

Casco Township Board of Trustees
Minutes, Regular Meeting
March 15, 2021 @ 7:00pm

Approved 4/19/2021

Call to Order: Overhiser called meeting to order at 7:13pm.

Present: Overhiser, Macyauski, Fleming, Clevenger by zoom, Kathy Stanton

Absent: Brenner

Allan introduced Scott Beltman who has been working on the Off Road Vehicle Ordinance. Scott gave a brief summary of the Ordinance that has been approved by Sheriff Baker and Prosecuting Attorney Koch. They would like the townships to look at it and if they have any thing that they would like changed or worded differently to please let them know. They hope to take this to the Allegan County Commissioners in May to get it approved.

PUBLIC COMMENT: No comment.

Reports:

- Clerk:

Minutes of the Feb. 15, 2021 regular meeting. Dan made motion to approve the minutes. Paul supported. Roll Call Vote: Paul, Dan, Allan, Kenney, all yes.

Yaes: 4

Nays: 0

Absent: With one member absent.

There were some budget amendments that Cheri had wanted to present, Allan decided it would be best to wait for the next board meeting, on April 19th.

- Treasurers Report:

Kenny Clevenger, Treasurer, reported the balances as of 2/28/2021 are as follows:

General Fund	Balance	\$560,044.75
Road Fund	Balance	\$334,429.70
Fire Fund	Balance	\$229,775.42
Police Fund	Balance	\$101,846.32
Parks & Recreation Fund	Balance	\$87,817.66
Cemetery Fund	Balance	\$103,391.51
Senior Services Fund	Balance	\$83,679.45
Current Tax Collection Fund	Balance	\$3,971.64
Lakeview Sewer SAD Fund	Balance	\$6,110.71
Lakeview Water SAD Fund	Balance	(453.79)
Pacific Sewer Fund	Balance	\$8,168.32
Pacific Water Fund	Balance	\$29,072.81
Orchard Sewer SAD Fund	Balance	\$22,523.45
Casco Twp 102 nd Ave Fund	Balance	\$49,819.16
Casco Beach Dr. Fund	Balance	\$48,466.46
Lakeview Paving Fund	Balance	\$51,992.97

Kenny made a motion to approve the orders 26736 thru 26786 & 26790 and electronic transfers 43, 55, 56,58,60 & 61.

Dan Supported. No questions or discussions. Roll Call Vote.

Roll Call Vote: Dan, Paul, Allan, Kenny all yes

Yays: 4

Nays: 0

Absent: With one absent

Kenny made a motion from the Collected Tax Account orders 3749 thru 3753, 3765 thru 3767, 3770 thru 7776, and 3781 thru 3783 leaving a balance of \$3,971.64.

Dan supported.

Roll Call Vote: Dan, Paul, Allan, Kenny, All yes.

Yays: 4

Nays: 0

Absent: With one absent.

- Parks & Recreation Report

Paul reported that the 1st Street Beach landing half -way down needs repair. Paul made motion to approve \$2,300.00 to move forward with the repair. Dan Supported.

Roll Call Vote: Dan, Paul, Allan, Kenny. All Yes.

Yays: 4

Nays: 0

Absent: With one member absent.

- Senior Service:

Rachel reported that she has been getting people signed up to get their vaccinations.

- Planning Commission:

Dan Fleming gave a report of what the PC has been working on and future issues that were discussed at their last meeting.

- County – No Report
- ZBA: Did not meet
- Library: No report
- SHAES: Allan gave a brief report.
- SHAWSA: Allan gave a brief report.

- Short Term Rental

Kathy Stanton, STR Administrator, gave an update on STR's.

OLD BUSINESS:

- Casco Drain:

The situation of the drain was discussed. Paul moved to payoff a portion of the township's in the amount of \$200,000.00 of the \$397,000.00 drain assessment for the casco drain. Dan supported.

Roll Call Vote: Dan, Paul, Allan, Kenny, all yes votes.

Yays: 4

Nays: 0

Absent: with one absent

- Budget Discussion Continuation

Allan stated that the budget is in good shape and prior to our April 19th meeting we would like to have a work shop to get everybody up to speed on the new budget. Kenny and Cheri are looking into a Cash Receipt program with BS&A.

- Miami Park Bids

Opening Miami Park Bids, we got a call on some property that the township owns and decided to take bids on four lots parcel#03-02-321-008.00, there were 5 bids:

1st bid Darren & Karen Massey \$3,010.00 bid for parcel located on Lakeview Ave., Miami Park Subdivision, on the east side of Blue Star Highway.

2nd bid Mervyn J. Elliott, 918 Adams Rd. submitted a bid of \$3,501.00 for the parcel.

3rd. bid Shelley VanHofwegan offered a bid of \$4,000.00 for the parcel number 03-02-321-008-00.

