Agenda
City Council Meeting
Agenda

Mayor Sam Lee, Mayor Pro-Tempore Matthew King
Council members: Phil Clemmer, Anthony Cunningham, John Mahony, Michael Maier, Rose Ann Woods

Monday, December 3, 2018  6:00 PM  Council Chambers

1. **Call to Order** - Mayor Sam Lee

2. **Invocation**

3. **Pledge of Allegiance**

4. **Consent Agenda** - There will be no discussion of Consent Agenda items unless a Council member so requests in which event the item in question will be considered separately.
   a. November 8, 2018 Council Meeting Minutes

5. **Public Forum** - Persons wishing to speak must sign up 15 minutes prior to the commencement of the meeting. Signups will be on a first come, first served basis. Your remarks will be limited to 3 minutes
   a. Yancey Epps - Trail Life USA

6. **City Administrator’s Report** - Shawn M. Bell

7. **Unfinished Business**
   a. Second Reading - Ordinance 2018-009 Solid Waste
   b. Second Reading - Ordinance 2018-010 Valley View Sewer Easement

8. **New Business**

9. **Next Meeting** - Thursday, January 10, 2019 at 6:00 pm.

10. **Adjourn**

**FOIA Compliance** - Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the City of Fountain Inn’s requirements.
Consent Agenda
The following members of City Council were in attendance: Mayor Sam Lee, Phil Clemmer, Matthew King, John Mahony, Michael Maier and Rose Ann Woods. Councilmember Anthony Cunningham was not in attendance.

Others Present: Russell Alexander, Shawn Bell, Roger Case, Tammy Finley, Ross Fletcher, Russell Haltiwanger, Michael Hamilton, David Holmes, Naomi Reed, Ashlee Tolbert, Sandra Woods

Visitors: 58

**Call to Order** – Mayor Sam Lee

**Invocation** – Pastor, Chris Curtis, Grace Church

**Pledge of Allegiance**

**Consent Agenda** – There will be no discussion of Consent Agenda items unless a Council member so requests in which event the item in question will be considered separately.
October 4, 2018 Council Work Session Minutes
October 11, 2018 Regular Council Meeting Minutes
November 1, 2018 Special Called Meeting Minutes
October 2018 Preliminary Financial Report

Motion by Councilmember Mahony, second by Councilmember Clemmer to approve the consent agenda as presented. The motion passed unanimously 6/0.
Public Forum – Persons wishing to speak must sign up 15 minutes prior to the commencement of the meeting. Signups will be on a first come, first served basis. Your remarks will be limited to 3 minutes.

The following citizens spoke in opposition to the gravity flow sewer line proposed to go through the Hughes and Willett properties on Jones Mill Road.

George Hughes  
Susan Hughes  
Rebecca Holmes  
Rebecca Willett  
Al Futtrell  
Jonathan Holmes  
Christopher Ellisor  
Jennifer Curtis

City Administrator’s Report – Shawn M. Bell  
(Attached)

Unfinished Business

Second Reading – AX 2018-003 Valley View Road

Mr. Bell explained that the subject property is located along Valley View Road between Main Street and Georgia Street and adjacent to railroad right-of-way. The 15+ acre parcel is a rectangular shape to the west of Valley View and broken up into two pieces by a parcel containing a storage facility. It is surrounded on three sides by the City; the east side of Valley View Road is also undeveloped land within Greenville County. The property is designated S-1 Service per Greenville County zoning. The property is surrounded by vacant wooded land to the north, south, and east. An established residential neighborhood is directly adjacent to the site to the west. Adjacent properties in the City of Fountain Inn are zoned S-1 and R-7.5 Single family residential. The subject property is considered for High-Density Residential on the 2017 Future Land Use Map. Multi-family and single-family homes (on smaller lots) both fall under High-Density.

The proposed annexation and concurrent rezoning of the subject properties would join property directly adjacent to the city limits and permit a similar land use to those properties adjacent and within the city. The parcel is surrounded by the City limits on three sides and would eliminate “donut holes” or gaps in the city limits to create a contiguous City boundary.

For the proposed rezoning to R-M Residential, Multifamily District., residential lots shall have a minimum width of 60 feet for the first dwelling unit and a minimum of 10 feet additional width for each succeeding dwelling unit per Section 5:2.4-2. of the Fountain Inn, South Carolina – Code of Ordinances. Density requirements for a
multiple family dwelling or group of dwellings containing three or more dwelling units, or for a group of three or more single-family attached dwelling units, shall be based on 9,000 square feet for the first unit, and 3,000 square feet for each succeeding dwelling unit (14.5 units per acre). No minimum lot area is required.

The Future Land Use Map included in this report indicates that this property is outside of the City of Fountain Inn, but future land uses call for High-Density Residential. The request to annex and zone this subject property as R-M Residential, Multifamily District would be consistent with future land use designations in the vicinity. This property will be placed in Council Ward 5.

Discussion

Motion by Councilmember Maier, second by Councilmember King to approve AX 2018-003 on Second Reading. The motion passed 5/1. Mayor Lee voted No.

Second Reading – AX 2018-004 Nelson Drive

Mr. Bell stated the subject property is located along North Nelson Drive immediately southwest of Interstate 385. Milacron Drive (Route 418) is located south of the site and the exit ramp for this road off of the interstate forms the eastern boundary of the parcel. Shaw Industries is west of the site. The large wedge shaped parcel currently lies outside the City of Fountain Inn and is surrounded on a City parcel to the south and on all other sides by road right-of-way. The property is designated Unzoned per Greenville County zoning. The property is surrounded by vacant wooded land to the south and west. Adjacent properties in the City of Fountain Inn are zoned C-2 Commercial zoning to the south and I-2 zoning to the southwest and considered Commercial and Industrial on the 2017 Future Land Use Map. The subject property is shown as Commercial.

The proposed annexation and concurrent rezoning of the subject properties would join property directly adjacent to the city limits and permit a similar land use to those properties adjacent and within the city. The parcel is surrounded by the City limits on all sides (N. Nelson Drive and the exit ramp are within the City of Fountain Inn) and would eliminate “donut holes” or gaps in the city limits to create a contiguous City boundary.

For the proposed rezoning to C-2 Commercial district, all buildings and structures shall be set back from all street right-of-way lines not less than 35 feet per Section 5:6.4-1. of the Fountain Inn, South Carolina – Code of Ordinances. No side setback is required except on corner lots and lots adjacent to any residential district. Off-street parking shall be provided in accordance with the provisions set forth in Article 7, Section 9. Off-street loading shall be provided in accordance with the provisions set forth in Article 7, Section 10.

The Future Land Use Map included in this report indicates that this property is outside of the City of Fountain Inn but future land uses call for Commercial. The request to
annex and zone this subject property as C-2, Commercial District would be consistent with future land use designations in the vicinity and will be placed in Council Ward 5.

Motion by Councilmember Clemmer, Second by Councilmember Woods to approve AX 2018-004 on Second Reading. The motion passed unanimously 6/0.

New Business

Approval of Splash Pad Conceptual Plan at TMS #0357000200602

Matthew Waschkowski stated that he and the Leadership Goldenstrip Team will begin fund raising $90,000 through February. Construction should begin March 1, 2019 and be completed by 2019.

Motion by Councilmember King, Second by Councilmember Mahony to approve the Splash Pad conceptual plan as presented. The motion passed unanimously 6/0.

Proposal for Bidding and Construction Administration Services for Woodside Park

Mr. Bell stated this proposal will allow him to execute an agreement with ADC Engineering who has been engaged with the Woodside Park project for some time now. The services included with this contract will finalize construction documents and bidding of Woodside Park. The cost is a not to exceed amount of $53,326.78. This is a budgeted item, but the city will receive most of the invoices in the next fiscal year.

Motion by Councilmember Maier, second by Councilmember Mahony to approved the proposal for bidding and construction administration throughout the construction of Woodside Park. The motion passed unanimously 6/0.

First Reading - Ordinance 2018-009 Solid Waste

Mr. Bell explained this is an Ordinance to amend the Fountain Inn Code of Ordinances Chapter 16 – Solid Waste Management; to clarify the extent of the service that it will provide; to provide to the collection of certain recyclable materials; to establish penalties and remedies for a violation of the chapter; and various provisions relating thereto.

He reminded Council at the October 11, 2018 regularly scheduled City Council meeting, Council unanimously adopted Resolution 2018-008, which confirmed that the City would not collect waste materials other than recyclables, garbage, and rubbish and authorized the enforcement of these provisions, effective January 1, 2019.

Ordinance 2018-009 amends Chapter 16 – Solid Waste Management to provide the following most substantial changes:

- Adds and clarifies many definitions such as bulk waste, cart, construction & demolition debris, commercial container, commercial user, commercial
contractor, hazardous waste, hired man, multi-family dwelling, recyclables, recycling service, refuse, rubbish, sanitation user, single-family dwelling, small commercial user, solid waste, white goods, and yard debris and/or yard waste

- Adds Article 2 - Enforcement
- Adds Recycling service
- The City will only provide sanitation service to single-family dwellings and small commercial users
  - Will not pickup waste from commercial users, commercial contractors, or multifamily dwellings
- Clarifies that the City will only pickup solid waste, recyclables, and rubbish
  - Bulky waste, construction & demolition debris, hazardous waste, and white goods will not be collected

Motion by Councilmember Clemmer, Second by Councilmember Woods to approve Ordinance 2018-009 Solid Waste on First Reading. The motion passed unanimously 6/0.

First Reading - Ordinance 2018-010 Valley View Sewer Easement

Mr. Bell stated this is an Ordinance to grant sanitary sewer easements to Valley View Ventures, Inc. over real property owned by the City of Fountain Inn, SC.

The City owns a 6.1-acre piece of property on Valley View road (TMS #0337000100101). An unincorporated piece of property just south of the City-owned land is an 18.524-acre parcel (TMS# 0337000100200) that is up for consideration to be annexed/zoned into the City limits. A developer, Valley View Ventures, Inc., has asked the City of Fountain for two sewer easements so that gravity-flow sewer may serve the development on the 18.524-acre property.

The City-owned property has some construction challenges including creeks, a flood zone, and a power line, which makes the property difficult to develop. The City has preliminary plans to construct a dog park on this property if it is feasible. Valley View Ventures, Inc. agrees to perform grading and clearing on the site of the proposed dog park in exchange for the easements.

Motion by Councilmember King, second by Councilmember Clemmer to approve Ordinance 2018-010 Valley View Sewer Easement on First Reading. The motion passed unanimously 6/0.
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R 2018 – 011 Education Incentive Pay

Mr. Bell stated this a Resolution of City Council to approve the education incentive pay policy for employees in the Police and Fire Departments.

Summary Background:
The City of Fountain Inn recognizes the benefit of having college educated Police and Fire Department employees. It also recognizes that its citizens are provided with a higher level of service when its employees can perform basic, limited, and advanced emergency medical care.

The City has recently lost numerous quality employees in the Police and Fire Departments to higher paying agencies. This policy assists in getting the City’s Police and Fire Department salaries more competitive with surrounding agencies.

Discussion

Motion by Councilmember Maier, Second by Councilmember Mahony to approve R 2018-011 Education Incentive Pay. The motion passed unanimously 6/0.

R 2018 - 010 Classification and Compensation Study

Mr. Bell stated this is a Resolution of the City Council to require the City Administrator to publish a Request for Proposals from qualified firms to conduct a classification and compensation study for all City employment positions.

He stated the City of Fountain Inn’s most recent classification and compensation study by an outside contractor was conducted in 2008. Since that time, many new positions have been created and some have been eliminated. The City’s current Human Resources consultant has provided free compensation reports with information gathered primarily from MASC surveys.

The objectives of performing a professional classification and compensation study are to:

- Attract and retain qualified employees.
- Ensure positions performing similar work with essentially the same level of complexity, responsibility, knowledge, skills, and abilities are classified together.
- Provide salaries commensurate with assigned duties.
- Clearly outline promotional opportunities and provide recognizable compensation growth.
- Provide justifiable pay differential between individual classes.
- Maintain a competitive position with other comparable government entities and private employers within the same geographic area.

Mr. Bell stated it will be incumbent upon City Council and City Management to implement the findings of the study.
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Discussion

Motion by Councilmember King, second by Councilmember Clemmer to approve R 2018-010 Classification and Compensation Study. The motion passed unanimously 6/0.

Planning Commission Appointments - Dan Wilson (Ward 3) and Kathryn Spence (Ward1)

Motion by Councilmember King, second by Councilmember Woods to appoint Dan Wilson and Kathryn Spence to the Planning Commission. The motion passed unanimously 6/0.

P-2018-002 Activity Calendar Policy

Mr. Bell stated that this policy formalizes a policy we have had for several years. The policy states that the city will only put city related events on the city and recreation activity boards.

Motion by Council member Clemmer, second by Councilmember Maier to amend P 2018-002 to amend the policy to include the city hall and activity center activity board. The motion passed unanimously 6/0.

Motion by Councilmember Clemmer, second by Councilmember Mahony to approve P 2018-002 Activity Calendar Policy. The motion passed unanimously 6/0.

Executive Session – For the discussion of the appointment, employment, compensation, or release of two employees.

Upon returning to open session, Council may take action on items discussed in Executive Session.

Motion by Councilmember King, second by Councilmember Mahony to meet in executive session. The motion passed unanimously 6/0.

Back in regular session.

Mayor Lee stated that no votes were taken during executive session.

Next Meeting – Monday, December 3, 2018 at 6:00 pm.

Adjourn

Motion by Councilmember King, second by Councilmember Clemmer to adjourn the meeting at 7:35 pm. The motion passed unanimously 6/0.
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Sandra H. Woods, CMC
City Clerk
CITY ADMINISTRATOR REPORT  
Agenda Date: November 8, 2018  

To: Mayor and City Council  
From: Shawn M. Bell, City Administrator  

Administration  

- Wayfinding Master Plan  
  - Consultant is finalizing the Master Plan for Council to review  
- Woodside Connector Project  
  - Still awaiting signatures from SCDOT  
- Woodside Streetscape  
  - Still awaiting copy of fully executed SCDOT agreements and invoice  
  - Arbor Engineering and SCDOT are working together to get final construction plans  
- Woodside Mill District Development (Diamond Tip/Valley View property exchange)  
  - SC Dept. of Parks, Recreation & Tourism not returning calls or emails regarding the status of this project  

Special Events and Community Development  

- Christmas Festival: December 6th – 22nd  
  - Carriage rides will be held on Wednesday through Sunday  
  - City-wide House Decorating Competition  
    - MUST fill out application to be entered:  
      https://www.fountaininnewnts.com/christmas-inn-our-town  
    - 1st, 2nd, & 3rd place winner from each Council Ward  
  - Rudolph Run at Night on Dec. 1st  
  - Christmas parade on Dec. 5th  
- Staff is in the process of scheduling a neighborhood roundtable meeting with Parks Grove subdivision  

Natural Gas  

- Deliveries for October 2018  
  - 28.15% above average  
  - 13.81% higher than October 2017  
- Deliveries for the year are 32.34% above last year  
  - Seven monthly highs so far this year  
- One crew worker vacancy
Police

- New CAD (computer aided dispatch) system launched on Nov. 6
- De-escalation training from MASC held on Nov. 6th and 7th
- New Sergeant will be selected and announced soon
- No current vacancies

Recreation

- Flag & Tackle Football and Fall Volleyball seasons concluding this week
- Basketball evaluations/practice begin on Nov. 12th (22 teams)
- Online registration for the 2018 Rudolph Run at Night open until Nov. 27th
- Veterans Day Program at Activities Center on Nov. 9th at 11:00 a.m.

Fire

- Conducted a fire extinguisher class for local industries
- Led the kids parade at the annual Parks Grove community night; spoke to children and adults about fire safety
- Gave tours of trucks/equipment and spoke about home fire safety and escape plans to Fountain Inn Elementary, Fountain Inn Daycare, and Golden Strip Child Development Center
- One Firefighter vacancy

Municipal Court

- New front lobby window has been installed for employee safety
- Finalizing plans with SCDOT and Greenville County for parking lot improvements

Younts Center

- Seven Bridges – The Ultimate Eagles Experience
  - November 10
- The 39 Steps - *An Independent Guest Production
  - November 15-17
- Fountain Inn Chorale Tenth Anniversary Christmas Concert: “World of Glory”
  - November 27
- Christmas with The Ball Brothers
  - November 30
- Younts Christmas Cabaret
  - December 7-15
ACKNOWLEDGMENTS

PROJECT STEERING COMMITTEE
Ashley Tolbert – Special Events and Community Development Manager
Russell Haltiwanger – Parks and Recreation Director
Lori Cooper – Administrative Assistant to Public Works Director
Mike Maier - City Council Member
Whitney Ferguson – Fountain Inn Chamber of Commerce President/CEO
Matt Waschkowski – Planning Commission Member and Chamber of Commerce Board Member
Michelle Crews Amrien – Owner of Sweet Catherine’s Restaurant
Shawn Bell - City Administrator

CONSULTANT TEAM
MKS
504 Rhett St | Ste 204
Greenville, SC 29601
MKS
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1. INTRODUCTION

PURPOSE
In July 2018, the City of Fountain Inn contracted MKSK (the Project Team) of Greenville, South Carolina to develop a community wayfinding master plan for Fountain Inn, South Carolina.

PLANNING PROCESS
The project kicked off with a site visit in July 2018. The Project Team then presented draft recommendations to the project steering committee in August. The Project Team presented a draft report for steering committee review in October and submitted a final draft to the steering committee in November. Upon completion of the final deliverables, the report was submitted to SCDOT for review.

STAKEHOLDER INPUT
In July 2018, the Project Team met with the project steering committee to kick off the planning process. The Consultants conducted an additional meeting with the Chamber of Commerce.

During these meetings, the Project Team recorded stakeholder responses to a series of questions surrounding two themes: one, wayfinding needs, issues, and opportunities; and two, project goals and objectives.

Based on stakeholder input, the master plan should:
• Replace deteriorated existing signage;
• Develop and deploy a revised community graphic identity;
• Curate the visitor experience of the community; and
• Promote Fountain Inn’s various attractions and destinations.
2. FRAMEWORK

A key project goal is the establishment of wayfinding policy and management programs that will ensure the sustainability of the wayfinding plan and provide a road map for physical maintenance and system expansion over time.

WAYFINDING POLICY
A useful wayfinding policy will address two key issues:
• The inclusion and exclusion of potential destination into the wayfinding system; and
• An assessment of the relative significance of qualifying destinations.

Types of Qualifying Destinations
To be considered for inclusion into the community wayfinding system for Fountain Inn, a destination or attraction must clearly conform to one of the following categories:
• **Architectural & Historical**: Historic Sites, Historic Districts;
• **Commercial**: Farmers Markets, Shopping Districts, Industrial Parks, Zoos, Botanical Gardens;
• **Cultural & Institutional**: Arenas, Colleges and Universities, Convention Centers, Courthouses, Government Buildings, Health Care Centers, Libraries, Museums, Schools, Theaters;
• **Recreational**: Boating Access, Campgrounds, Golf Courses, Hiking/Biking Trails and Routes, Equestrian Facilities, National/State/Regional Parks/Forests, Parks and Recreational Facilities, Sports Facilities;
• **Transportation**: Airports, Historic Routes, Parking Resources, and Transit Centers; or
• **Visitor Services**: Hospitals, Visitor Information Centers.

If a destination or attraction fails to conform to one of the above categories, it should be excluded for consideration as a qualifying destination.

Scoring Criteria for Qualifying Destinations
If an attraction or destination conforms to one of the qualifying categories for destinations, it will be considered for inclusion into the Fountain Inn wayfinding system. A qualifying attraction or destination shall then be rated according to a scoring matrix based on the below criteria.

The attraction or destination under consideration shall register a minimum score of eight (8) to be included in the wayfinding system.
WAYFINDING SYSTEM MANAGEMENT

The day-to-day and long-term management of a wayfinding system will require cooperation between City departments as well as between staff and elected officials. These partners will work together to manage the physical, financial, and administrative elements of the wayfinding program.

Day-to-Day System Management

The City of Fountain Inn should be responsible for scheduled system maintenance, including routine cleaning and repair to minor damage of system components. The City of Fountain Inn will convene a small wayfinding subcommittee on an as-needed basis to review the system status, address maintenance or repair issues, and discuss and recommend (if needed) action to alter, modify, or expand the existing system. Future design services should be managed by the City of Fountain Inn or through an as-needed services contract with a qualified firm.

Long-Term System Management

Project partners will be required to manage, and allocate additional funds to, an ongoing wayfinding management program. Fifteen percent of the funding for project implementation should be earmarked for system repair, replacement, and expansion. Project partners may be required, on occasion, to contribute additional funds to ensure the system is adequately maintained.

Size of Attraction: Score based on number of full-time employees.
1. 10 or fewer
2. 11-49
3. 50 or more

Access to Attraction: Score based on ease of access via roads and entrances.
0. Unmarked and unpaved/no entrance
1. Entrance poorly marked and/or unpaved entrance/access
2. Clearly marked entrance with paved entrance/access

Parking Resources: Score based on number of parking spaces or nearby on-street parking.
0. No on-site or nearby on-street parking
1. Nearby on-street parking only
2. Dedicated parking lot with 10 or fewer spaces
3. Dedicated parking lot with 11 or more spaces

Seasonality: Score based on annual availability or access to destination on an annual basis.
1. 6 months or less
2. 6-9 months
3. 9-12 months

Hours of Operation: Score based on weekly availability or access.
1. 0-20 hours/week
2. 20-40 hours/week
3. 40 or more hours/week

Significance of Attraction: Score based on local, regional, or national importance.
1. Local significance
2. Regional significance
3. National significance
WAYFINDING SYSTEM INFRASTRUCTURE
The process used to determine the routes to Fountain Inn destinations consisted of identifying three types of roads: Major Routes, Connector Routes, and Destination Routes.

Major Routes
The Project Team reviewed the South Carolina Department of Transportation’s traffic count road maps for Fountain Inn and identified all “primary” highways and examined their daily traffic counts. Using the criteria that a Major Route would bring a considerable amount of traffic into Fountain Inn, SC 418, Main Street, Fairview Street, and Harrison Bridge Road are the Major Routes of the wayfinding system. (Interstate 385 is intentionally excluded, as different signage rules apply here.)
Connector Routes
The same analysis of SCDOT maps helped the Project Team build the internal connective network of streets within Fountain Inn. The roads comprising these routes are Weston Street, Woodside Avenue, Depot Street, Jones Street, and Quillen Avenue.
Destination Routes
A destination route connects a particular destination to the larger connective grid. The streets that serve as destination routes are Cannon Street, Mount Zion Road, Diamond Tip Boulevard, and Scuffletown Road.
SYSTEM DESTINATIONS
The Project Team worked with the project steering committee to edit, refine, and finalize the destinations to be included in the wayfinding system. These destinations are divided into three categories based on their overall significance as a visitor destination, with Tier One being the most significant and Tier Three the least significant to the wayfinding system.

Tier One Destinations
Tier One destinations are qualifying destinations that meet all scoring criteria requirements for eligible destinations or attractions and should be included in motorist directional signage.

Tier One destinations will require directional trailblazer signage from primary, connector, and destination routes to direct visitors to the destination. These are:
• Downtown
• Younts Center
• Commerce Park

Within the next three years, two destinations will become Tier One destinations. These are:
• The future Fountain Inn High School
• Woodside Park (which is slated to become a regional baseball tournament complex)

For the purposes of this study, Fountain Inn High School will not be included in the wayfinding system with future recommended signage, and Woodside Park appears as a Tier Two destination.
TIER 1 DESTINATIONS

FUTURE 1. FOUNTAIN INN HIGH SCHOOL

1. YOUNTS CENTER

1. COMMERCE PARK

1. DOWNTOWN
Tier Two Destinations
Tier Two destinations are qualifying destinations that meet all requirements of scoring criteria for eligible destinations or attractions and should be included in motorist directional signage. Tier Two destinations will require a directional trailblazer when a turn is necessary and may be included in a directional trailblazer when a directional trailblazer is required because of a Tier One destination. These are:

- Woodside Park
- PD Terry City Park
- Activities Center
- Public Library
- Carolina Springs Golf Course
- City Hall
- Rotary Park
- Chamber of Commerce
- History Museum
- Swamp Rabbit Trailhead

Tier Three Destinations
Tier Three destinations are qualifying destinations that currently do not meet the minimum requirements of scoring criteria for eligible wayfinding destinations and attractions.

Tier Three destinations should not be included in motorist directional signage but should be considered for destination-based identification signage when needed. Additionally, Tier Three destinations may be eligible for future inclusion into the directional signage system as these destinations grow in terms of their relative significance to the overall system. These are:

- Sanctified Hill Park
- “Peg Leg” Bates Statue
- Georgia Street Park
- Country Chase Fitness Park
- Fairview Street Park
TIER 2 DESTINATIONS

2. CAROLINA SPRINGS GOLF COURSE (OFF MAP)
2. PUBLIC LIBRARY
2. CITY HALL
2. ROTARY PARK
2. SWAMP RABBIT TRAILHEAD
2. PD TERRY CITY PARK
2. WOODSIDE PARK
2. ACTIVITIES CENTER
2. CHAMBER OF COMMERCE/HISTORY MUSEUM
2. PUBLIC LIBRARY
2. CITY HALL
2. ROTARY PARK
2. SWAMP RABBIT TRAILHEAD
2. PD TERRY CITY PARK
2. WOODSIDE PARK
2. ACTIVITIES CENTER
2. CHAMBER OF COMMERCE/HISTORY MUSEUM
The Project Team worked with the steering committee and City Council to edit, refine, and finalize artwork for the wayfinding system. Important considerations included color palette, form, materials, and other design elements that also included a revised city logo package.

Typefaces
The wayfinding system for Fountain Inn features two approved typefaces, which are described and illustrated below.

The first approved typeface is Clearview Highway. This typeface should be utilized for vehicular directional signage, which is intended for viewing by people in motorized vehicles along public roadways. The cap height for sign copy must be six inches for signs in speed zones thirty miles-per-hour and above and four inches for speed zones less than thirty miles-per-hour.

Clearview Hwy 1-W
Clearview Hwy 2-W
Clearview Hwy 3-W

The second approved typeface is Freight Sans, which should be utilized for pedestrian signage. This typeface is intended for viewing by people on foot or non-motorized vehicles outside the public right-of-way. Freight Sans should also be utilized for parking signage and destination markers, which are on-site signs that identify specific destinations included in the wayfinding system.

Freight Sans Book
Freight Sans Medium
Freight Sans Bold

APPROVED TYPEFACE FOR PEDESTRIAN SIGNAGE

APPROVED TYPEFACE FOR VEHICULAR SIGNAGE
Directional Arrows
It is recommended Type D arrows should be used in all motorist-oriented signage in the Fountain Inn wayfinding system. For pedestrian-oriented trailblazers, an alternate set of arrows should be used.

MUTCD Standards for vehicular directional signage require destinations to be listed in order of direction first:
• Straight ahead
• Left (veer)
• Left (turn)
• Right (veer)
• Right (turn)

Destinations sharing the same directional arrows should be listed from top to bottom in order of distance from sign location.

These rules are not required of pedestrian wayfinding signs, but are recommended.

Color Palette
The approved color palette for Fountain Inn draws directly from a logo guide prepared by MKSK as part of this planning process. It is important to note that shades of red, orange, purple and yellow may not be used as sign backgrounds, as these colors may resemble regulatory signage and may confuse and endanger motorists.

Fountain Blue
PMS 2965U
C96 M47 Y18 K51
#004363

Green
PMS 564U
C42 M0 Y24 K0
#88C6BC

Blue (20% Tint)
PMS 2965U
C96 M47 Y18 K51
#004363

Logo
MKSK developed a evolutionary logo guide for the City of Fountain Inn. The artwork in this guide should be utilized throughout the wayfinding system.
SIGN TYPOLOGY
The wayfinding system is composed of several unique sign types, which serve different functions. All dimensions should be considered “typical” for each sign type. Decorative posts for high and low speed trailblazers are shown for illustration purposes only. Trailblazers must meet federal and state requirements for breakaway features.

Gateway Monument Large
Retrofit Existing Structures
Sign: 3.75’ x 14.5’
Cap Height: F=12”; N=10.5”; C=5.5”
Gateways
These signs are used at the entrances to Fountain Inn. Their locations are shown in the Sign Schedule. All monumental gateway concepts are designed to be retrofitted to existing masonry and metal signs. Smaller pole-mounted gateway signs are designed to be serve as decorative gateways at the city limits or along secondary routes into the city.

Gateway Monument Medium
Retrofit Existing Structures
Sign: 2.75’ x 5.5’
Cap Height: F=5”, N=4”, W=3”

Gateway Monument Small
Retrofit Existing Structures
Sign: 2.75’ x 5.5’
Cap Height: F=5”, N=4”, W=3”
Gateways
These monumental gateway concepts are designed to be retrofitted to existing masonry and metal signs. These monumental gateways will take the place of existing service organization signage and will feature a full-color LED message board to be used for city events and notifications.

Message Monument - Front
(replaces service organization sign)

Retrofit Existing Structure
Sign Panel: 3.75’ x 9’
LED Panel: TBD
Thank you for visiting

FOUNTAIN INN

Message Monument - Back

Retrofit Existing Structure
Sign Panel: 3.75’ x 9’
Vehicular Directional Trailblazers
These signs direct visitors to the various destinations and areas in Fountain Inn. Vehicular Trailblazer panel dimensions will vary based on number of destinations, directional changes, and cap height of information. The base of the sign panel should be no less than 7' from ground level.

Pole-Mount Gateway
5' x 2' Sign Panel
4” Square Post
5” Cap Height Text

Vehicular Directional
8’ x 6’ Sign Panel
6” I-Beam Post
6” Cap Height Text
Font: ClearviewHwy 3-W
Parking Signage
These signs direct motorists to public parking lots and announce the name of the entrance into these facilities.

Vehicular Directional
3’ x 5’ Sign Panel
4” Square Post
4” Cap Height Text
Font: ClearviewHwy 1-W

Parking Directional
2’ x 3’ Sign Panel
4” Square Post
7” Cap ‘P’

Parking Lot ID
2’ x 3’ Sign Panel
4” Square Post
2” and 3” Cap Height Text
Font: ClearviewHwy 2-W
Pedestrian & Specialty Signage
Pedestrian signage is required to meet a different set of design standards than vehicular elements. For example, letter cap heights are not regulated and retroreflective panels are not permitted. At the same time, elements should meet ADA requirements for height and legibility.

14'

10'

6'

2'

Pedestrian Map
1.5' x 2' Sign Panel
4” Square Post
Pedestrian Directional
- 2’ x 4’ Sign Panel
- 4” Square Post
- 2” Cap Height Text

Pedestrian Kiosk
- 3’ x 4’ Sign Panel
- 4” Square Post

Parking - Temporary
- 2’ x 3’ Sandwich Board
The sign schedule for Fountain Inn combines the key routes, decision points, and destinations into signage content, location, and type. The sign schedule for Fountain Inn is detailed throughout this chapter as a series of exhibits that combine maps and tables to detail relevant information in an easy-to-comprehend format.

The sign schedule table details all system Directional Trailblazers, Gateways, Parking, and Pedestrian Signage. Each sign schedule table provides a unique code for each sign, additional details regarding the sign typology, the general location of the sign, and the bearing of the intended viewer.

The table for Directional Trailblazers also includes the content of each sign panel. This content includes the name of one, two, or three destinations (no more than three destinations are permitted), along with directional arrows for each destination. The directional arrows in the table are represented by the following symbols: < is left, > is right, and ^ is straight ahead.

Sign schedule components are coded as follows:
- T: Vehicular Trailblazer
- FT: Future Vehicular Trailblazer
- P: Parking
- K: Kiosk
- PM: Pedestrian Map
- PD: Pedestrian Directional
- G: Gateway

The location identified for each sign is approximate. Precise locations will be determined during the permitting and installation process by the sign installer. Sign locations must meet the MUTCD standards as well as be permitted through the SCDOT online encroachment permitting process. This process would also include the determination of any underground utilities.
GATEWAYS (1/2)

G-01
Welcome - City
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Pole-mounted aluminum panel
Location: Eastbound Hwy 14 900’ before Harrison Bridge Rd intersection

G-02
Welcome - City
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Pole-mounted aluminum panel
Location: Eastbound Harrison Bridge Rd 1250’ before Main St intersection

G-03
Monumental Gateway - Large
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Retrofit existing with new panel assembly and lighting
Location: Eastbound Main St 450’ after Harrison Bridge Rd intersection

G-04
Welcome - City
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Pole-mounted aluminum panel
Location: Southbound Howard Dr 25’ before Pele Pl intersection

G-05
Welcome - City
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Pole-mounted aluminum panel
Location: Southbound Fountain Inn Dr 300’ after Speedway Dr intersection

G-06
Welcome - City
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Pole-mounted aluminum panel
Location: Southbound Quillen Ave 25’ after Speedway Dr intersection

G-15
Welcome - City
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Pole-mounted aluminum panel
Location: Eastbound Fairview St

G-16
Monumental Gateway - Small
Size: Medium
Material/Mounting: Retrofit existing with new sign panel and lighting
Location: Eastbound Fairview St 75’ before Chevy Dr intersection
GATEWAYS (2/2)

G-07
Monumental Gateway - Small
Message: “City of Fountain Inn”
Material/Mounting: Retrofit existing brick monument with new panel assembly and lighting
Location: Westbound Hwy 418 at Durbin Rd intersection

G-08
Welcome - Downtown
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Pole-mounted retroreflective panel assembly
Location: Westbound Main St following Hwy 418 intersection

G-09
Welcome - City
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Pole-mounted aluminum panel
Location: Westbound Chapman Rd before Rainbow Rd intersection

G-10
Welcome - City
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Pole-mounted aluminum panel
Location: Westbound Hwy 14 1200’ after Abercrombie Rd intersection

G-11
Welcome - City
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Pole-mounted aluminum panel
Location: At end of I-385 off-ramp at Laurens Rd intersection

G-12
Monumental Gateway - Small
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Retrofit existing with new panel assembly and lighting
Location: Westbound Hwy 14

G-13
Monumental Message Sign - Double-Sided
Material/Mounting: Retrofit existing with new panel assembly, lighting, LED panel
Location: Eastbound Hwy 14

G-14
Monumental Gateway - Medium
Message: “City of Fountain Inn - Welcome”
Material/Mounting: Retrofit existing with new sign panel and lighting
Location: Eastbound Hwy 418
DIRECTIONAL TRAILBLAZERS (1/3)

**T-01**
Younts Center >
Downtown >
Commerce Park (i) >
Size: High Speed
Location: Eastbound Harrison Bridge Rd 300' before Main St intersection

**T-02**
^ Younts Center
^ Downtown
^ Commerce Park (i)
Size: High Speed
Location: Eastbound Main St 275’ before Bryson Dr intersection

**T-15**
^ Activities Center
^ Downtown
^ Commerce Park (i)
Size: High Speed
Location: Eastbound Fairview St 175’ before Coleman Ave intersection

**T-16**
Woodside Park >
Size: High Speed
Location: Eastbound Fairview St 125’ before Woodside Ave intersection

**T-17**
^ Activities Center
< Woodside Park
Size: High Speed
Location: Westbound Fairview St 125’ before Woodside Ave intersection

**FT-23 (FUTURE)**
< Fountain Inn High School
Size: Low Speed
Location: Eastbound Main St 275’ before intersection of Quillen Ave

**FT-24 (FUTURE)**
Fountain Inn High School >
Size: Low Speed
Location: Westbound Main St 275’ before intersection of Quillen Ave
DIRECTIONAL TRAILBLAZERS (2/3)

**T-03**
^ PD Terry City Park  
Commerce Park (i) >  
Woodside Park >  
Size: Low Speed  
Location: Eastbound Main  
St 75’ before Fairview St  
intersection

**T-04**
^ City Hall  
^ Younts Center  
< Commerce Park (i)  
Size: Low Speed  
Location: Westbound Main  
St 75’ before Fairview St  
intersection

**T-05**
< City Hall  
< Younts Center  
PD Terry City Park >  
Size: Low Speed  
Location: Northbound  
Fairview St 75’ before Main St  
intersection

**T-11**
< PD Terry City Park  
< Swamp Rabbit Trailhead  
Woodside Park >  
Size: Low Speed  
Location: Eastbound Main  
St 150’ before Hwy 418  
intersection

**T-12**
^ Woodside Park  
Downtown >  
Commerce Park >  
Size: High Speed  
Location: Southbound  
Gulliver St 150’ before Main St  
intersection

**T-13**
^ Downtown  
^ Commerce Park (i)  
PD Terry City Park >  
Size: High Speed  
Location: Westbound Main  
St 150’ before Hwy 418  
intersection

**T-14**
^ PD Terry City Park  
< Downtown  
< Commerce Park (i)  
Size: High Speed  
Location: Northbound Hwy 418  
150’ before Main St  
intersection

**T-18**
^ Downtown  
^ Commerce Park (i)  
< Woodside Park  
Size: High Speed  
Location: Northbound Hwy 418  
125’ before Woodside Ave  
intersection

**T-19**
Woodside Park >  
Size: High Speed  
Location: Southbound Hwy 418  
125’ before Woodside Ave  
intersection

**T-20**
Woodside Park >  
Downtown >  
Commerce Park (i) >  
Size: High Speed  
Location: At end of I-385  
off-ramp at Laurens Rd  
intersection

**T-21**
< Swamp Rabbit Trailhead  
Size: High Speed  
Location: Northbound Hwy 418  
75’ before Mt Zion Dr  
intersection

**T-22**
Swamp Rabbit Trailhead >  
Size: High Speed  
Location: Southbound Hwy 418  
75’ before Mt Zion Dr  
intersection
DIRECTIONAL TRAILBLAZERS: 2/3
DIRECTIONAL TRAILBLAZERS (3/3)

**T-06**
^ PD Terry City Park  
^ Swamp Rabbit Trailhead  
Size: Low Speed  
Location: Eastbound Main St 75’ before Jones St intersection

**T-07**
^ Commerce Park  
^ City Hall  
^ Younts Center  
Size: Low Speed  
Location: Westbound Main St 75’ before Jones St intersection

**T-08**
< Commerce Park (i)  
< Younts Center  
PD Terry City Park >  
Size: Low Speed  
Location: Northbound Jones St 50’ before Main St intersection

**T-09**
< Commerce Park (i)  
< History Museum  
< Chamber of Commerce  
Size: Low Speed  
Location: Southbound Fairview St 15’ before Depot St intersection

**T-10**
Commerce Park (i) >  
History Museum >  
Chamber of Commerce >  
Size: Low Speed  
Location: Northbound Fairview St 30’ before Depot St intersection
DIRECTIONAL TRAILBLAZERS: 3/3

- T-09
- T-10
- T-08
- T-07

MAP: MAIN ST., FAIRVIEW ST., WESTON ST., SC 418
PARKING

**P-01**
Parking Directional  
Type: Double-Sided Pole-Mounted Panel Assembly  
Message: Parking > (eastbound) & < Parking (westbound)  
Location: Fairview St at Depot St intersection

**P-02**
Parking Lot ID  
Type: Single-Sided Pole-Mounted Panel Assembly  
Message: Public Parking / Depot St  
Location: Depot St lot entrance

**P-03**
Parking Lot ID  
Type: Single-Sided Pole-Mounted Panel Assembly  
Message: Public Parking / Depot St  
Location: Depot St lot entrance

**P-04**
Parking Lot ID  
Type: Double-Sided Pole-Mounted Panel Assembly  
Message: Public Parking / McKnight St  
Location: Fairview St McKnight St lot entrance

**P-05**
Parking Lot ID  
Type: Single-Sided Pole-Mounted Panel Assembly  
Message: Public Parking  
Location: McKnight St loop lot entrance

**P-06**
Parking Directional  
Type: Double-Sided Pole-Mounted Panel Assembly  
Message: Parking > (westbound) & < Parking (eastbound)  
Location: Main St at Trade St intersection

**P-07**
Parking Directional  
Type: Double-Sided Pole-Mounted Panel Assembly  
Message: < Parking > / McKnight St (both sides)  
Location: Trade St at McKnight St intersection

**P-08**
Parking Lot ID  
Type: Double-Sided Pole-Mounted Panel Assembly  
Message: Public Parking / McKnight St  
Location: Jones St at McKnight St lot entrance

**P-09**
Parking Directional  
Type: Double-Sided Pole-Mounted Panel Assembly  
Message: Parking > (westbound) & < Parking (eastbound)  
Location: Main St at Jones St intersection

**P-TEMP**
Temporary Parking Lot ID  
Type: Double-Sided Sandwich Board  
Message: Public Parking  
Location: Various Lots
PEDESTRIAN

**K-01**  
Type: Pedestrian Kiosk  
Location: Near entrance to Chamber/Visitors Center

**PD-01**  
Type: Pedestrian Directional Trailblazer  
Message:  
Southbound on Trade St: History Museum, Chamber of Commerce, Commerce Park Stage, Farmers Market  
Eastbound on Main St: Rotary Park, Swamp Rabbit Trailhead, PD Terry Park  
Westbound on Main St: “Peg Leg” Bates Statue, Robert Quillen Library, City Hall, Public Library, Younts Center for Performing Arts  
Location: Main St at pedestrianized Trade St intersection

**PD-02**  
Type: Pedestrian Directional Trailblazer  
Message:  
Eastbound on Main St: Commerce Park, Chamber of Commerce, Visitors Center, History Museum, Farmers Market  
Westbound on Main St: “Peg Leg” Bates Statue, Robert Quillen Library, City Hall, Public Library, Younts Center for Performing Arts  
Location: Intersection of Main St and Fairview St

**PM-01**  
Type: Pedestrian Map  
Location: Near Main St entrance to McKnight St parking lot loop

**PM-02**  
Type: Pedestrian Map  
Location: Near swingsets at Rotary Park
Intersection Types
Wayfinding signage should be installed in locations per MUTCD regulations and pending SCDOT approval. Sign location diagrams for “typical” intersections in Fountain Inn are displayed below.
Intersection with Turning Lanes

Not less than 25'
3 min. to curb
Not less than 50'

Vehicular Directional

4-Way Intersection

Not less than 25'
3 min. to curb
Not less than 50'

Vehicular Directional

Vehicular Directional

Vehicular Directional
4. IMPLEMENTATION

This wayfinding plan is a tool to guide the implementation of the wayfinding system. System Design is based on MUTCD standards and approximate locations are identified in the sign schedule. Ultimately, the City and its partners will need to engage a vendor to fabricate and install the wayfinding signage. The selected fabricator/installer would be required to seek permits through the SCDOT online encroachment permitting process to ensure final sign locations and sign schematics meet all applicable MUTCD and SCDOT standards. This will include the need to clear all sign support locations with SC 811 or other underground locating service as used by the City.

Because costs may fluctuate depending on location, vendor, and timeframe, two cost estimate scenarios (“high” and “low”) are shown below. The cost ranges are based on average costs and industry standards from similar programs.

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<th>Type</th>
<th>Unit Cost</th>
<th>Total Unit Cost</th>
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<td>9</td>
<td>Parking Trailblazer &amp; Lot ID</td>
<td>$1,800</td>
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<td>10</td>
<td>Parking ID - Sandwich Board</td>
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<td>Pedestrian Trailblazer</td>
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<td>$1,000</td>
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<td>Gateway - Pole-Mounted</td>
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<td>$5,000</td>
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<td>Message Gateway - Retrofit Existing</td>
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<td></td>
<td>Estimated Total Cost</td>
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<td>$4,000</td>
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</tr>
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<td>$4,000</td>
<td>$4,000</td>
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<td>Pedestrian Map</td>
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<td>$4,000</td>
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<td>Gateway - Pole-Mounted</td>
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<td>$50,000</td>
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<td>Message Gateway - Retrofit Existing</td>
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<td>Estimated Total Cost</td>
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<td>$305,400</td>
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Unfinished Business
REQUEST FOR COUNCIL ACTION
City of Fountain Inn, South Carolina

To: Mayor and Members of City Council
From: Shawn M. Bell, City Administrator

☐ Ordinance/First Reading  ☒ Ordinance/Second Reading  ☐ Resolution/First & Final Reading

Agenda Date Requested: December 3, 2018

Ordinance/Resolution Caption: Ordinance 2018-009

An Ordinance to amend the Fountain Inn Code of Ordinances Chapter 16 – Solid Waste Management; to clarify the extent of the service that it will provide; to provide to the collection of certain recyclable materials; to establish penalties and remedies for a violation of the chapter; and various provisions relating thereto.

