

# **Sydenham Parish Council**

## **Agenda for the Parish Council meeting on Tuesday April 8<sup>th</sup> 2025** **to be held at 7.30pm at Brook Cottage, Brookstones, Sydenham**

Open meeting – all welcome

**1. Members' declaration of interests** (for items on the agenda)

**2. Approval of previous minutes**

**3. 7.35 – 7.40 Planning**

P25/S0756/HH & P25/S0757/LB – Fuchsia Cottage, Sydenham Road, Sydenham OX39 4LJ  
Proposed installation of one air source heat pump

**4. 7.40 – 8.00 Finance**

Payments to authorise:

£8.75	Virtual Landline
£491.50	Clerk's salary
£54.00	Pet Waste Solutions – dog bin emptying
£17.99	GoDaddy website builder renewal
£11,524.38	Oxford Direct Services – ditching and draining works phase 2
£70.00	JPS Print Consultants Ltd – APM leaflets and posters
£56.00	Reimburse VR for Caaos Thame – Parish Council laptop inspection
£165.60	JPS Print Consultants Ltd – Neighbourhood Plan leaflets
£50 est	S. Williams – playing field ditch clearance

Audit documents to be reviewed for submission to internal auditor

**5. 8.00 – 9.10 Matters carried forward**

8.00 – 8.05	Planning enforcement within Oxfordshire	TG
8.05 – 8.10	Playing Field	DW
8.10 – 8.15	Speeding	HM/VR
8.15 – 8.20	Village repairs and maintenance	DW
8.20 – 8.25	Drainage and flooding	TG/MM
8.25 – 8.30	Assets of Community Value	MM
8.30 – 8.35	Electricity supply to the BT kiosk	HM
8.35 – 8.40	Neighbourhood Plan review	TG
8.40 – 8.45	Parish Council website and emails	JK
8.45 – 8.50	OCC grant application	TG
8.50 – 8.55	Annual Parish Meeting arrangements	All
8.55 – 9.00	Annual review of documents	HM/MM
9.00 – 9.05	Village event in July	VR/JK
9.05 – 9.10	Fayre report	

**6. 9.10 – 9.15 Matters Arising**

**7. 9.15 – 9.20 Correspondence**

**8. 9.20 – 9.25 Any other business**