

MINUTES OF REGULAR SESSION OF COUNCIL  
March 23, 2022

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Regular session of Borough Council convened at 6:00 pm. Present were Councilors Tim Sloss, Mike Matlos, Luke Riley, Jennifer Riley, Elizabeth Lape, Michael Zrenchak, and Chris Gretz, Mayor Sikorski, Solicitor Matt Racunas and Engineer Don Glenn.

Ms. Riley read the Proclamation dedicating March 30<sup>th</sup> in honor of Dr. Melvin Levendorf service to Liberty Borough. Ms. Riley spoke to Dr. Levendorf via facetime. His daughter Judy, granddaughter Jennifer and son Keith (via facetime) were in attendance. Dr Levendorf said he was very honored and that Liberty Borough is still a big part of him.

**PUBLIC COMMENT:**

**Margaret Mansfield – 1028 Glenn Avenue:** She asked about the water line. Mr. Zrenchak said that he has not heard anything as of yet. The information was forwarded on to the gentleman at Westmoreland Water. As soon as he hears something he will let her know.

**Russell Jameyson – 2724 Washington Avenue:** He has been following the 2 scopes of work for the condemned properties – one for the school and for the residential properties in the borough. He wants a summary of where they stand. Mr. Zrenchak stated that they do have some money for the demolition of the school and are still working on more money for that. We applied for the LSA grant – the Act 152 is opening up. Applications for that are due by April 29<sup>th</sup> so we will apply again for that. We are still aggressively pursuing that to take care of some of these properties. Two of the residential properties are going to be looked at to possibly be sold and repurposed. Mr. Jameyson said that one of those properties has a garage that is considered an emergency situation. Mr. Zrenchak informed him that we just got word that the garage is coming down April 1<sup>st</sup>.

**PROPERTY:** Chris Gretz

There was nothing to report

**POLICE, FIRE and EMS:** Michael Zrenchak

Mr. Zrenchak read the Fire Department Report for the month of February 2022:

Fires	5
Rescue and EMS	1
Hazardous Condition (No fire)	3
Service Call	4
Good Intent Call	2
False Alarm & False Call	2
Total	17

Average turnout time was 3.07 minutes

Mr. Zrenchak thanked Corey Derr for his response time.

Mr. Zrenchak read the Vehicle Report for February 2022:

Vehicle 130	1,376 miles
Vehicle 131	646 miles
Vehicle 132	505 miles

All vehicles had routine washes and details.

Mr. Zrenchak stated that he had a list of the calls and would be happy to share it with anyone interested in seeing it.

**Motion** to approve the Barrier Protection quote for interior Police Department door in the amount of \$1,529.75.

**Motion: Mr. Matlos**

**Second: Mrs. Lape**

**All in favor. Motion carries.**

**LEGISLATION:** Chris Gretz

Nothing to report.

**PARKS & RECREATION:** Jennifer Riley

Ms. Riley reported that they had their first Senior Citizen Dinner on March 15, 2022 and it went very well. She thanked Jamie's whole family for helping along with Toni Lewis and Patrick Fisher and Mike Zrenchak helped to the point that he mopped the entire floor. They talked about maybe trying to do it quarterly.

Easter Event will be on April 16, 2022. She just found out that St. Anne's is having their event at 12:30. Our's will start at 10am

Clean-up Day will be on May 7, 2022 in conjunction with Lincoln Borough. We are meeting with Tammy Firda tomorrow to tie up loose ends. We will do a light breakfast and a pizza lunch afterwards for the volunteers at the Fire Hall.

We have the Memorial Day parade this year which will be on May 28, 2022. Time to be determined.