Summary Background:
At the October 11, 2018 regularly scheduled City Council meeting, Council unanimously adopted Resolution 2018-008, which confirmed that the City would not collect waste materials other than recyclables, garbage, and rubbish and authorized the enforcement of these provisions, effective January 1, 2019.

Ordinance 2018-009 amends Chapter 16 – Solid Waste Management to provide the following most substantial changes:

- Adds and clarifies many definitions such as bulk waste, cart, construction & demolition debris, commercial container, commercial user, commercial contractor, hazardous waste, hired man, multifamily dwelling, recyclables, recycling service, refuse, rubbish, sanitation user, single-family dwelling, small commercial user, solid waste, white goods, and yard debris and/or yard waste
- Adds Article 2 - Enforcement
- Adds Recycling service
- The City will only provide sanitation service to single-family dwellings and small commercial users
  - Will not pickup waste from commercial users, commercial contractors, or multifamily dwellings
- Clarifies that the City will only pickup solid waste, recyclables, and rubbish
  - Bulky waste, construction & demolition debris, hazardous waste, and white goods will not be collected

Impact If Denied:

Recycling service would not be included in the City’s Solid Waste Management ordinance. There may be some confusion from staff and citizens as to what the City will pick up. The City would continue to provide solid waste collection service to multifamily dwellings and many commercial users.

Impact If Approved:

The City will discontinue providing solid waste collection service to multifamily dwellings and commercial users.
ORDINANCE

TITLE: AN ORDINANCE TO AMEND THE FOUNTAIN INN CODE OF ORDINANCES
CHAPTER 16 – SOLID WASTE MANAGEMENT; TO CLARIFY THE EXTENT OF THE
SERVICE THAT IT WILL PROVIDE; TO PROVIDE FOR THE COLLECTION OF
CERTAIN RECYCLABLE MATERIALS; TO ESTABLISH PENALTIES AND REMEDIES
FOR A VIOLATION OF THE CHAPTER; AND VARIOUS PROVISIONS RELATING
THERETO.

WHEREAS, the City of Fountain Inn has an existing Code of Ordinances; and

WHEREAS, the City operates within its Public Works Department a solid waste collection division; and,

WHEREAS, the Public Works Department owns and maintains equipment for the collection of solid waste, but that equipment has limitations on the kinds and amount of solid waste that can be collected; and,

WHEREAS, the demands on Public Works to collect solid waste beyond its capability has increased and there has been confusion by citizens about what the City will collect as a part of its solid waste collection service; and,

WHEREAS, the City finds that it is necessary, therefore, to substantially amend Chapter 16, Solid Waste Management, to clarify the extent of the service that it will provide, to provide for the collection of certain recyclable materials, and to establish penalties and remedies for a violation of the chapter; and,

WHEREAS, the Mayor and City Council have reviewed the proposed amendments and have determined that they are in the best interest of the City to adopt them;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
FOUNTAIN INN, SOUTH CAROLINA, AS FOLLOWS:

Section 1: That the Code of Ordinances, Chapter 16, Solid Waste Management, be amended as follows: [Additions are underlined; deletions are struck through.]

CHAPTER 6 – SOLID WASTE MANAGEMENT

ARTICLE 1 - GENERAL

Sec. 16-1. – Definitions.
The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Bulky waste* means large items such as furniture, mattresses, large auto parts, stumps, and other oversized wastes whose large size precludes or complicates their handling by normal collection, processing or disposal methods.

*Cart* means a plastic, 96-gallon, wheeled container designated by the city for the collection of bagged solid waste or recyclables, which shall include the following:

1. A solid waste cart, which means a green container for the collection of solid waste; and
2. A recycling cart, which means a blue container for the collection of recyclables.

*Construction and demolition debris* means discarded materials generally used or included in the construction of structures including, without limitation, steel, glass, brick, concrete, asphalt roofing material, pipe, gypsum wallboard, wet paint in cans and lumber, from the construction, renovation, or demolition of a structure; and cardboard, paper, plastic, wood, and metal scraps from a construction, renovation, or demolition project.

*Commercial container* means any container which: (a) consists of four permanently attached sides and a bottom; (b) is made of metal, durable plastic or other non-absorbent material; (c) is free-standing; (d) is emptied or transported by mechanical means; (e) is used to collect or store solid waste, and includes, but is not limited to roll-on/roll-off boxes, dumpsters, compactors, and similar receptacles used to collect solid waste; (f) is serviced by a private collector or hauler or contractor.

*Commercial users* means any commercial business not located in the Central Business District, including, without limitation, retail stores, offices, restaurants, and warehouses; governmental and institutional offices and buildings, including, without limitation, schools and hospitals; churches and other not-for-profit organizations; hotels and motels; multi-family dwelling units; mobile home parks; agricultural and industrial facilities; or any other user producing and disposing more than two 96-gallon receptacles of solid waste on a single property parcel in a week’s time period.

*Commercial contractor* means one that contracts, or is a party to a contract, to perform work or services and receives anything of value whatsoever in exchange therefore, including without limitation, money, promise of future payment, tree cuttings for wood, lumber or building material of any sort, including, without limitation, commercial landscaping, land clearing, and tree service(s); where such contractor exceeds the scope of a hired man.

*Garbage* means organic waste matter, both animal and vegetable, being composed chiefly of waste food.

*Hazardous waste* means any type of chemical, compound, mixture, substance or article which is designated by the United States Environmental Protection Agency or appropriate agency of the State of South Carolina (the "state") to be "hazardous" as that term is defined by or pursuant to federal or state law or regulations.

*Hired man* means a day worker who occasionally performs work or services for hire, is not a commercial contractor, and who uses no equipment other than customary residential yard or garden equipment to perform such work or service.
Multifamily dwelling means a residential building or buildings containing seven or more individual dwelling units located on a single lot or parcel of ground.

Recyclables means plastics #1 and #2, paper, aluminum cans (beverage cans), metal cans, cardboard, clean pizza boxes, aseptic packaging.

Recycling service means the curbside collection and disposal of recyclables from recycling carts provided by the City.

Refuse means waste material other than solid waste or rubbish.

Rubbish means leaves, grass clippings, pine straw, shrubbery, tree limbs, cuttings, shrubbery, weeds, leaves and other vegetative matter and the like.

Sanitation user means (i) any single-family dwelling within the corporate limits of the city that does not require more than two solid waste receptacles; and (ii) any commercial enterprise that has been designated as a “small commercial user” by the city.

Single-family dwelling means a residential building or buildings containing less than seven individual dwelling units located on a single lot or parcel of ground.

Small commercial user means small commercial enterprises, including, without limitation, small retail stores and professional offices that generate solid waste in volumes comparable to non-multifamily users that may be reasonably accommodated through the use of solid waste carts AND located within the Central Business District. Designation as a small commercial user shall, in all instances, be in the sole discretion of the city.

Solid waste means waste resulting from the operation of residential, small commercial, governmental or institutional establishments that would normally be collected, processed and disposed of through a public or private solid waste management service, including, without limitation, putrescible waste such as animal, fruit and vegetable matter and other organic refuse resulting from the handling, preparation, cooking, and consumption of food, to include cartons, cans, bottles, or other containers associated with food consumption; animal offal and carcasses of less than ten pounds in weight except those slaughtered for human consumption; and waste incident to the normal conduct of a household or small business and other trash such as bags, paper, paper boxes and containers, sweepings, dried paint in cans, other accumulations of a similar nature; and broken toys, tools, equipment and utensils; but does not include hazardous waste; bulky waste; white goods; yard debris; construction and demolition debris; medical waste generated in the diagnosis, treatment, or immunization of human beings or animals; solid or dissolved materials in domestic sewage; solid or dissolved materials in irrigation return flows; waste generated through industrial processes; industrial discharges; or similar waste.

White goods means discarded appliances, water heaters, freezers, and other similar domestic and commercial large appliances; scrap metal, copper, and iron; and machinery and equipment.

Yard Debris and/or Yard Waste means Rubbish.
Sec. 16-2. - Compliance with regulations of sanitation department Duties of the Public Works Department.

Any regulations, instructions or guidelines promulgated by the city sanitation department shall have the force of law, and violations thereof shall be punishable just as violations of any provision of this chapter.

(a) The Public Works Department shall administer and enforce the provisions of this chapter.

