



# PORTAGE COUNTY

## POSITION AVAILABLE

### OPEN TO EMPLOYEES AND THE GENERAL PUBLIC

JOB TITLE:	Electrician
POSTING DATE:	Monday, January 28, 2019
CLOSING DATE:	Open until filled

DEPARTMENT: Water Resources  
ADDRESS: 8116 Infirmary Road, Ravenna, Ohio 44266  
APPOINTING AUTHORITY: Portage County Board of Commissioners  
HOURLY WAGE: \$23.91/hour plus professional development opportunities  
VACANCIES: 1

#### MINIMUM QUALIFICATIONS:

High School education or G.E.D. along with a minimum of five (5) years experience in electrical systems installation and/or electric motor repair, preferably in the commercial/industrial field. Must have a valid Ohio driver's license and a State of Ohio Electrician's License, registered in Portage County.

#### JOB DESCRIPTION:

Responsible for performing skilled work in the repair, maintenance, and installation of water and wastewater treatment plant and pump station motors, controls, wiring, and metering devices. Incumbent is responsible for the operation, maintenance, repair and replacement of a wide variety of equipment used in conjunction with the Collection System assisting Collection System Operators with their respective areas of responsibility and may be utilized to run collections system lift stations. Install, repair, monitor, and maintain variety of electrical equipment, controls, and metering devices associated with water and wastewater treatment plants and pumping facilities. Perform or assist in the performance of the installation, operation, maintenance, repair, replacement and cleaning of a wide variety of equipment used in conjunction with the Collection System. Read from gauges, meters, and other devices and record data by means of electronic and hand-written data entry. Perform preventative maintenance on equipment and facilities. Perform precision work; diagnose problems and initiate corrective action on mechanical, electrical equipment, control equipment and systems. Provide maintenance on all water and wastewater equipment such as; meters, samplers, process equipment motors, etc.

#### HOW TO APPLY:

- THE COUNTY APPLICATION FORM IS REQUIRED WHEN APPLYING FOR THIS POSITION.
- APPLICATIONS **MUST BE RECEIVED BY 4:30 P.M. ON THE CLOSING DATE** LISTED ABOVE.
- APPLICATIONS CAN BE DOWNLOADED FROM THE COUNTY WEBSITE: [www.co.portage.oh.us](http://www.co.portage.oh.us) OR PICKED UP ON THE 7th FLOOR OF THE ADMINISTRATION BUILDING.
- APPLICATIONS CAN BE FAXED, EMAILED, MAILED OR SUBMITTED IN PERSON FROM 8:00 A.M. TO 4:30 P.M. MONDAY-FRIDAY:

PORTAGE COUNTY HUMAN RESOURCES  
449 S. MERIDIAN STREET, 7th FLOOR  
RAVENNA, OHIO 44266

EMAIL: [HRD@PORTAGECO.COM](mailto:HRD@PORTAGECO.COM) / FAX: 330-298-4225

PORTAGE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER (EOE)