

1 **Rockford Town Public Hearing and Regular Council Meeting**
2 **October 4, 2017 7:00pm**
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5 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
6 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
7 SUMMARY OF THE DISCUSSION AND VOTING.
8

9 Mayor Carrie Roecks opened the Public Hearing at 7:00pm. She stated the purpose of the hearing was
10 to discuss potential Community Development Block Grant (CDBG) funded project options for 2018.
11 Ms. Harnois asked Public Works Director, Dave Thompson, what he would like the town to apply for.
12 Mr. Thompson said that the sewer line near Fredneck's is taking on a lot of ground water and he would
13 like to see that portion of sewer line be replaced to reduce the amount of Inflow and Infiltration going to
14 our Waste Water Treatment Facility (WWTF). He has scheduled camera work to be done on the line on
15 10/18/2017.

16 Ms. Roecks asked Sam Mineer, JUB Engineers, what was applied for last year. Mr. Mineer said that
17 the town applied for about 1300 feet of sewer line replacement near Weaver, Pacific, Pine and Church
18 Streets. He added that it was about \$180,000 project that CDBG chose not to fund.

19 Resident Tom Tyler said he knows that there are leaks in the water lines around town and he would like
20 to see those addressed. He also mentioned that several entities do not recognize some physical
21 addresses in Rockford. He had heard that there was a consultant paid many years ago to fix the issue
22 with unrecognizable addresses, but that the project was not finished. Ms. Roecks said that the local
23 Grange had put up street signs and numbers a long time ago but she was not familiar with a firm being
24 paid to do this project.

25 Ms. Roecks said that she would like to see the sewer lines continue to be upgraded since we have a
26 new WWTF that should to be used to its capability. She also added that CDBG likes to see construction
27 projects over planning or new development projects.

28 Resident Vicki Bergstrom said that she thought if the town is doing sewer work, and digging up the road
29 to replace the sewer lines, the water lines should be addressed at the same time, since the lines would
30 already be exposed.

31 Mr. Thompson reiterated that the sewer lines near Fredneck's were top priority for Public Works.

32 There was discussion on what CDBG would be more willing to fund.

33 Residents Tom Tyler and Kevin Lewis voiced concern that the fire hydrants around town are not tested
34 as often as they should be.

35 Ms. Roecks closed the public hearing at 7:24pm
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37

38 Mayor Roecks called the regular meeting to order at 7:24pm
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40 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki
41 Harnois, William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson, Public Works' Dave
42 Thompson and several residents were also in attendance.
43

44 **Mr. Benson made a motion to excuse Councilmember Tim Fricke from the council meeting. Mr.**
45 **Laude seconded the motion. Motion was carried.**
46

47 **Mr. Benson made a motion to approve the September 20, 2017 regular meeting minutes. Mr.**
48 **Stevenson seconded the motion. Motion was carried.**
49
50

51 PUBLIC COMMENT

- 52 - Resident Tom Tyler asked why there was no notice in the newsletter or on the town’s reader
- 53 board that there are two council positions and the mayor position up for re-election.
- 54 - Resident Ivan Willmschen said that line 18 on the 09/20/2017 minutes needed to be corrected
- 55 to show that Mr. Benson did not move and second a motion to approve the 09/06/2017 minutes.
- 56 - Mr. Benson thanked the town staff for helping so much with the fair and making the park look
- 57 great.
- 58 - Resident Vicki Bergstrom asked if anything came of renaming a portion of Highway 27 to the
- 59 Sam Strahan Memorial Highway.

60
61 ANNOUNCEMENTS

62 None

63
64 COMMISSION REPORTS

65 Planning and Zoning

66 Mr. Stevenson asked how long a building permit is good for. Ms. Harnois responded that the permit
67 expires after one year, but a six-month extension can be requested if a certain percentage of
68 construction has been completed.

69
70 Comprehensive Plan

71 Ms. Harnois stated that the next step in completing the Comprehensive Plan is to have a public
72 hearing, which will be in November. She said that each councilmember will have a draft copy of the
73 plan before then.

74
75 COMMITTEE REPORTS

76 None

77
78 ORDINANCES/RESOLUTIONS

79 None

80
81 STAFF REPORTS

82 Public Works

- 83 • Mr. Thompson said that they are working on ditching on C Street, using the disaster funds that
- 84 FEMA allocated.
- 85 • Sam Mineer asked council to approve the Notice to Proceed for the First Street Lighting Project,
- 86 slated to start on 10/11/2017.

87 **Mr. Stevenson made a motion to approve the Notice to Proceed with Midland Electric for**
88 **the First Street Lighting Project. Ms. Harnois seconded the motion. Motion was carried.**

89
90 Clerk/Deputy Clerk

- 91 • Mrs. Johnson submitted the September Past Due list
- 92 • Mrs. Johnson submitted the September Utility Adjustment Report
- 93 **Mr. Benson made motion to approve the September Utility Adjustment Report. Mr.**
- 94 **Stevenson seconded the motion. Motion was carried.**
- 95 • Mrs. Johnson submitted the proposed amended budget changes for 2017 and explained several
- 96 line items that need attention. She asked that council review the changes and report any
- 97 suggestions or additions before the next council meeting so council can approve the amended
- 98 budget then.

101 OLD BUSINESS
102 2017 Fee Schedule
103 Mrs. Johnson submitted to council the changes to the fee schedule resolution. There was discussion on
104 changing verbiage and fee amounts for a fireworks and alcohol permit.

105
106 Studio Cascade
107 There was discussion on what needs to be adjusted in the contract between the town and Studio
108 Cascade before council approves it. Ms. Harnois will discuss with Ryan Hughes at Studio Cascade and
109 send a new copy to the mayor to be forwarded to the town's attorney.

110
111 Code Enforcement
112 Ms. Harnois said that the International Property Maintenance Code should be adopted by council so
113 that there are some guidelines the town can go by when enforcing the nuisance ordinance.

114
115 NEW BUSINESS
116 None

117
118 PUBLIC COMMENT
119 - Resident Vicki Bergstrom asked council to considering adding a clean-up fee to the park permit on the
120 fee schedule.
121 - Mrs. Bergstrom also reminded council that the county was asked to lower all department budgets by
122 7%, which may mean that contracts and taxes with the county could increase in 2018.
123 - Resident Kevin Lewis asked how much it would cost for the town, or in conjunction with Fairfield, to
124 have their own police officer.
125 - Mr. Lewis also added that he was concerned about some of the vacant and overgrown properties
126 around town and the fire danger it could cause.

127
128 COUNCIL REPORTS
129 Ms. Harnois reported that there are opportunities to attend a short course on the Open Meetings Act on
130 10/11/2017, an AWC Regional Meeting for elected officials on 10/12/2017 and a "newly elected
131 officials" meeting on 12/2/2017.

132
133
134 APPROVE CHECKS
135 **Mr. Stevenson made a motion to approve checks 14084-14111, with check 14087 being voided,**
136 **and two EFTs, for a total of \$30295.54. Mr. Benson seconded the motion. Motion was carried.**

137
138 Meeting was adjourned 8:59pm.

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor