



Meeting Minutes

June 9, 2025

7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday June 9, 2025, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioner Rasmussen was unable to attend.
2. Citizen Public Forum.
 - Captain Steve Biediger spoke on the nomination and award of Employee of the Quarter to Chief Ramon. The Employee of the Quarter Awards are done independently by the ESD 4 shift Captains.
3. Approval of the minutes from May 5, 2025, and May 12, 2025; Board Meetings.
Commissioner Surratt motioned to approve the Meeting Minutes from the Board Meetings. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
4. ESD 4 Board discussions:
 - a. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property. The IH-10 Westbound sanitary sewer outfall (main connector for the Ranchland View property) is complete allowing the start of the ESD 4 sewer. All of the necessary documents for the construction of the sewer line to the Ranchland View property are in place. D&M Owens is updating their cost estimate for construction and waiting on Mr. Bagheri to provide the notice to proceed. The tree canopy plan requires an update, and the plat recording is waiting for the completion of the utilities. Mr. Perez will provide a list of which approvals will expire and when at the next Board meeting.
 - b. Mr. Perez will work to complete the Administration Building construction design documents and permitting to make the building "Shovel Ready" for any available grants. Mr. Perez will develop an estimate for the construction of the sanitary sewer under Presideo Haven and the driveway approaches to the property.
 - c. Mr. Charles Laljer, Administrator, provided the status of discussions with the City of Fair Oaks Ranch on the renewal of an Interlocal Agreement for Emergency Services to the city. A draft term sheet was provided to the Fair Oaks Ranch City Manager for review. Mr. Laljer requested the Board appoint two Commissioners to represent the ESD 4 during discussions with Fair Oaks Ranch. Commissioner Lopez-Maddox motioned to appoint Commissioners Haygood and Surratt as ESD 4 representatives. Commissioner Huber seconded the motion. Motion carried by a 4/0 vote in favor of.

- d. Mr. Laljer updated the Board on discussions with Ms. Taryn Cadena as a potential Human Resources Consultant for the ESD 4.
 - e. Captain Burns provided an update on the new Heavy Duty Rescue Pumpers. The first unit is complete and will be delivered on June 23, 2025.
5. Captain Burns presented the Chief's report to include:
- May 2025 run report with major responses for the month.
 - EMS Ambulance run statistics.
 - Vehicle status.
 - Training.
 - Graphics for the public relations ladder truck.
 - Peer support activities.
6. Financial discussions and appropriate action:
- a. Mr. Laljer provided an update on the completion of the Fiscal Year 2024 Audit and delivery to Bexar County by Ms. Margaret Nixon.
 - b. Mr. Laljer reviewed the ESD 4 financial report for June 2025.
 - c. Mr. Laljer reviewed the bills paid by the ESD 4 through May 2025.
 - d. Action by the Board on approving payments by ESD 4. Commissioner Lopez-Maddox requested the second payment of the August Awards Ceremony to be held pending a review by the ESD 4 attorney. Commissioner Huber motioned to approve the ESD 4 bills with the exception noted. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
7. The Board entered into Executive Session at 9:05 P.M. to discuss the results of personnel being investigated for possible misconduct. The Board returned to regular session at 9:55 P.M. No action was taken during the Executive Session.
8. Determine date, time, and possible agenda items for the next meeting. The next scheduled Board meeting will be Monday, June 16, 2025, and the next regularly scheduled Board meeting will be Monday, July 7, 2025.
9. Adjourn. With no further business before the Board, Commissioner Huber made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of. The meeting was adjourned at 10:00 P.M.