

# WARD CITY COUNCIL

JANUARY 11, 2016

## MINUTES

6:30 P. M.

### Call to Order

Mayor Brooke called the meeting to order. Mike Sipe led the meeting in prayer. Chief Benton led the meeting in the Pledge to the American Flag.

### Roll Call

Mayor Brooke asked for roll call. William Moon-present, Lee Schoonover-present, Jeff Shaver-present, Gary Matheny-present, Don Howard-present, Mayor Brooke-present, and Clerk Barclay present. A quorum was present.

### Minutes

Mayor Brooke asked for a motion to accept the December 14, 2015 regular meeting minutes. Lee Schoonover motioned; Bill Moon seconded. On voice vote all approved.

### Department Reports

Mayor Brooke asked for a motion to accept the December 14, 2015 department reports. Superintendent Mike Sipe told the council that there was an error on his report which had to do with water loss. He informed them that the water loss should have been 8.9% instead of an 11% loss. With that change Bill Moon motioned; Lee Schoonover seconded. On voice vote all approved.

### Commission Reports

Mayor Brooke asked Chairperson Gary Meadows to come forward and address the council. He told the council that the commission had accepted the preliminary plat for Huntington Place Phase III with the acceptance of the department heads and the addition of a fire hydrant already installed. Mayor Brooke asked the council to accept the report with the change. Don Howard motioned; Lee Schoonover seconded. On voice vote all approved.

### Mayor's Report

Mayor Brooke asked that Clerk Barclay read the Letter of Resignation from Alderman Charles Gastineau. He then asked for a motion to accept the resignation. Don Howard motioned; Lee Schoonover seconded. On voice vote all approved. The Mayor then asked for Mr. Ron Bissett to come forward and give the council a brief synopsis of his qualifications to possibly fill the vacancy. The Mayor asked if the council had any questions of Mr. Bissett; there being none the Mayor indorsed Mr. Bissett and asked for a motion to approve him for the vacancy on the council. Gary Matheny motioned; Jeff Shaver seconded. On voice all approved. Mayor Brooke told Mr. Bissett that he would be sworn in before the next council meeting and that he would be eligible to run for the position in the next election.

Mayor Brooke informed the council that the committee had gone thru the RFQ applications of which there were five and has made the decision to continue with Lemon's Engineering. This was based on the premise that the firm is close by and it has currently been with the project in question not to mention several projects which were worked and satisfactorily completed in the past. Mayor Brooke asked for a motion to accept the committee's decision. Jeff Shaver motioned; Don Howard seconded. On voice vote all approved Lemon' Engineering.

The mayor informed the council that our library is officially closed. In talking with staff and members of the general public, interest has been shown by each to try to keep a library of some kind open to the public. A computerized library has been suggested and prices have been looked at. Mr. Joe Farrar and the mayor have discussed where to come up with funds. Applications need to be made to procure monies from the GFI fund and grant money is also a requirement, this to be done only with the approval of the council. The price tag for setting the library would be approximately \$3,900.00 plus or minus. A few locations have been suggested and the area needs to be able to house three computers and a printer with the possibility of expanding in the future. Any of the locations would satisfy the requirement. With no objections from the council, the mayor asked for a motion to allow him to continue to look into and make this On-line computer library a reality. Jeff Shaver motioned; Bill Moon seconded. On voice vote all approved.

The Mayor asked Mr. Tim Lemons of Lemons Engineering to come forward and bring the council up to date on projects currently being worked in the city. Those items were the award of a grant for sidewalks and a meeting with the highway department to be attended by Mr. Lemons and Charles Gastineau which is a requirement. He also had a meeting with Ms. Karen Dawson whereby applications are to be filled out and filed for a portion of the 4.2 million dollar grant to Metroplan. The City of Ward is entitled to apply since it is a member of Metroplan and these funds would go toward the paving of the road from Industrial Drive all the way to the handicap ramp area and the paving of thirty spots for the handicapped, and lastly Mr. Lemons met with Mr. Larry Duncan in reference to the ongoing application to USDA concerning the Wastewater Treatment Plant. Mr. Lemons received a comment letter from Duncan out of the Little Rock office and he (Mr. Lemons) had to answer and complete these prior to issuing a preliminary report which should be received by Ms. Laura Chambers by the end of the week. A hard copy of these items should be received by the city and will be placed in next month's packet. Mayor Brooke asked for a motion giving Mr. Lemons permission to pursue any requirements with USDA to resolve this process. Jeff Shaver motioned; Don Howard seconded. On voice vote all approved.

## **Old Business**

### **New Business**

Mayor Brooke introduced ordinance O-2014-08-1 (BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF WARD, LONOKE COUNTY, STATE OF ARKANSAS: AN ORDINANCE TO BE ENTITLED: "AN AMENDMENT TO ORDINANCE O-2014-08 AN ORDINANCE TO ESTABLISH THE ANNUAL OPERATING BUDGET FOR CALENDAR YEAR 2015.") and asked that it be placed on its first reading. Gary Matheny motioned; Jeff Shaver seconded. Roll call and voting are as follows: Bill Moon-yea, Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard-yea. Ordinance O-2014-08-1 has passed its first reading. Then the mayor asked that the rules be suspended and O-2014-08-1 be placed on its 2<sup>nd</sup>/3<sup>rd</sup> reading. Jeff Shaver motioned; Gary Matheny seconded. Roll call and voting are as follows: Bill Moon-yea, Lee Schoonover-yea, Jeff Shave-yea, Gary Matheny-yea, Don Howard-yea. O-2014-08-1 has passed its 2<sup>nd</sup>/3<sup>rd</sup> reading. Next the mayor asked that the rules be suspended and that O-2014-08-1 be placed up for adoption. Jeff Shaver motioned; Bill Moon seconded. Roll call and voting are as follows: Bill Moon-yea, Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard-yea. Ordinance O-2014-08-1 has been adopted.

Mayor Brooke then introduced ordinance O-2014-09-1 (BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF WARD, LONOKE COUNTY, STATE OF ARKANSAS: AN ORDINANCE TO BE ENTITLED: "AN AMENDMENT TO ORDINANCE O-2014-09 AN ORDINANCE TO ESTABLISH THE ANNUAL WARD WATER AND SEWER SYSTEM OPERATING BUDGET FOR THE CALENDAR YEAR 2015.") and asked that it be placed on its first reading. Jeff Shaver motioned; Lee Schoonover seconded. Roll call and voting are as follows: Bill Moon-yea, Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard-yea. O-2014-09-1 has passed its first reading. Then the mayor asked that the rules be suspended and O-2014-09-1 be placed on its 2<sup>nd</sup>/3<sup>rd</sup> reading. Lee Schoonover motioned; Don Howard seconded. Roll call and voting are as follows: Bill Moon-yea, Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard. O-2014-09-1 has passed its 2<sup>nd</sup>/3<sup>rd</sup> reading. Next the mayor asked that the rules be suspended and O-2014-09-1 placed up for adoption. Jeff Shaver motioned; Lee Schoonover seconded. Roll call and voting are as follows: Bill Moon-yea,

Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard-yea. Ordinance O-2014-09-1 has been adopted.

Mayor Brooke introduced ordinance O-2014-07-1 (AN ORDINANCE AMENDING ORDINANCE O-2014-07-1 AND PRESCRIBING A CHANGE IN THE RATES TO BE CHARGED FOR WATER AND SERVICE RENDERED BY THE WATER WORKS OF THE CITY OF WARD, ARKANSAS AND PRESCRIBING OTHER MATTERS RELATING THERETO) and asked for a motion to place it on its first reading. Lee Schoonover motioned; Gary Matheny seconded. Roll call and voting are as follows: Bill Moon-yea, Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard-yea. Ordinance O-2014-07-1 has passed its first reading. Then the mayor asked that the rules be suspended and that O-2014-07-1 be placed on its 2<sup>nd</sup>/3<sup>rd</sup> reading. Lee Schoonover motioned; Gary Matheny seconded. Roll call and voting are as follows: Bill Moon-yea, Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard-yea. O-2014-07-1 has passed its 2<sup>nd</sup>/3<sup>rd</sup> reading. Lastly the mayor asked that the rules be suspended and O-2014-07-1 be placed up for adoption. Lee Schoonover motioned; Don Howard seconded. Roll call and voting are as follows: Bill Moon-yea, Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard-yea. Ordinance O-2014-07-1 has been adopted.

Mayor Brooke introduced ordinance WWS-7-91-E (AN ORDINANCE AMENDING ORDINANCE WWS-7-91 AND PRESCRIBING A CHANGE IN THE SEWER RATES TO BE CHARGED BY THE CITY OF WARD, ARKANSAS AND PRESCRIBING OTHER MATTERS RELATING THERETO) and asked that it be placed on its first reading. Lee Schoonover motioned; Don Howard seconded. Roll call and voting are as follows: Bill Moon-no, Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard-yea. WWS-7-91-E has passed its first reading. Then the mayor asked that the rules be suspended and that WWS-7-91-E be placed on its 2<sup>nd</sup>/3<sup>rd</sup> reading. Lee Schoonover motioned; Gary Matheny seconded. Roll call and voting are as follows: Bill Moon-no, Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard-yea. Ordinance WWS-7-91-E has passed its 2<sup>nd</sup>/3<sup>rd</sup> reading. Lastly the mayor asked that the rules be suspended and that ordinance WWS-7-91-E be placed up for adoption. Lee Schoonover motioned; Don Howard seconded. Roll call and voting are as follows: Bill Moon-no, Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard-yea. Ordinance WWS-7-91-E has been adopted.

Mayor Brooke introduced resolution R-2016-01 (A RESOLUTION OF CITY OF WARD, ARKANSAS, APPROVING AND ADOPTING A CONFLICT OF INTEREST POLICY FOR MEMBERS AND OFFICIALS AND PROVIDING AN EFFECTIVE DATE) and asked that it be placed on its first and final reading. Lee Schoonover motioned; Bill Moon seconded. Roll call and voting are as follows: Bill Moon-yea, Lee Schoonover-yea, Jeff Shaver-yea, Gary Matheny-yea, Don Howard-yea. Resolution R-2016-01 has passed.

### Announcements

Next council meeting February 8, 2016 at 6:30 P.M.

Planning Commission meeting January 25, 2016 at 7:00 P.M.

Seniors meet at noon every Thursday

LWPWA meeting March 1, 2016 at noon

Chamber of Commerce meeting February 11, 2016 at 7:00 P.M.

### Adjournment

Mayor Brooke asked for a motion to adjourn. Jeff Shaver motioned; Lee Schoonover seconded. On voice vote all approved.

APPROVED DATE: February 8, 2016

  
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MAYOR

ATTEST:

John E Barclay  
CLERK

CITY SEAL

