

June 17, 2019
5:15 P.M.
City Hall

The Commissioners of the City of Horton met for a regular meeting on Monday, June 17, 2019 at 5:15 p.m. at City Hall.

Mayor Stirton called the meeting to order and the prayer was led by Theola Carter. The Pledge of Allegiance was recited by all.

Present: Mayor Bryan Stirton, Commissioners Wade Edwards, Rex West, Bobby Bacon, and Ken Krug. City Attorney Kevin Hill and City Administrator John Calhoon were also present.

Motion by Commissioner Bacon to adopt the agenda. Seconded by Commissioner West. All aye.

Motion by Commissioner Bacon to approve the minutes from the June 3, 2019 regular meeting. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Bacon to approve Appropriation Ordinance #3562 (Payroll) for the amount of \$42,398.32. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Bacon to approve Appropriation Ordinance #3563 (Disbursements) for the amount of \$166,079.02. Seconded by Commissioner Edwards. All aye.

Public Comments

Glen Obbards asked if the collapsed building downtown would be taken down prior to the fair. The Commission informed Obbards that it wouldn't be because the public hearing for the Resolution that was passed wouldn't be held until July 15th. After the public hearing, the Commission can make the decision to demolish at that time.

The city is going to look into placing a commercial grade barrier around the collapsed building during fair time.

Mission Village Update

John Calhoon provided a brief update to the Commission on Mission Village. The Mission Village Board of Directors met prior to the Commission meeting.

Updates on Baseball Fields, WWTF, and Mission Lake Dam

Sam Johnson was present to provide statuses on Phase III of the Waste Water Treatment Facility; construction is set to be from January 2020 to February 2021, the Ballpark Preliminary Engineering Report; drawings and cost estimates are being developed to present at the July 1st Commission Meeting, CCLIP application, and the Mission Lake Dam Evaluation.

Motion by Commissioner Edwards to accept the revised Consultant-Client Agreement with BG Consultants, Inc. for the Horton Baseball Field Improvements (Project No. 19-1217M). Seconded by Commissioner West. All aye. The Limitation of Liability amount increased to \$10,000.00 in the revision.

Motion by Commissioner Edwards to approve BG Consultants, Inc. to prepare the PER (preliminary engineering report) for the amount of \$5000.00 for the Mission Lake Dam. Seconded by Commissioner Bacon. All aye.

Request to be placed on Agenda

The Parks & Recreation Board, the Horton Chamber, and other interested contributors will be having food and games at Hickory Point on the 4th of July. The food will be \$5.00 a plate and includes pulled pork, baked beans, coleslaw, and cake. Diana Coffman was present to ask if the city would be willing to contribute to the processing of a hog and other supplies. Tom Lockwood donated the hog, Josh Haverkamp will be processing, and James Lednicky has offered to smoke the hog.

Motion by Commissioner Bacon to contribute \$150.00 for the occasion. Motion died for lack of second.

Commissioner Krug thinks that the city should donate more money since they did not contribute to fireworks this year. Any money made will come back to the city.

Motion by Commissioner Bacon to donate up to \$500.00 for paper products and for the processing of the hog, and whatever money isn't used comes back to the city. Seconded by Commissioner Edwards. All aye.

Diana Coffman, who has a camping spot at Mission Lake asked the Commission if she could get a speed bump placed near her camper to slow down traffic since she has a lot of people with kids near her campsite. After lengthy discussion, Motion by Commissioner West to utilize the speed trailer near the site to monitor and collect data and see if speed bumps are warranted. Seconded by Commissioner Krug. All aye.

Revisit Discussion about Recreation Commission/Advisory Board

City Attorney Kevin Hill advised the Commission of their options on combining the Recreation Commission & Advisory Board.

Motion by Commissioner Edwards to authorize a Notice of Intention to combine the Recreation Commission & Advisory Board under 12-1929 and be prepared for consideration at the next Commission meeting on July 1st. Seconded by Commissioner Krug. All aye.

K.S.A 12-1929 states that whenever the governing body of any city which has established a recreation system deems it advisable to combine the operation and administration of its park system and its recreation system; it shall publish a notice of its intention to combine the two systems and establish a single department.

Finalize Paden Water Supply Contract

Motion by Commissioner Edwards to table until the Commission meeting on July 1st to give time for the Commission to review the revisions. Seconded by Commissioner West. All aye.