**HEALTH & ORDINANCE:** Luke Riley

Nothing to report

**LIGHTS:** Michael Matlos

Nothing to report

**FINANCE:** Elizabeth Lape

**Motion to Pay:** Bills for Ratification \$168,417.47 and List of Bills to Pay \$24,165.49

**Motion:** Mr. Matlos

**Second:** Ms. Riley

**All in favor. Motion carries.**

**Bills for Ratification:**

02/18/2022	EFT	ADP [INVOICE]	-77.21
02/21/2022	EFT	PA SCDU	-82.52
02/24/2022	EFT	ADP	-4,148.62
02/24/2022	EFT	ADP [CHECKS]	-12,311.07
03/04/2022	EFT	ADP [INVOICE]	-91.32
03/10/2022	EFT	ADP [CHECKS]	-11,797.66
03/10/2022	EFT	ADP	-4,043.93
03/08/2022	EFT	PA SCDU	-82.52
03/03/2022	4565	CARGILL INC	-1,826.74
03/03/2022	12391	GLENN ENGINEERING & ASSOC	-306.25
03/16/2022	12392	PA AMERICAN WATER	-97,549.34
02/18/2022	22567	BARRIER PROTECTION SYSTEMS INC	-5,455.05
02/18/2022	22568	Martel Electronics, Inc.	-15,181.96
02/18/2022	22569	Pennsylvania Defense Consultants, LLC	-69.95
02/18/2022	22570	RC WALTER & SONS INC	-53.51
02/18/2022	22571	RIVERVIEW CHEVROLET	-53.27
02/18/2022	22572	RUSSELL STANDARD CORP	-202.40
02/18/2022	22573	UPMC HEALTH PLAN	-4,943.33
02/18/2022	22574	WESTCOM WIRELESS INC	-55.00
02/18/2022	22575	ORKIN EXTERMINATING	-207.92
02/18/2022	22576	SPRINT	-127.23
02/21/2022	22577	PA MUNICIPAL RETIREMENT SYSTEM	-406.82
02/21/2022	22578	TEAMSTERS LOCAL UNION #205	-184.00
03/01/2022	22579	FINAL SCORE TROPHIES	-35.00
03/01/2022	22580	ONE DIGITAL	-232.08
03/03/2022	22581	AMERICAN LEGAL SERVICES	-72.40
03/03/2022	22582	COLLURA, DAVE	-175.00
03/03/2022	22583	DEARBORN LIFE INSURANCE CO.	-49.20
03/03/2022	22584	DERKAS AUTO SERVICE	-73.90
03/03/2022	22585	GLENN ENGINEERING & ASSOC	0.00
03/03/2022	22586	MCI	-29.55
03/03/2022	22587	MON VALLEY INDEPENDENT	-79.05
03/03/2022	22588	O'REILLY AUTO PARTS	-28.97
03/03/2022	22589	PA AMERICAN WATER	-145.49

03/03/2022	22590	RC WALTER & SONS INC	-46.76
03/03/2022	22591	RICOH USA	-149.42
03/03/2022	22592	STEEL CITY MOWER AND PLOW	-90.10
03/03/2022	22593	T-Mobile	-53.44
03/03/2022	22594	VERIZON GARAGE	-50.86
03/03/2022	22595	GLENN ENGINEERING & ASSOC	-3,942.50
03/08/2022	22596	AFLAC	-134.96
03/08/2022	22597	Lochmon Tavern – Deposit Returned	0.00
03/14/2022	22598	Jamie R. Leber	-92.84
03/15/2022	22599	Lochmon Tavern	-559.40
03/16/2022	22600	Jill Pack	-40.39
03/16/2022	22601	STEEL RIVERS COG	-100.00
03/16/2022	22602	COMCAST	-368.70
03/16/2022	22603	DUQUESNE LIGHT CO	-101.58
03/16/2022	22604	FIRST COMMONWEALTH BANK (CREDIT CARD)	-395.11
03/16/2022	22605	PA AMERICAN WATER	-1,158.51
03/16/2022	22606	PEOPLES NATURAL GAS	-899.64
03/16/2022	22607	WESTCOM WIRELESS INC	-55.00
			<u>-168,417.47</u>

### List of Bills to Pay:

#### ALLEGHENY LEAGUE OF MUNICIPALITIES

	03/22/2022	2022 Conference	04/01/2022	<u>1,400.00</u>
Total ALLEGHENY LEAGUE OF MUNICIPALITIES				1,400.00

#### AMERICAN NATURAL SUPPLY LLC

	03/10/2022	INV-1041245-AN	03/20/2022	1,348.84
	03/10/2022	INV-1041244-AN	03/20/2022	<u>2,426.13</u>
Total AMERICAN NATURAL SUPPLY LLC				3,774.97

