Total General Fund Revenues	\$ 1,749.99	\$ 2,664.89	\$ 771,500.00	\$ 96,584.86	87.48%
Expenditures					
00-01-77012 Admin-Mileage	\$ 200.00	\$ 335.58	\$ 2,400.00	997.03	58.46%
00-01-77013 Admin-Secretarial	2,500.00	2,604.00	30,000.00	11,466.00	61.78%
00-01-77014 Admin-Project Coordinator	708.33	3,144.00	8,500.00	10,800.00	(27.06%)
00-01-77015 Admin-GM	4,166.67	4,830.00	50,000.00	22,540.00	54.92%
00-01-77016 Admin-Clerical	3,166.67	3,441.12	38,000.00	13,803.12	63.68%
00-01-77025 Accounting	1,666.67	1,095.00	20,000.00	8,108.50	59.46%
00-01-77027 Auditing	450.00	0.00	5,400.00	0.00	100.00%
00-01-77030 Advertising	83.33	0.00	1,000.00	342.83	65.72%
00-01-77150 Consulting- Hydrogeo	6,250.00	5,484.25	75,000.00	38,898.68	48.14%
00-01-77175 Consulting - Model Runs	1,666.67	0.00	20,000.00	0.00	100.00%
00-01-77325 Direct Cost	333.33	599.29	4,000.00	2,368.19	40.80%
00-01-77450 Dues & Subscription	166.67	0.00	2,000.00	125.00	93.75%
00-01-77480 Equipment	166.67	0.00	2,000.00	0.00	100.00%
00-01-77500 Fees-GMA8	916.67	0.00	11,000.00	3,075.52	72.04%
00-01-77550 Field Tech	10,000.00	6,914.00	120,000.00	46,981.50	60.85%
00-01-77650 Fuel/Maintenance	250.00	292.43	3,000.00	1,203.52	59.88%
00-01-77800 Injection Well Monitoring	58.33	0.00	700.00	264.20	62.26%
00-01-77810 Insurance	416.67	0.00	5,000.00	809.00	83.82%
00-01-77970 Legal	5,000.00	3,723.15	60,000.00	14,120.22	76.47%
00-01-77975 Legal-Injection	833.33	2,494.35	10,000.00	5,560.60	44.39%
00-01-77980 Legal-Legislation	833.33	2,970.00	10,000.00	10,363.00	(3.63%)
00-01-78010 Meetings & Conferences	250.00	251.75	3,000.00	1,126.27	62.46%
00-01-78310 Rent	200.00	200.00	2,400.00	1,000.00	58.33%
00-01-78600 Software Maint	600.00	2,397.76	30,000.00	4,571.52	84.76%
00-01-78610 Telephone	166.67	125.89	2,000.00	745.94	62.70%
Total General Fund Expenditures	\$ 41,050.01	\$ 40,902.57	\$ 515,400.00	\$ 199,270.64	61.34%
General Fund Excess of Revenues Over Expenditures	\$ (39,300.02)	\$ (38,237.68)	\$ 256,100.00	\$ (102,685.78)	140.10%

North Texas Groundwater Conservation District

Statement of Revenue and Expenditures

Revised Budget

6/9/2017 1:29pm

For the Fiscal Period 2017-5 Ending May 31, 2017

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 1,749.99	\$ 2,664.89	\$ 771,500.00	\$ 96,584.86	
Total Expenditures	\$ 41,050.01	\$ 40,902.57	\$ 515,400.00	\$ 199,270.64	
Total Excess of Revenues Over Expenditures	\$ (39,300.02)	\$ (38,237.68)	\$ 256,100.00	\$ (102,685.78)	

ATTACHMENT 11

DATE: June 8, 2017

SUBJECT: AGENDA ITEM NO. 11

APPOINTMENT OF A BUDGET COMMITTEE

ISSUE

Appointment of a Budget Committee

BACKGROUND

In the past, the Board of Directors of the North Texas Groundwater Conservation District ("District") has established the practice of trying to adopt a budget and rate schedule as early as possible. The District's fiscal year is based on a calendar year from January 1st through December 31st, while many of the groundwater producers who pay production fees operate on fiscal years that begin October 1st through September 30th. For this reason, the Board has attempted to establish production fees as early as possible in the budget planning process.