Consider Purchase of Used Police Vehicle

With the Explorers getting high on mileage, Calhoon is looking to purchase a newer police vehicle. Sac & Fox has an almost fully equipped 2014 Ford Taurus with 70,000 miles for \$14,500. Edwardsville has 2015 Explorers for \$17,500 each that are also somewhat equipped with around 70,000 miles.

Motion by Commissioner West to approve the purchase of a police vehicle. Seconded by Commissioner Bacon. All aye.

Discussion on Mowing at Airport

Commissioner Krug has mowed the airport three times this season. Calhoon feels that Krug should be compensated for fuel and use of his own equipment. Motion by Commissioner West to pay Krug \$120.00 each time he mows at the airport going forward. Seconded by Commissioner Bacon. Aye – Mayor Stirton, Commissioners Bacon, West, and Edwards. Abstain – Commissioner Krug.

City Administrator/Chief of Police Calhoon

Motion by Commissioner Edwards to approve the city to pay MAHMC a monthly fee of \$5,000.00 out of the general fund for administrative and consulting services for six months per the interim agreement, and transfer funds if necessary. Seconded by Commissioner Bacon. All aye.

The city received an invoice for \$5,677.05 from Brown County requesting that we pay 1/3 of the cost (split between Brown County, City of Horton, and City of Hiawatha) for the special election that was held on May 21st. The Commission stated that they were not asked before the election to share in the cost. Motion by Commissioner Edwards to table the discussion until the next meeting until the minutes from the meeting(s) are obtained. Seconded by Commissioner West. All aye.

Per the request of the front office staff, Calhoon addressed that people are not contacting City Hall to book a meeting room prior to their meeting. This has caused double booking of the rooms in the past. The Commission requested that letters be sent out to repeat users and remind them to schedule with the front office, and that the room(s) be left the way they found them.

Calhoon is going to get with Dave Grimm to contract with the city since he has his WWTF Operator II license as required by the state. The city does not qualify for an operator in training. Dave would oversee the operations, get readings, submits monthly financial reports regarding water samples, etc. until one of the current city workers obtains his WWTF Operator II license.

The Commission praised the city crews who responded to the electric outage last weekend, and for them narrowing down and fixing the problem in a timely manner.

Calhoon provided the Commission a copy of a Public Works/Street Superintendent job description that he created. The Commission discussed which position would be most beneficial for the city. The positions discussed were a laborer, mechanic, or Public Works/Street Superintendent. Commissioner West recommended that the Commission go with Calhoon's recommendation on which position to hire.

Mayor Stirton

Mayor Stirton talked about the street buckling on 8th street on the way to the cemetery, and asked for the status on getting the light changed at the top of the water tower. Calhoon has received one proposal for water tower maintenance so far and will look to get it inspected in the fall.

Commissioner Bacon

Commissioner Bacon said that dugout #2 needs to be repaired by the city crews before it can be painted like the rest.

Commissioner West

Commissioner West inquired about the shelter house that is supposed to be constructed by the new playground equipment. The city has already paid for the supplies and the Commission was told that there were volunteers to build.

Commissioner West asked Calhoon if the city crews have located the tin that was purchased in the past. He would like it to be used to repair the roof on the south side of the Civic Center. West suggested budgeting to repair the roof in sections. Mayor Stirton said that he would check with Keith Olsen on the status of her applying for a Historical Society Grant for the Civic Center.

Commissioner Edwards

Commissioner Edwards requested that the 52 Tips for Successful Public Service provided by the League of Municipalities that was included in their packets this week be sent to each of the upcoming candidates for the November election.

Commissioner Edwards would like Calhoon to schedule the floor to be painted at the Electric Generation Plant.

Commissioner Krug

Commissioner Krug touched on the Letter to the Editor that was in the Horton newspaper last week.

Motion by Commissioner Edwards to go into a 5 minute executive session to discuss attorney client privilege to include Mayor Stirton, Commissioners Edwards, Krug, West, and Bacon, John Calhoon, Kim Knudson, and Kevin Hill. Seconded by Commissioner Bacon. All aye. After executive session no action taken. Information only.

Motion by Commissioner Edwards to adjourn at 8:19 p.m. Seconded by Commissioner Bacon. All aye.

Kim Knudson, City Clerk

Bryan Stirton, Mayor