

**CALL TO CONVENTION**  
**American Legion Auxiliary**  
**Department of Arizona**

The Convention of the American Legion Auxiliary, Department of Arizona, is hereby called, and, in conformity with the Department Constitution Article VIII, *Section 1*, which provides that the annual Department Convention shall be held at the same time and place as The American Legion Annual Convention, will be held in **Chandler, Arizona, June 26<sup>th</sup> – 29<sup>th</sup>, 2025**.

**PURPOSE**

The Convention is called for the purpose of electing officers for the ensuing year, amending the Department Constitution, receiving reports of Department Officers and committees, and for the transaction of such other business as may be brought before it.

**REPRESENTATION**

Each Unit shall be entitled to four (4) delegates and four (4) alternates and one (1) additional delegate and one (1) alternate for each twenty-five (25) members, or major fraction thereof, whose current Department and National dues have been paid and received by Department Headquarters thirty (30) days prior to Department Convention. Each member of the Department Executive Committee shall be an ex-officio delegate with full voting power. All Past Department Presidents in good standing in their local Units shall be life delegates to the Department Convention with vote. Each delegate shall be entitled to one vote. The vote of any delegate absent, and not represented by an alternate, shall be cast by the majority of the delegates present from the Unit each voting its full strength. Units shall elect delegates and alternates at a special meeting called for that purpose not less than two weeks prior to the Convention. A quorum at the Department Convention shall consist of fifty-one percent of the Units of the Department.

UNITS NOT HAVING their current District, Department, and National mandates paid thirty (30) days prior to Department Convention shall not be entitled to vote. Delegates per capita, rehabilitation per capita, junior activities per capita and bond fee must be received by close of business **May 27, 2025**.

**DEPARTMENT EXECUTIVE COMMITTEE**

A pre-convention meeting of the Department Executive Committee is hereby called as provided by the Department Constitution, Article VII, and will be held at **Crown Point San Marcos Hotel Chandler, AZ June 26<sup>th</sup>, 2025, at 1:00 p.m.**

A meeting of the Department Executive Committee will be held at the call of the Department President within twenty-four (24) hours after the adjournment of the Convention. The newly installed officers, including the ten new District Presidents, are to be in attendance. All Past Department Presidents are invited to attend. The meeting is open to any interested member.

**RESOLUTIONS**

A meeting of the Resolutions Committee is called by the Department President for **June 26<sup>th</sup>, 2025, 3:30p.m. Crown Plaza San Marcos**. One “hard” copy, signed by at least two (2) qualified delegates, and an unsigned “soft or electronic” copy of all resolutions are to be

forwarded to the Department Secretary before Convention if possible. Resolutions originating at Convention need to be written as a “hard” copy with two delegate signatures, and a “soft or electronic” copy forwarded to the Department Secretary as soon as possible so that discussion and vote may take place. (2013) Resolutions presented by the vote of a unit need to be signed by at least two (2) qualified delegates from the Unit and forwarded to the Department Secretary thirty (30) days prior to Department Convention for registration and classification and issuing to respective committees. A resolution which has not been presented through the proper channels will not be considered.

## HOUSING

Headquarters will be the Crown Plaza San Marcos. All housing reservations for the period of the Convention must be made individually with the hotel or motel desired.

## REGISTRATION

Registration fee is \$10.00 per member if pre-registered. Registration at the Convention site will be \$20.00. Pre-registration is encouraged. Checks made out to American Legion Auxiliary Department of Arizona should be included with pre-registration. All registration will be **June 26<sup>th</sup>, 2025, Crown Plaza San Marcos, June 27-28, 2025, Chandler Community Center 125 E Commonwealth Ave, Chandler, AZ**

## **NO LUNCHEON TO BE HELD, PER DEPARTMENT EXECUTIVE COMMITTEE VOTE held March 25, 2025**

## MEMORIAL SERVICE

A Memorial Service will be held jointly with The American Legion on **June 29, 2025, 8:00 a.m. Crown Plaza San Marcos.**

## PROCESSIONAL

**NO Unit or District Colors** due to space. Sashes are to be worn by Department Officers, including District Presidents and Past Department Presidents. Lineup for Processional **June 27<sup>th</sup>, 2025, 7:45 a.m.** Chandler Community Center Courtyard.

## PLAQUES

All trophies and plaques must be engraved and brought to Convention. These must be turned into the Department Trophies and Awards Chairman **NO LATER than 8:00 a.m. Friday, June 27, 2025.** A table will be set up in the Convention Hall at the Chandler Community Center. **PLEASE REMEMBER THAT THERE ARE NOW FINES IMPOSED IF YOU DO NOT RETURN A TROPHY OR PLAQUE WHICH YOU SIGNED OUT.**