(b) It is the responsibility of the Public Works Department to:

(1) Collect, transport and dispose of all solid waste, rubbish and recyclables and adopt reasonable administrative policies, procedures and regulations to carry out the intent of this chapter.

(2) Investigate complaints.

(3) Establish appropriate routes and schedules for solid waste, rubbish and recyclables collection.

(4) Accept and approve applications for carts.

(5) Designate the size and type of carts that must be used.

(6) Notify an adult responsible party of nonconforming receptacles or containers.

(7) Require satisfactory solid waste handling requirements involving utilization of metal dumpsters, including location, capacity, overflow situations and frequency of service.

(8) Issue such notices as may be required by this chapter and engage, if necessary, enforcement proceedings.

Sec. 16-3. - Inspections.

The Public Works Director or his representative shall have the authority to enter at any reasonable time upon private property to investigate conditions related to the matters covered by this chapter.

Sec. 16-4. - City Solid Waste and Recycling Collection Service.

The city will operate a garbage disposal pickup service for the residents and business establishments located within the corporate limits of the city. Such pickups shall be made for residents once a week and twice a week for businesses curbside pickup service for single family dwellings and small commercial users. In order to receive solid waste pickup service, all solid waste items must be placed in an approved cart and placed at the curb by 7:00 a.m. on the scheduled day of service.
Such pickups shall be made for single-family dwellings once a week and twice a week for small commercial users on a schedule to be determined by the City Administrator and/or the Public Works Director. No single pickup shall exceed two carts.

Single-family dwellings and small commercial users producing and disposing more than two 96-gallon carts of solid waste will be required to obtain the service of a properly sized commercial container.

Single-family dwellings and small commercial users who wish to receive recycling service should contact the city’s public works department. Recycling service shall be provided by the city to each such user once every second week, on a schedule to be determined by the city. In order to receive recycling service, all recyclables must be placed in a recycling cart and placed at the curb by 7:00 a.m. on the scheduled day of service or by 7:00 p.m. the evening before.

Sec. 16-4 16-5. - Draining of garbage solid waste and rubbish.

All garbage solid waste and rubbish shall be drained of liquid before being deposited for collection.

Sec. 16-5 16-6. Receptacles Carts

The city shall provide each resident and business with one receptacle at a cost for receptacle set by council. A second receptacle can be obtained at a cost for receptacle set by council including a user fee set by council.

Two can maximum per residence. Should a residence or business require more than two receptacles, they shall obtain the service of a properly sized commercial dumpster.

The city shall make available for purchase at a cost set by council each single-family dwelling and small commercial users with one solid waste cart. A second solid waste cart can be obtained at a cost including a user fee set by council.

Two solid waste cart maximum per property parcel. Should any sanitation user in the corporate limits of the city require more than two solid waste carts, the property owner shall obtain the service of a properly sized commercial container.

Upon request, the city shall make available for purchase one city-issued recycling cart at a cost set by council for all sanitation users. One recycling cart maximum per sanitation user.

Solid waste and recycling carts should not be placed further than three feet from the edge of the curb street or roadway; in front of or adjacent to a mailbox so as to interfere with the delivery of mail; or placed in or left in any driveway or roadway so as to inhibit ingress or egress otherwise block traffic or cause a traffic hazard.

Carts may be placed at the curb no earlier than 5:00 p.m. on the day prior to the scheduled day of service and shall be removed from the curb no later than 11:59 p.m. on the scheduled day of service.

Sec. 16-6 16-7. -Material not collected by the City — Generally.
Material other than solid waste, recyclables, garbage and rubbish, except as otherwise provided in this chapter, must be disposed of by the residence or business and will not be collected by the city. These items include but are not limited to bulky waste, white goods, construction and demolition debris, and/or hazardous waste.

If during pick up a cart is determined to contain material other than solid waste or recyclables, the cart will not be emptied by the Public Works Department.

**Sec. 16-7. — Same—Industrial and building waste.**

Waste or refuse from manufacturing, assembling or processing operations will not be collected by the city. No building materials or refuse from building operations or landscape contract work will be handled by city forces. All large accumulations of shavings or waste material or refuse of any kind resulting from building operation shall be disposed of by the person responsible therefor. Service stations and garages shall remove waste oil and tires from the premises.

**Sec. 16-8 Collection of tree limbs, cuttings and shrubbery rubbish.**

(a) Normal seasonal trimmings as tree limbs cuttings, shrubbery, etc., will be collected by the city. If such work is done by the owner or resident and if such limbs, shrubbery, etc. are cut in not more than six inches in diameter and six feet in length and placed on a front corner of the owner’s or resident’s property near the street or public alley. If the work is done by a commercial tree cutter, then the owner or resident must contract with such tree cutter for carrying off the limbs, cuttings, shrubbery, etc.

(b) Definition: Normal seasonal trimmings: No more than eight cubic yards per week.

(c) If the tree limbs, cuttings, shrubbery and etc. are left by the property owner, resident or commercial tree cutter for the city to pick up, the following fees will be charged:

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>1-dump truck</td>
<td>$45.00 per hour</td>
</tr>
<tr>
<td>3-employees</td>
<td>$58.00 per hour</td>
</tr>
<tr>
<td>1-street loader</td>
<td>$45.00 per hour</td>
</tr>
<tr>
<td>1-dump trailer</td>
<td>$25.00 per hour</td>
</tr>
</tbody>
</table>

$173.00 per hour with a three-hour minimum for a total of $519.00 to be billed.

The City will collect normal, seasonal collections of rubbish if the work is done by the owner, resident or a hired man. Limbs and shrubbery are to be cut in not more than six inches in diameter and six feet in length and placed on a front corner of the sanitation user’s property near the street or public alley.

The frequency and manner of collection of rubbish shall be at the discretion of the City Administrator and/or Public Works Director.
No rubbish which came about as a result of a commercial contractor will be collected by the city. Any rubbish which came about as a result of the work done by a commercial contractor is the responsibility of the commercial contractor to properly dispose of the rubbish.

[Sections 16-9 – 16-19 reserved]

**ARTICLE 2 - ENFORCEMENT**

**Sec. 16-20. - Enforcement generally; notice of violation.**

(a) The Public Works Director or his authorized representative shall have the authority to approve the issuance of warning notices and ordinance summons and secure warrants for violations of this chapter. Whenever the Public Works Director determines there has been a violation of this chapter, he shall give notice of such violation to the property owner, and/or person or agent responsible, and/or occupant, in accordance with the responsibilities set out in this chapter. Such notice shall be in writing, allow five working days from its receipt for performance of any act it requires, unless a shorter period is specified elsewhere in this chapter, specify the manner in which the violation may be corrected, and state that, if such correction is not voluntarily completed within such time, legal proceedings against the violator shall be instituted, and solid waste service may be terminated until the violation is corrected.

(b) Service of notice to violators shall be as follows:

1. By delivery personally to the property owner, and/or the person or agent responsible for such property, and/or the occupant of the property;

2. By leaving such notice at the usual place of abode of the property owner, and/or the person or agent responsible for such property, and/or the occupant of the property, with a person of suitable age and discretion;

3. By depositing the notice with the U.S. Postal Service, addressed to the owner or person responsible, at their last known address, with postage prepaid thereon, and certified and registered; or

4. If service of notice cannot be obtained by any of the methods described in subsections (1) through (3) of this section, by posting and keeping posted for 24 hours a copy of the notice in a conspicuous place on the premises where the violation has occurred.

(c) Any person who fails to correct the violation shall be subject to being charged by the city police in accordance with criminal process otherwise applicable to police enforcement and shall be subject also to being cited by an ordinance summons issued by the Public Works Director or his designee. Criminal penalties shall be up to the maximum authorized by Section 1-10 of the Code of Ordinances.
Sec. 16-21. - Appeals.

Within five working days following receipt of a notice of violation, any person receiving such notice, believing that the literal application of this chapter will cause undue hardship or has been misconstrued, may appeal to the City Administrator. The City Administrator or his authorized representative may, after investigation of the appeal and grounds thereof, permit in writing, in appropriate cases, a reasonable extension of time or relief from strict compliance with this chapter. The circumstances justifying such findings are:

(1) Inability to comply due to being aged or infirm;

(2) Premises which by reason of their unusual location or use cannot comply with the provisions of this chapter at reasonable cost; or

(3) Where, due to the non-availability of equipment or supplies, without fault of the user, the user cannot immediately comply with the provisions of this chapter.

Sec. 16-22. - Additional remedies.

(a) In addition to the provisions of section 16-20, the Public Works Director may authorize discontinuance of service where any user willfully violates any of the provisions in this chapter, so long as such discontinuance does not result in the occurrence of a nuisance, after which occurrence he may authorize special measures to service such user. After due notice of such action to the user, the cost of such action shall become a lien against the property of the user or owner, enforceable in a manner similar to property taxes. The Public Works Director shall also be empowered to waive the issuance of any warning notices or waiting periods and institute legal proceedings immediately if it is determined that the same owner, occupant or person responsible has been given notice for the same violation at that same location within the previous 180 days.