CONSIDERATIONS

The Committees are appointed by the Board President. Last year's Committee consisted of Evan Groeschel, Philip Sanders, and Ron Sellman.

PREPARED AND SUBMITTED BY:



Drew Satterwhite, P.E., General Manager

ATTACHMENT 12



AGENDA COMMUNICATION

DATE: June 9, 2017

SUBJECT: AGENDA ITEM NO. 12

APPOINTMENT OF A NOMINATING COMMITTEE FOR ELECTION OF OFFICERS

ISSUE

The District's bylaws require officers to be selected at each odd numbered year's July meeting

BACKGROUND

Section 2.4 of the Bylaws of the North Texas Groundwater Conservation District requires that each odd-numbered year at the July Board meeting the Board meet and elect three directors to serve as officers. Officers shall be elected for two year terms. Except for the President, officers may serve multiple terms. The position of President must rotate every two years between the counties in alphabetical order beginning with Collin County. This cycle, the Presidency rotates back to Collin County for the term beginning July 2015 through June 2017.

CONSIDERATIONS

The Committees are appointed by the Board President. The 2015 officer Committee consisted of Eddy Daniel, Thomas Smith and Ronny Young.

PREPARED AND SUBMITTED BY:

Drew Satterwhite, P.E., General Manager

ATTACHMENT 14

North Texas Groundwater Conservation District

Well Registration Summary

As of April-28-2017

Well Type	Total Registered	Total Registered	Total Registered	Total NTGCD	New Registrations
	Collin County	Cooke County	Denton County		since Mar-31-2017
Agriculture	6	11	34	51	0
Commercial / Small Business	6	8	23	37	0
Domestic Use (household / lawn watering at residence)	64	286	482	836	15
Filling a pond or other surface impoundment**	37	15	50	104	4
Golf course irrigation	15	2	22	39	0
Industrial / Manufacturing	6	9	4	20	0
Irrigation	65	5	130	201	0
Leachate	0	0	0	0	0
Livestock Watering	6	52	33	91	0
Monitoring	0	0	0	0	0
Municipal / Public Water System	34	70	212	318	0
Other	10	6	27	43	2
Piezometer	0	0	0	0	0
Poultry	0	0	0	0	0
Solely to supply water for rig actively***	1	1	7	9	0
Supplying water for oil or gas production *	0	5	53	59	0
Not Specified	12	11	32	56	0
SUM	262	481	1109	1864	21

North Texas Groundwater Conservation District

Well Registration Summary
As of May-31-2017

Well Type	Total Registered	Total Registered	Total Registered	Total NTGCD	New Registrations
	Collin County	Cooke County	Denton County		since Apr-30-2017
Agriculture	6	11	34	51	0
Commercial / Small Business	6	8	23	37	0
Domestic Use (household / lawn watering at residence)	66	291	486	846	11
Filling a pond or other surface impoundment**	37	13	53	104	2
Golf course irrigation	15	2	21	38	0
Industrial / Manufacturing	6	9	4	20	0
Irrigation	67	5	137	210	8
Leachate	0	0	0	0	0
Livestock Watering	6	55	33	94	0
Monitoring	0	0	0	0	0
Municipal / Public Water System	33	71	212	318	0
Other	10	6	27	43	0
Piezometer	0	0	0	0	0
Poultry	0	0	0	0	0
Solely to supply water for rig actively***	1	1	7	9	0
Supplying water for oil or gas production*	0	5	53	59	0
Not Specified	12	10	34	57	2
SUM	265	487	1124	1886	23

ADJOURN