

WARM THE CHILDREN 2013 Application

NOTE TO PARENT/GUARDIAN:

- Please complete all sections of this application, including the signature section on the back side. Incomplete and/or unsigned applications will not be processed. Do not use red ink!
- Apply only for children age 18 years and younger who reside in Mineral County, including children who are not yet in school. If a child is school-aged, that child must be in school to receive assistance.
- Apply only for children who are currently living with you.
- All completed applications must be turned in to the WV Department of Health and Human Resources office on Pine Swamp Road (18 N. Tornado Way, Keyser, WV 26726) **by Friday, August 30, 2013.**

PARENT/GUARDIAN NAME _____

MAILING ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

Please provide two phone numbers. If your application is approved, you will be contacted by telephone.

(1) PHONE NUMBER (_____) _____ - _____ **Whose Number?** _____

(2) PHONE NUMBER (_____) _____ - _____ **Whose Number?** _____

Please report monthly gross income for all members of your household, even if not a family member. (For example, if you live with your grandparents, include your grandparents' income.)

EARNED INCOME FROM WORKING (before taxes) \$ _____ / month

UNEARNED INCOME (SSI, UCI, etc.) \$ _____ / month

TOTAL NUMBER OF PEOPLE LIVING IN YOUR HOME _____ **ADULTS** _____ **CHILDREN** _____

CHILDREN CURRENTLY LIVING WITH YOU (Age 0-18 years <u>and</u> in school if school-aged)						
CHILD FIRST NAME	CHILD LAST NAME	M/F	DATE OF BIRTH	SCHOOL	GRADE	PO # <small>(WTC Use Only)</small>

**PLEASE COMPLETE REVERSE SIDE OF THE APPLICATION.
INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED!**

HAVE YOU RECEIVED WARM THE CHILDREN ASSISTANCE IN THE PAST? Yes No

DID YOU RECEIVE WARM THE CHILDREN ASSISTANCE IN 2012? Yes No

ARE YOU CURRENTLY RECEIVING ASSISTANCE FROM THE MINERAL COUNTY BOARD OF EDUCATION REDUCED LUNCH PROGRAM? Yes No

Reminder: Applications must be turned in to the WV Department of Health and Human Resources office no later than Friday, August 30, 2013. **Applications cannot be accepted at the News-Tribune office.**

No phone calls to the News-Tribune office or other Warm the Children personnel will be accepted. Failure to follow these guidelines may result in your family not receiving assistance from Warm the Children.

Warm the Children may not be able to provide assistance to all the families who apply. If your application is approved, you will be contacted by telephone. Because shopping trips are scheduled as donations come in, some families will be contacted sooner than other families. Your patience is appreciated.

RELEASE OF CONFIDENTIAL APPLICANT AND RECIPIENT INFORMATION

I, _____, do hereby consent to the release of the
(parent/guardian name, please print)

following confidential information by the West Virginia Department of Health and Human Resources Department:

- Income and household composition and this completed application to the Warm the Children Program Coordinator
- My name, phone number, and children's names and ages, to Warm the Children Volunteer Shoppers

I authorize the release of this information to the following person(s) only:

- Mineral County Family Resource Network dba Warm the Children

Furthermore, I authorize the use of this information for the following purpose only:

- Eligibility for Warm the Children benefits

I understand that I am waiving any applicable state and/or federal confidentiality rights that I may possess. I also understand that the misuse of this information by any person(s) may be punishable by state and/or federal law.

APPLICANT SIGNATURE

DATE