

CENTRAL FLORIDA ENT ASSOCIATES, P.A.

Thank you for choosing Central Florida ENT Associates, P.A. for your Ears, Nose, and Throat and Allergy needs. We are here to provide the highest quality of care, as friendly and efficiently as possible. With this in mind, please complete the following information sheet as thoroughly as possible. Please remember to write legibly and sign where we have indicated that a signature is required.

**PATIENT INFORMATION (CONFIDENTIAL):**

NAME (Last, First, MI): \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_ AGE: \_\_\_\_\_ SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ SEX: M \_\_\_\_ OR F \_\_\_\_

STREET ADDRESS: \_\_\_\_\_  
Street City State Zip

MAILING ADDRESS (If different from street): \_\_\_\_\_  
Street/PO Box City State Zip

PHONE (Circle Preference): HOME \_\_\_\_\_ WORK \_\_\_\_\_ CELL \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PREFERRED METHOD OF COMMUNICATION: \_\_\_\_\_

IS PATIENT: A MINOR \_\_\_\_ SINGLE \_\_\_\_ MARRIED \_\_\_\_ DIVORCED \_\_\_\_ OTHER \_\_\_\_

**\*\*We are required by the Federal Government to ask and collect information on race, ethnicity, employment status and language preferences. We appreciate you providing us with this information.\*\***

Race: \_\_\_\_\_  
American Indian or Alaskan Native Asian Black or African American  
Native Hawaiian or other Pacific Islander White Other Refuse to Report

Ethnicity: \_\_\_\_\_  
Hispanic or Latino Not Hispanic or Latino

Language Preference: \_\_\_\_\_  
English Other

Employment Status: \_\_\_\_\_  
Employed Not Employed Retired

**EMPLOYMENT INFORMATION:**

EMPLOYMENT STATUS: \_\_\_\_ EMPLOYED \_\_\_\_ NOT EMPLOYED \_\_\_\_ RETIRED

IF EMPLOYED, NAME OF EMPLOYER: \_\_\_\_\_

EMPLOYER ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_ RELATION: \_\_\_\_\_

**OTHER PROVIDER INFORMATION:**

NAME & LOCATION OF REFERRING DR OR PCP: \_\_\_\_\_

OTHER DR(S) OR PERSON YOU ALLOW US TO RELEASE INFORMATION TO: \_\_\_\_\_

PRIMARY PHARMACY: \_\_\_\_\_

**IF PATIENT IS A MINOR (UNDER 18)**

**\*\*Parent/ Guardian Information form must also be completed\*\*:**

YOUR NAME: \_\_\_\_\_ RELATIONSHIP TO PATIENT: \_\_\_\_\_

ADDRESS (If different from Patient): \_\_\_\_\_  
Street/PO Box City State Zip

PHONE: HOME \_\_\_\_\_ WORK \_\_\_\_\_ CELL \_\_\_\_\_

YOUR DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_ YOUR SSN: \_\_\_\_-\_\_\_\_-\_\_\_\_ SEX: M \_\_\_ OR F \_\_\_

YOUR EMPLOYER: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

ARE YOU CURRENTLY A PATIENT IN OUR OFFICE? \_\_\_\_\_

**INSURANCE INFORMATION:**

\*\*\*Your insurance contract contains a coordination of benefits provision, which applies when you have more than one health insurance. There are specific laws that mandate the order of payment responsibility for covered services when an individual is covered by more than one health insurance. We are REQUIRED to identify situations where a health insurance plan payer may have paid benefits in error because another plan should have been the primary payer. We are REQUIRED to execute due diligence to ensure that our records accurately reflect your health care coverage information. Please answer the following questions...\*\*\*

1. Do you and/or a member of your family have other health insurance in addition to the primary insurance noted above?  
\_\_\_ Yes \_\_\_ No \*\*If yes, please complete the secondary insurer section below. \*\*

2. Do you and/or a member of your family have Medicare coverage?  
\_\_\_ Yes \_\_\_ No \*\*If yes, AND you have a Medicare Supplement or secondary insurance, please complete the secondary insurer section below. \*\*

3. Are you enrolled in Hospice?  
\_\_\_ Yes \_\_\_ No \*\*If yes, please list the Hospice Name, Address, and phone as the Primary Insurer\*\*

4. Are the services to be provided the result of an accident or injury? \_\_\_ Yes \_\_\_ No

**PRIMARY INSURER:**

Name of Insurance: \_\_\_\_\_ Is this through an Employer? Yes or No

Insured's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Insured's SSN: \_\_\_\_\_ Relation to Patient: \_\_\_\_\_

**SECONDARY INSURER (if applicable):**

Name of Insurance: \_\_\_\_\_ Is this through an Employer? Yes or No

Insured's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Insured's SSN: \_\_\_\_\_ Relation to Patient: \_\_\_\_\_