4th bid Joseph Sukup, 7248 E. Beach Dr., South Haven bid \$10,000.00 or \$500 above any competitive bid up to a maximum of \$15,000.00.

5th bid Fatima Tucker, 1051 Phoenix St, South Haven submitted a bid of \$4,800 for parcel 03-02-321-008

The highest bid is Joseph Sukup, Paul made motion to accept Joseph Sukup's bid in the amount of \$10,000.00 and to have Allan Overhiser sign a Quit Claim Deed. Dan supported.

Roll Call Vote: Dan, Paul, Alan, Kenny. All yes.

Yays: 4

Nays: 0

Absent: With one member absent

NEW BUSINESS:

- Revetment – Robert Hartman

Bob Hartman, resident of Casco, gave a presentation on preserving the shoreline. He used as an example, Ordinance No. 147 of Township of Chikaming Berrien County, Michigan –

An ordinance to secure the public health, safety, and general welfare of the property owners, residents, and visitors of Chikaming Township by prohibiting the installation and maintenance of hardened shoreline armoring that interfere with and degrade the natural dynamic characteristics of the Lake Michigan shoreline and infringe on the public trust and thereby ensuring the use and enjoyment of private shoreland properties.

This ordinance recommends not to use armoring but using Geotubes, sandbags, or a sand fence, these can be removed from the area when the high water is down. He included a slide presentation showing pictures of Highfield Beach and Windcliff where armoring type of revetments were used which took up most of the beach area.

- Township payments vs credit transaction:

Allan mentioned that we have been asked this question many times, when can we pay with a credit card? It would be nice to have the ability to do this, specially at tax time. Kenny presented point & pay Option, this one is a preferred partner of BS&A software and specializes in government, courts, clerks, law enforcement, utilities, education, and healthcare. There is a \$500 set up fee, \$50 monthly maintenance fee, when someone pays with their debit/credit card there is a 3% fee with a \$2.00 minimum fee and the 3% fee is added to their charge. If someone doesn't want to pay the fee they can still pay by check or cash. The township gets two card readers per office, this could come in handy for building permit fees, STR fees, etc.

It was decided not to enter into anything at this time, Allan stated that next month we would like to see some other recommendations.

- Cemetery Fees

Cemetery fees haven't been raised in quite a while, we are lower than neighboring municipalities, It was recommended to raise

Burial fee for a resident from \$500.00 to \$600.00,

Burial Fee for a non-resident from \$850.00 to \$950.00

Paul made motion to accept Resolution #3-15-21-1 Cemetery Fees to increase resident burial fee to \$600.00 and non-resident to \$950.00 to become effective May 1, 2021. Dan Supported.

Roll Call Vote: Paul, Dan, Allan, Kenny, all yes votes

Yays: 4

Nays: 0 with one absent

- Boundary Line Adjustment

Boundary line adjustment Laura Cramer, lots 36 to 40 corner of Beach Drive and Park Avenue in Miami Park. Lot 18 to be split down the middle, Tasha recommended approving Boundary Line Adjustment.

Paul made motion to approve the Boundary Line Adjustment. Dan Supported. No further discussions or questions.

Roll Call Vote: Dan, Paul, Allan, Kenny. All yes votes.

Yays: 4

Nays: 0 With one member absent

- Farm Lease Renewal:

Paul made motion to approve the land rental agreement with Hamlin Farms for the 2021 year. Dan supported. No further discussion or questions.

Roll Call Vote: Dan, Paul, Allan, Kenny, all yes votes.

Yays: 4

Nays: 0 With one member absent.

PUBLIC COMMENT:

John Weaver thought it is a good idea to be able to pay property taxes by credit card.

- Parks Revisited:

Paul read Resolution No. 03-15-21-2 Michigan Natural Resource Trust Fund Grant. A copy of this Resolution will be part of these minutes.

Paul made motion that Casco Township hereby authorizes submission of a Michigan Natural Resources Trust Fund Grant application for \$291,000.00 and further resolves to make available its financial obligation amount of \$97,000.00 (25%) of a total \$388,000.00 project cost, during the 2021 to 2023 fiscal year. Dan supported.

Allan thanked everyone for attending the meeting and your participation.

Paul made motion to adjourn. Dan supported.

Roll Call Vote: Dan, Paul, Allan, Kenny. All yes votes.

Yays: 4

Nays: 0 With one member absent

Meeting adjourned at 8:34pm

Minutes Respectively Submitted by
Cheryl Brenner

CERTIFICATE

I, the undersigned, the duly qualified and acting Township Clerk of Township of Casco, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting of the Township Board on the 15th day of March, 2021. I do further hereby certify that public notice of said meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Cheryl Brenner, Township Clerk