

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, Pennsylvania 19320-1230

Phone- 610-383-7140 Email-admin@wbtma.org

Francesca J. Crane, *Chairperson*
William S. Clark, *Secretary*
Joseph S. Sawicki, *Treasurer*

Kent D. Nation, *Vice-Chairperson*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

**REORGANIZATION MEETING
January 23, 2025**

Call to Order (time: _____) *Secretary

Roll Call of Board Members

Joseph Boldaz (JB) _____, William Clark (WC) _____, Scott Lauchlan (SL) _____, Kent Nation (KN) _____ and Joseph Sawicki (JS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____, and Administrator _____

Appointment of Chairman for 2025 *Secretary

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Meeting Turned Over to Chairman

Appointment of Vice Chairman

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Secretary

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Treasurer

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Assistant Secretary/Assistant Treasurer

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Administrative Personnel for 2025

Administrator and Right-To-Know Officer – Anita Ferenz
Bookkeeper – Bonnie Lucy

Appointment of Professional Consultants for 2025

Gawthrop Greenwood – Solicitor (*Letter to be signed*)
Carroll Engineering Corporation – Engineer
EEMA O&M Services Group – Operator (*Amendment to be signed*)
Concord Public Financial Advisors – Financial Advisor
H.A. Thomson Agency - General and Special Insurances
Mid Penn Bank – Depository
Evolution Payroll Services - Payroll Service Provider
Auditor – Withum (formerly BBD, LLC)

Motion to approve appointment of Administrative Personnel and Professional Consultants for 2025 as noted.

Motion _____ Second _____ Vote(y) _____ & (n) _____

Resolutions

01-2025 Disposition of Records as of December 31, 2024

Miscellaneous Information for 2025

Authority meetings are the fourth Thursday of each month at 7:00PM except for November which will be Wednesday, November 19, 2025, and December which will be Wednesday, December 17, 2025, held at the Township Building located at 198 Lafayette Road, West Brandywine, PA 19320.

Special Meetings to be advertised as required by law.

Adjournment (time: _____)