(b) Users of carts are required to remove them from the street after the garbage has been collected by the city. If a cart is not removed from the street and properly stored, the city, after properly notifying the occupant, shall remove the cart. Such notification shall be two written or posted notices followed by a personal visit. Posting a notice occurs when the notice is affixed to the cart or left with an occupant of the building. The cart will be returned by the city after payment of a service fee as fixed from time to time by the city council.

Sec. 16-23. - Illegal dumping.

No person shall place, cause to be placed, or allow to be placed on any parcel of real property or along the side of any road or street, any solid waste, rubbish, construction and demolition material, furnishings, fixtures, and appliances, or other debris or material of any type and thereupon leave the deposited material at the site, except as specifically authorized in Article I of this chapter, without first having specific arrangements in place for removal of the debris within 24 hours of its being placed at street side. Such arrangements must be made with a commercial solid waste firm or any individual or business which may lawfully pick up the material and haul it away for disposal or delivery at another location. Arrangements for pickup may be made with the city's Public Works Department if its policies and procedures otherwise permit it to pick up such material. The failure to remove such items within 24 hours of its placement shall constitute prima facie evidence that no
arrangements were in place and shall further constitute notice to the person having placed the material that immediate action must be taken to remove the material in accordance with this section.

Sec. 16-24. - Procedures for removal and abatement; civil remedies.

(a) The City Administrator shall cause to be developed standard procedures by which the Public Works Department shall arrange for notice to be given to property owners and occupants of premises known to be in violation of section 16-23 and to known violators who are not owners of the real property or occupants of premises at which a violation has occurred. The procedures may be varied and adjusted from time to time, but they must ensure a systematic method for identifying locations which have illegal dumping, provide actual or constructive notice to the suspected violator, designate a reasonable but short period of time in which the violator must remove the debris and abate conditions caused by the debris' placement.

(b) In the event the violator does not take corrective action, the Public Works Department shall be authorized to remove such debris and make arrangements for its disposal. The city shall be authorized to recover from the person in violation of section 16-23 the city's reasonable costs incurred in removing and disposing of the debris, including attorney's fees, by any civil proceedings in courts of competent jurisdiction, or by the filing of a lien on property, or by both.

Sec. 16-25. - Criminal charges.

Any person who violates section 16-23 shall be subject to being charged by the city police in accordance with criminal process otherwise applicable to police enforcement and shall be subject also to being cited by ordinance summons by the Public Works Director or his designee. Criminal penalties shall be up to the maximum authorized by Section 1-10 of the Code of Ordinances.

Sec. 16-26. - Construction with other provisions of law.

The provisions of this Article shall be in addition to and not in lieu of any other provision of law, including the International Property Maintenance Code, regulating the health and safety conditions of parcels of real property or the rights-of-way.

Section 2. Authorization. The Mayor, the City Administrator, and the City Clerk, for and on behalf of the City, acting jointly or individually, are fully empowered and authorized to take such further action as may be reasonably necessary to effect the amendments authorized by this Ordinance in accordance with the conditions herein set forth.

Section 3. Severability. The provisions of this Ordinance are hereby declared to be severable and if any section, phrase or provision shall for any reason be declared by a court of competent jurisdiction to be invalid or unenforceable, such declaration shall not affect the validity of the remainder of the sections, phrases and provisions hereunder.

Section 4. Repeal of Conflicting Ordinance. All ordinances, orders, resolutions and parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed and this Ordinance shall take effect and be in full force from and after its passage and approval.
Section 5. Effective Date of the Ordinance. This ordinance shall become effective upon final approval by Council after second reading and signing by the Mayor.

DONE in Regular Meeting duly assembled this _______ day of ________ 2018.

SIGNATURE OF MAYOR:

______________________________________
Sam Lee

ATTEST: 

APPROVED AS TO FORM:

______________________________________
Sandra H. Woods
City Clerk

______________________________________
David W. Holmes
City Attorney

FIRST READING: _______________________
SECOND READING: _____________________
To: Mayor and Members of City Council  
From: Shawn M. Bell, City Administrator  

December 3, 2018

□ Ordinance/First Reading  ☒ Ordinance/Second Reading  □ Resolution/First & Final Reading

**Agenda Date Requested: December 3, 2018**

**Ordinance/Resolution Caption: Ordinance 2018-010**

An Ordinance to grant sanity sewer easements to Valley View Ventures, Inc. over real property owned by the City of Fountain Inn, SC.

**Summary Background:**

The City owns a 6.1-acre piece of property on Valley View road (TMS #0337000100101). A recently annexed & zoned piece of property just south of the City-owned land is an 18.524-acre parcel (TMS# 0337000100200). A developer, Valley View Ventures, Inc., has asked the City of Fountain for two sewer easements so that gravity-flow sewer may serve the development on the 18.524-acre property.

The City-owned property has some construction challenges including creeks, a flood zone, and a power line, which makes the property difficult to develop. The City has preliminary plans to construct a dog park on this property if it is feasible. Valley View Ventures, Inc. agrees to perform grading and clearing on the site of the proposed dog park in exchange for the easements.

**Impact If Denied:**

If denied, TMS# 0337000100200 likely will not develop due to a lack of gravity-flow sewer availability. If constructing the dog park were feasible, the City would be responsible for clearing and grading.

**Impact If Approved:**

If approved, Valley Ventures, Inc. will move forward with a development project on TMS# 0337000100200. If constructing the dog park were feasible, the developer would be responsible for clearing and grading the site.

**Financial Impact:**

No impact.
ORDINANCE

AN ORDINANCE TO GRANT SANITARY SEWER EASEMENT TO VALLEY VIEW VENTURES, INC., OVER REAL PROPERTY OWNED BY THE CITY OF FOUNTAIN INN, SC.

WHEREAS, the City of Fountain Inn owns certain real property on the western side of Valley View Road, which property is described more fully in that deed that is recorded in the ROD Office for Greenville County, in Deed Book 2243, Page 1533, and is further known as Greenville County Tax Map Number 033700100101; and

WHEREAS, Valley View Ventures, Inc., has petitioned the City to acquire two (2) sanitary sewer easements on said property as shown and described on that certain plat entitled, “SEWER EASEMENT SURVEY FOR VALLEY VIEW VENTURES, INC.,” prepared by 3-D Land Surveying, dated October 28, 2018, and recorded in the ROD Office for Greenville County in Plat Book 1320, PG 15 on October 30, 2018; and,

WHEREAS, the Mayor and City Council have reviewed the plat and have determined that it is in the best interest of the City to grant the requested easements, it being for the public purpose of the provision of sanitary sewer service, on the terms and conditions set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FOUNTAIN INN, SOUTH CAROLINA, AS FOLLOWS:

Section 1: Grant of Easements. The City Council of the City of Fountain Inn Code does hereby grant the two (2) requested easements on the property described more fully in that deed that is recorded in the ROD Office for Greenville County, in Deed Book 2243, Page 1533, and is further known as Greenville County Tax Map Number 033700100101, said easements being shown and described on that certain plat entitled, “SEWER EASEMENT SURVEY FOR VALLEY VIEW VENTURES, INC.,” prepared by 3-D Land Surveying, dated October 28, 2018, and recorded in the ROD Office for Greenville County in Plat Book 1320, PG 15 on October 30, 2018. A copy of said plat is attached hereto as Exhibit A and incorporated by reference.

Section 2. Terms of the Grant of Easements. The City has preliminary plans to construct a dog park on the property over which the easements are being granted The City Council grants the requested easements in exchange for the grantee’s agreement to perform grading and clearing on the site of the proposed dog park.

Section 3. Authorization. The Mayor, the City Administrator, and the City Clerk, for and on behalf of the City, acting jointly or individually, are fully empowered and authorized to take such further action as may be reasonably necessary to effect the city ward redistricting plan authorized by this Ordinance in accordance with the conditions herein set forth.
Section 3. Severability. The provisions of this Ordinance are hereby declared to be severable and if any section, phrase or provision shall for any reason be declared by a court of competent jurisdiction to be invalid or unenforceable, such declaration shall not affect the validity of the remainder of the sections, phrases and provisions hereunder.

Section 4. Repeal of Conflicting Ordinance. All ordinances, orders, resolutions and parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed and this Ordinance shall take effect and be in full force from and after its passage and approval. The express repeal of any ordinance specified herein shall not affect any prosecution for the violation of a repealed ordinance that is pending as of the Effective Date hereof.

Section 5. Effective Date of the Ordinance. This ordinance shall become effective upon final approval by Council after second reading and signing by the Mayor.

DONE in Regular Meeting duly assembled this _______ day of _________ 2018.

SIGNATURE OF MAYOR:

____________________________
Sam Lee

ATTEST: APPROVED AS TO FORM:

____________________________
Sandra H. Woods
City Clerk

____________________________
David W. Holmes
City Attorney

FIRST READING: _______________________
SECOND READING: ____________________