#### AMTRUST NORTH AMERICA

	03/11/2022	17594925	04/01/2022	<u>4,751.00</u>
Total AMTRUST NORTH AMERICA				4,751.00

#### CENTER INDEPENDENT ENERGY

	02/28/2022	022822	03/10/2022	<u>33.91</u>
Total CENTER INDEPENDENT ENERGY				33.91

#### CHRISTIE AND ASSOCIATES

	03/03/2022	3659	05/01/2022	<u>641.00</u>
Total CHRISTIE AND ASSOCIATES				641.00

#### DERKAS AUTO SERVICE

	03/03/2022	19117	03/13/2022	<u>161.95</u>
Total DERKAS AUTO SERVICE				161.95
<b>DUQUESNE LIGHT CO</b>				
	03/03/2022	0744-720-000	04/04/2022	191.84
	03/03/2022	3993-460-000	04/04/2022	291.00
	03/03/2022	1744-720-000	04/04/2022	86.55
	03/07/2022	9723-500-000	04/07/2022	<u>3,206.32</u>
Total DUQUESNE LIGHT CO				3,775.71
<b>LAW ENFORCEMENT SYSTEMS</b>				
	03/15/2022	216108	03/25/2022	<u>250.00</u>
Total LAW ENFORCEMENT SYSTEMS				250.00
<b>MARTINS FLOWERS &amp; SHRUBS</b>				
	03/15/2022	734623	03/25/2022	<u>122.69</u>
Total MARTINS FLOWERS & SHRUBS				122.69
<b>MCI</b>				
	03/16/2022	08648909459	03/26/2022	<u>29.55</u>
Total MCI				29.55
<b>O'REILLY AUTO PARTS</b>				
	03/14/2022	5108-264129	03/24/2022	1.61
	03/14/2022	5108-264126	03/24/2022	<u>46.59</u>
Total O'REILLY AUTO PARTS				48.20
<b>ONE DIGITAL</b>				
	03/02/2022	10205-000104 ver. 2	03/20/2022	<u>60.00</u>
Total ONE DIGITAL				60.00
<b>ORKIN EXTERMINATING</b>				
	03/04/2022	221264489	03/14/2022	<u>207.92</u>
Total ORKIN EXTERMINATING				207.92
<b>QUILL</b>				
	03/02/2022	23473088	03/12/2022	15.79
	03/04/2022	23544755	03/14/2022	<u>31.99</u>
Total QUILL				47.78
<b>RACUNAS LAW GROUP LLC</b>				
	02/01/2022	1459	02/11/2022	<u>2,449.90</u>
Total RACUNAS LAW GROUP LLC				2,449.90
<b>RC WALTER &amp; SONS INC</b>				
	03/03/2022	663852	03/13/2022	41.94
	03/04/2022	664054	03/14/2022	20.97
	03/07/2022	664423	03/17/2022	21.47
	03/10/2022	664875	03/20/2022	13.11
	03/10/2022	664876	03/20/2022	10.50
	03/15/2022	665568	03/25/2022	<u>44.94</u>

Total RC WALTER & SONS INC				152.93
<b>RUSSELL STANDARD CORP</b>				
	03/15/2022	78267	04/15/2022	<u>217.80</u>
Total RUSSELL STANDARD CORP				217.80
<b>Safsecur LLC</b>				
	03/04/2022	3388	03/14/2022	<u>775.10</u>
Total Safsecur LLC				775.10
<b>SPRINT</b>				
	02/27/2022	479142366-173	03/25/2022	112.20
	03/12/2022	233328279	04/07/2022	<u>127.23</u>
Total SPRINT				239.43
<b>STEEL RIVERS COG</b>				
	03/15/2022	22-1109	03/25/2022	<u>26.31</u>
Total STEEL RIVERS COG				26.31
<b>UPMC HEALTH PLAN</b>				
	03/11/2022	020207 300	03/31/2022	<u>4,943.33</u>
Total UPMC HEALTH PLAN				4,943.33
<b>VERIZON GARAGE</b>				
	03/09/2022	450-731-927-0001-53	04/04/2022	<u>56.01</u>
Total VERIZON GARAGE				<u>56.01</u>
<b>TOTAL</b>				<u><u>24,165.49</u></u>

**PERSONNEL:** Jennifer Riley  
There was nothing to report.

**STREETS AND SEWERS:** Tim Sloss

Mr. Sloss said that the only item he had was Don Glenn is to acquire a cost estimate to do core samples on Liberty Way which he will allow him to discuss during his report.

