

# Clarion County Career Center

447 Career Lane • Shippensburg PA 16254 • 814-226-4391

## Joint Operating Committee:

JIM BEARY Keystone Vice-Chairperson	MITCHELL BLOSE Redbank Valley	CHRIS BOOZER Clarion-Limestone	HEIDI BYERS Redbank Valley	JOHN CREESE Union	JILL FOYS North Clarion Chairperson	TODD MACBETH Clarion Area
LISA NORBERT Union	JAMES SHAF TIC North Clarion	COREY SHERMAN Allegheny-Clarion Valley	GARY SPROUL Clarion-Limestone	JAMEEN STUMP Allegheny-Clarion Valley Treasurer	DWAYNE VANTASSEL Keystone	BRAXTON WHITE Clarion Area
Administration:	TRACI WILDESON Director		DR. JOSEPH CARRICO Superintendent of Record			LINDA SKELLEY Board Secretary

## JOINT OPERATING COMMITTEE

MONDAY, JUNE 27, 2022 • 7:00 P.M. • ROOM 108

*Face masks are optional while in the school. The CDC and Dept. of Health continue to recommend wearing face masks in counties with a high COVID-19 community transmission level.*

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment Period
- V. Committee Reports
- VI. Approval of Agenda
- VII. Consideration of the May 23, 2022 regular meeting minutes
- VIII. Financial Reports
  - A. General fund bills for June, 2022
  - B. Activity report for June, 2022
  - C. Treasurer's report for May, 2022
- IX. Executive Session
  - A. Personnel
  - B. Safety Report (Act 44)
- X. Other Business
- XI. Personnel
  - A. Approve hiring Bridget O'Brien as the Cooperative Education/Adult Education Coordinator, at Step 12 plus per diem pay for additional days of position (6), with benefits, effective 8/16/2022.

- B. Approve hiring Kevin Burkhardt as the Computer Networking Instructor at Step \_\_, with benefits, with a start date effective August 23, 2022, pending receipt of all clearances.
- C. Approve hiring Chris Richardson, Police Science Instructor as the mentor for the newly hired Computer Networking Instructor, Kevin Burkhardt, at a rate of \$400/year.
- D. Approve advertising for a Cosmetology Styling Academy Instructor.
- E. Approve Employee # 7295 for a medical leave starting June 1, 2022 through July 5, 2022.
- F. Approve Kelly Flick as an Adult Education Nurse Aide Instructor, retroactively as of June 6, 2022.

## XII. Travel

## XIII. Policy

- A. Second reading of Policy 218 - Student Discipline
- B. Second reading of Policy 220 - Student Expression/Dissemination of Materials and 220 attachment
- C. Second reading of Policy 227 - Controlled Substances/Paraphernalia
- D. Second reading of Policy 236 – Student Assistance Program
- E. Second reading of Policy 237 - Electronic Devices
- F. First reading of Policy 913 Non School Organizations/Groups/Individuals

## XIV. Considerations

- A. Approve Network Server renewal (1 year) with Networking Technologies for \$2996.62.
- B. Approve Carpet Barn to install cove base to the hallways and lobby for \$3,792.
- C. Approve correction of payment to Amos Rudolph from last month's approval of \$6,800 to \$6,880.
- D. Approve the Modular Home Sale contract between Charles & Kimberly Buck and CCCC.
- E. Approve the new Clarion County Career Center logo.
- F. Appoint Brooks & Rhoads to audit the 2021-2022 year in an amount not to exceed \$15,000.
- G. Approve Jameen Stump as Treasurer for 2022-2023 school year.
- H. Appoint Dr. Janice Kenneson of Butler Health Primary Care – Marianne Family Medicine as physician of record for the 2022-2023 school year, with a retainer of \$150.
- I. Appoint the following depositories for 2022-2023 school year:
  - 1. Farmer's National Bank, Clarion, PA
- J. Approve Tina Bauer as the sub caller, at a rate of \$500/year beginning July 1, 2022.
- K. Approve Beard Legal Group as the Career Center's solicitor for the 2022-23 school year, at an attorney rate of \$165/hr. and Paralegal rate of \$80/hr.
- L. Approve the revised 2022-23 school calendar. (Student start and end dates did not change, only the day counts in April and May 2023.)
- M. Approve cancelling the July 25, 2022 meeting and authorizing the Business Manager to pay the July bills, if meeting is cancelled.
- N. Approve the Emergency Instructional Time Template for the 2022-2023 school year.
- O. Approve MOU between Clarion County Career Center and the Technical Assistance Program (TAP).

## XV. Old Business

- XVI. Director Report – Traci Wildeson, Director
- XVII. Superintendent of Record Report – Dr. Joseph Carrico
- XVIII. Announcements
  - A. Committee: Finance, 7/25/22, 6pm (*unless July meeting is cancelled*)
  - B. Regular JOC meeting for July, 2022: 7/25/22, 7pm (*unless July meeting is cancelled*)
- XIX. Adjournment