

School Emergency Drills Documentation Form

Type of Drill	Time of Drill
<input type="checkbox"/> Fire Drill (6 required)	<input checked="" type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input checked="" type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Cross Lutheran School

Date of drill: April 16, 2026 Time drill was held: 10:00 (am/pm)

Exact time required to evacuate/shelter/secure: 2:49:00

Total Participants: 93

Remarks: _____

This report is for emergency drill # 3 for school year 2025/2026

Name of person conducting drill: Heather Kettle

Title of person conducting drill: Secretary

Signature of person conducting drill: M. Heather Kettle

Drill was **coordinated** with: Huron County Emergency Management

Emergency Management Coordinator
Name & title: Randy Miller, Director

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & title: _____

OR

Fire (Fire Chief or designee)
Name & title: _____