**MAYOR'S REPORT:** Larry Sikorski, Mayor  
Mayor Sikorski stated that the Police Department had 112 calls with no arrests.

**SOLICITOR'S REPORT:** Matt Racunas  
Everything he had to address was done at the workshop session.

**ENGINEER'S REPORT:** Don Glenn

Mr. Glenn re-introduced Laura Branthoover. He stated that she is the new owner of Glenn Engineering.

Mr. Glenn reported that Allegheny County is accepting applications for demolition for a second go around. Applications are due by Friday March 29<sup>th</sup>

Mr. Glenn sent a report and at this time he recommends we take no action on the Liberty Way slide. He applied for a grant to repair the slide. If we spend any money to repair the slide and we get a grant, any money spent will not be reimbursed. If there is an emergency, we will take immediate action but it does not appear to be a major slide at this point. The cost for drilling will be a minimum of \$6,000 and a maximum of \$10,000. Mr. Zrenchak asked if there was any kind of visual monitor. Mr. Glenn stated that it was very expensive and he would look into something else.

Mr. Glenn needs council to authorize him to advertise the Manor Park Restrooms to make them ADA compliant. He will leave the plans at the borough. Mrs. Lape stated that this will be paid for with CAP money and the contract should be between Liberty Borough and Contractor.

**Motion to ratify Resolutions:**

2022-03 for the Statewide Local Share Assessment Grant for Demolition in the amount of \$179,910.

2202-04 for the Statewide Local Share Assessment Grant for E Street Storm Sewer in the amount of \$157,505

2022-05 for the Statewide Local Share Assessment Grant for Liberty Way Slide in the amount of \$299,500.

2022-06 for the Statewide Local Share Assessment Grant for Street Resurfacing in the amount of \$189,405.

**Motion: Mr. Matlos**                      **Second: Ms. Riley**  
**All in favor. Motion carries**

**Motion** to authorize Mr. Glenn to prepare plans and specs for the Manor Field Recreation Building.

**Motion: Mr. Matlos**                      **Second: Ms. Riley**  
**All in favor. Motion carries**

**OLD BUSINESS:**

Mr. Zrenchak explained that they are looking into delinquent tax collection to see who would do the best job for us. They will reach out to other agencies to see who would be the best fit for the borough.

Mr. Zrenchak said that they have been discussing going from quarterly sewage billing to monthly sewage billing. The earliest timeframe for the change would be the 2<sup>nd</sup> quarter of 2022. This will be discussed at the next caucus meeting.

**NEW BUSINESS:**

Mr. Zrenchak stated that they will look into a bond issue to do some major projects in the borough. There is no obligation to see if this would benefit us.

The Blight and Revitalization Committee met Wednesday and the Tri County Land Bank gave a presentation. They are very interested in pursuing it. Mr. Zrenchak will have the Land Bank come to the next caucus meeting. Mr. Racunas that it is a program through COG that identifies abandoned properties, acquire them, rehab them and get them back on the tax roll.

**Motion** to give South Allegheny Softball Boosters Sponsorship in the amount of \$500.00.

**Motion: Mr. Matlos**

**Second: Ms. Riley**

**All in favor. Motion carries.**

**Motion** to authorize the purchase of 2 chairs for the Police Department.

(Added Motion)

**Motion: Ms. Riley**

**Second: Mr. Matlos**

**All in favor. Motion carries**

**CORRESPONDENCE:**

**Motion** to accept the typed minutes from the February 17, 2022 meeting.

**Motion: Mr. Matlos**

**Second: Ms. Riley**

**All in favor. Motion carries.**

Next meeting dates/times: Work Session, Wednesday April 13, 2022 at 6:00 pm – Regular Session, Wednesday, April 27, 2022 at 6:00 pm

**Motion** to adjourn

**Motion: Mr. Matlos**

**Second: Ms. Riley**

**All in favor. Motion carries.**

Meeting adjourned at 6:26 pm.

Respectfully submitted by:

Jill Pack  
Borough Secretary