



# BENNIE VICK

SHERIFF OF WILLIAMSON COUNTY



404 N. Van Buren • Marion, Illinois 62959

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## Freedom of Information

### Act Request Form

FOR OFFICIAL USE ONLY-DO NOT WRITE IN THIS BOX

**Request may be submitted to:**

Williamson County Sheriff's Office  
C/O: FOIA Officer  
404 N. Van Buren St. Marion, IL. 62959  
Fax: 618-998-2296  
E-Mail: [wsheriff@wsheriff.com](mailto:wsheriff@wsheriff.com)

Request Submitted Via:

Mail:  In Person:  Fax:  E-Mail:

FOIA Request No. \_\_\_\_\_

Received: \_\_\_\_\_

Response Due: \_\_\_\_\_

Extended Response Due Date  
(if applicable): \_\_\_\_\_

FOIA Officer: \_\_\_\_\_

**Indicate if you wish to inspect and/or copy records:**

*(Please not Fee Schedule on website)*

**Inspection:**  **Copy:**  **Both:**

Requestors Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email / Telephone: \_\_\_\_\_

**Records Requested:** *(Provide as much specific detail as possible. You may attach additional pages if necessary)*

**Type of Copies** *(Select all that apply):* Paper:  Electronic:

**Are you requesting your own records?** Yes:  No:

**Is this request for a commercial purpose?** Yes:  No:

*(It is a violation of the Freedom of Information Act for a person to knowingly obtain public record for a commercial purpose without disclosing that it is for a commercial purpose, If requested to do so by a public body) 5ILCS 140.3.1(c)*

**Generally, a response to your request will be made within 5 working days or receipt of your request. If a longer response time is necessary, requesters will be notified as required by the Freedom of Information Act.**

**Additional Page For Record Request Description:**