

**SUMMERSET CITY COMMISSION
REGULAR MEETING
ZOOM MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY DECEMBER 3, 2020 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Kitzmiller, Hirsch, McCoy and Butler were present. The Finance Officer and City Administrator were present. The City attorney was absent.

Mayor Lutz led the Pledge of Allegiance.

Motion by Butler, second by McCoy to approve the agenda for the Regular Meeting of the Summerset City Commission for December 3, 2020. Motion carried

Motion by Kitzmiller, second by Butler to approve the November 19, 2020 minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by McCoy, second by Kitzmiller to approve the claims and hand checks in the amount of \$73,675.16 from November 19, 2020 through December 2, 2020 as presented or amended. Motion carried.

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|------------------------|---------------------------|------------|
| A&B BUSINESS SOLUTIONS | Monthly Contract | \$227.35 |
| Allen, Don | Phone Stipend | \$50.00 |
| Ambrose, Jonathan | Phone Stipend | \$50.00 |
| Applied Concepts, Inc | Equipment Expense | \$155.00 |
| Butler, Dave | Phone Stipend | \$50.00 |
| Candace Sealey | Phone Stipend | \$50.00 |
| Delta Dental | Employee Dental Insurance | \$603.70 |
| First Interstate Bank | Payment Leisure Lane | \$4,911.76 |
| Ford Motor Credit | 2020 Explorer | \$1,479.21 |
| Greenapsis | Professional Fees | \$930.00 |
| Harmon, Lonnie | Phone Stipend | \$50.00 |
| Hawkins | Defoamer | \$2,412.00 |
| Health Pool Of SD | December Health Insurance | \$9,862.88 |
| Hermanson Egge | Building Inspections | \$1,615.00 |
| Hirsch, Clyde | Cell Phone Stipend | \$50.00 |
| Jarvis, Erin | WWDEP Refund | \$50.00 |
| Juso, Colton | Phone Stipend | \$50.00 |
| Kiesler Police Supply | Glock 9MM | \$1,317.00 |
| Kitzmiller, Michael | Phone Stipend | \$50.00 |
| Kayl, Anthony | Phone Stipend | \$50.00 |
| Lutz, Bryce | Phone Stipend | \$50.00 |
| M & W Towing | Roll Off Tow Bill | \$220.00 |
| Mastercard | Mastercard Bill | \$95.00 |

| | | |
|---------------------------------|----------------------------|-------------|
| Mid- American Research | Nitrite Gloves | \$269.01 |
| Newman, John | WWDEP Refund | \$50.00 |
| Northern Truck | Proximity Switch & harness | \$139.54 |
| Palmer, Brandy | Phone Stipend | \$50.00 |
| Print Market | Business Cards | \$134.20 |
| Rapid City Journal | Publications | \$271.32 |
| Reclamation Services | Base Course | \$360.00 |
| Sandine, Jacob | WWDEP Refund | \$55.02 |
| SD Department Of Transportation | Bridge Inspection | \$668.96 |
| SD Municipal Street Maint. | Annual Dues | \$35.00 |
| SDRS- Supplemental | November Contributions | \$425.00 |
| Stephanie McCoy | Phones Stipend | \$50.00 |
| Stout, Agelia | WWDEP Refund | \$50.00 |
| Tanner Fenenga | Phone Stipend | \$50.00 |
| Taylor, Justin | Phone Stipend | \$50.00 |
| Textmygov | Textmygov Subscription | \$1,800.00 |
| United States Postal Service | Postage | \$1,000.00 |
| Valandra, Morgan | Phone Stipend | \$50.00 |
| Vast | Fax/phone/internet | \$754.42 |
| Verizon Wireless | LE Voice & Mobile | \$200.11 |
| Wells Fargo Financial Services | Bobcat Payment | \$1,079.30 |
| Westech | Cleanflo Spiral Screen | \$24,150.00 |
| Western communications | Repair Radios | \$100.00 |
| White, Rick | WWDEP Refund | \$50.00 |
| SDRS | November Retirement | \$5,993.29 |
| United States Treasury | Payroll Taxes | \$11,461.09 |

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by McCoy to approve utility billing adjustments for the period of November 1, 2020 to November 30, 2020 in the amount of \$677.37. Motion carried.

RESOLUTION 2020-17

Motion by Kitzmiller, second by Butler to approve Resolution 2020-17. A resolution approving an agreement between the City of Summerset and Meade County for the cost sharing of maintenance of the Summerset portion of High Meadows Road. Roll call vote. All ayes. Motion carried.

DISCUSSION OF POLICY MANUAL UPDATES

Motion by Hirsch, second by Butler to table the discussion of policy manual updates. Motion carried.

CITY ADMINISTRATOR MONTHLY REPORT

The City Administrator gave an update on things going on around the City.

CITIZENS INPUT

A citizen inquired about the new City provided solid waste hauling service.

ITEMS FROM CITY ATTORNEY

Motion by McCoy, second by Hirsch to enter Executive Session per SDCL 1-25-2 for discussing legal, economic development and personnel issues at 6:6:25 p.m.

Motion by Butler, Second by Hirsch to exit executive session at 6:51 p.m.

ADJOURNMENT

Motion for adjournment at 6:52 p.m. by Kitzmiller, second McCoy. Motion carried.

(SEAL)

ATTEST:

Candace Sealey
Finance Officer

Bryce Lutz
Mayor

Published December XXth, 2020 at a cost of \$XX.XX.