

**DUBUQUE SOIL & WATER CONSERVATION DISTRICT ORGANIZATIONAL MEETING**  
**January 21, 2026**  
**210 Bierman Road, Epworth, IA 52045-9529**

**Call Meeting to Order:** The organizational meeting of the Dubuque Soil & Water Conservation District was called to order by Chairperson Wayne Demmer at 4:04 pm at the District office in Epworth, IA. Those present included Commissioners: Wayne Demmer, Mike Freiburger, Jeff Schmitt and Helen Backes, CA.

**Adopt Agenda:**

The agenda was approved as presented.

**26-1** Motion was made by Freiburger to approve the agenda. Motion was seconded by Schmitt. Motion carried unanimously.

**Appointment of Officers:**

Demmer opened the floor to nominations of officers. After a brief discussion, the consensus was to continue with the current officer positions as is.

Chairperson – Wayne Demmer

Jeff Schmitt – Vice Chair

Ken Behnke – Treasurer

Mike Freiburger – Co-Treasurer

Helen Backes, CA - Secretary

Demmer entertained a motion to continue with the current officer positions without changes.

**26-2** Motion made by Freiburger to continue with the current officer positions without changes. Motion seconded by Schmitt. Motion carried unanimously.

**Other Appointments:**

Demmer opened the floor for appointments for Committees. After a brief discussion, the consensus was to continue the committee appoints as is.

- Finance Committee- Behnke, Demmer, and Freiburger
- District Check Signing Authority- Demmer and Freiburger
- Personnel Committee- Rauen and Schmitt
- Dubuque County Watershed- Demmer, Schmitt, Freiburger, Rauen and Behnke
- CCWMA Representative- Freiburger and Demmer as Alternate
- MRWMA Representative- Rauen and Freiburger

Demmer entertained a motion to continue the committee appointments with no changes.

**26-3** Motion made by Freiburger to continue the committee appointments with no changes. Motion seconded by Schmitt. Motion carried unanimously.

**Review Of:**

**District Financial Policies Annual Checklist**

**District Monthly Financial Checklist**

**State Employee Policy Regarding SWCD Financial Accounts**

**Public Funds Usage Policy**

**District Employee Training, Travel, and Supply Request**

After reviewing the policies, checklists and requests, Demmer called for a motion to approve the checklists, policies and training travel request as presented.

**26-4** Motion made by Schmitt to approve the checklists, policies and training travel request as presented. Motion seconded by Freiburger. Motion carried unanimously.

Demmer called for a motion to adjourn the organizational meeting.

26-5 Motion made by Freiburger to adjourn. Motion seconded by Schmitt. Motion carried unanimously.

The meeting adjourned 4:17 pm.

Wayne Demmer 2/18/26  
Chairperson Date

Helen Backes, CA 2/18/26  
Secretary Date