

Summit Lake Paiute Tribe
Special Council Meeting
Tuesday, January 10, 2017
Primary Administrative Office, Sparks, Nevada

CALL TO ORDER: Chairwoman Page Linton called the Special Meeting of Tuesday, January 10, 2017 at 5:38 PM.

ROLL CALL: Acting-Secretary/Treasurer Eugene Mace called the roll. Chairwoman Page Linton, present via phone; Vice-Chairwoman Randi DeSoto, present; Acting-Secretary/Treasurer Eugene Mace, present; and Council Member Jerry Barr, present.

STAFF: Finance Director, Linda Quinn

BIA New Contract Application

Ms. Quinn reported the amount of funds for the Consolidated Tribal Government Program is \$165,600, for Indirect it is \$137,198 which the Tribe is asking for \$90,000 from the BIA and for Higher Education it is \$8,000 even which is the same as last year.

A. Consolidated Tribal Government Programs, Tribal Government Contract Support

MOTION: Council Member Jerry Barr moved to introduce and approve Resolution SL-01-2017 Request to Re-contract with the Bureau of Indian Affairs for Consolidated Tribal Government Program Services in Fiscal Year 2017 in the amount of \$165,000 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote. 3 FOR 0 AGAINST 0 ABSTAINED. Motion carried at 5:42 PM.

B. Higher Education

MOTION: Council Member Jerry Barr moved to introduce and approve Resolution SL-02-2017 Request to Re-contract with the Bureau of Indian Affairs for Higher Education Tribal Government Program Services in Fiscal Year 2017 in the amount of \$8,000 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote. 3 FOR 0 AGAINST 0 ABSTAINED. Motion carried at 5:43 PM.

C: Indirect

MOTION: Council Member Jerry Barr moved to introduce and approve Resolution SL-03-2017 Request to Re-contract with the Bureau of Indian Affairs Consolidated Tribal Government Program Services in Fiscal Year 2017 in the amount of \$90,000 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote. 3 FOR 0 AGAINST 0 ABSTAINED. Motion carried at 5:46 PM.

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CPG Enrollment Review: There are no signatures required but are here for review.

Excel Budget Review, Justifications and Job Descriptions: The Council discussed the Travel fund which will be used for more travel out of state this coming year.

The Year-End Narratives are due January 20, 2017.

Ms. Quinn reported that the last Indirect was 2014, but that 2015, 2016, and 2017 have been turned in and awaiting approval, and what the rates are.

Ms. Quinn will send the last few years' narratives with the paperwork for submittal to the BIA. There is quite a lot of paperwork.

Ms. Quinn noted that a letter came in regarding the Council vacancy.

Ms. DeSoto asked when a Human Resources person will be hired. This is someone who can help review and revise the Policy and Procedures which need updating. Mr. Barr felt this was a good idea, but that a full-time HR person is expensive. He would go for a part-time, possibly 12 hours a week person.

Ms. Linton asked if there had been any applications for the full-time permanent Finance Clerk position. Ms. Quinn said they had not received anything yet but will wait a couple more weeks.

Ms. DeSoto said she was just suggesting someone to mainly update the Policy and Procedures. This need to update was something the EPA mentioned. Mr. Barr felt that would be more a contract job. Ms. Linton also likes the idea.

Mr. Barr spoke regarding the applicant for the Council Vacancy and stated that they are ineligible to hold a seat on the Council at this time. It was suggested that a letter be sent thanking them for their application, but due to Policy and Procedures, her request is denied.

Ms. Quinn said that suggestion letters on the Ramah Settlement and address corrections are being received.

Mr. Barr heard from the most recent Higher Education applicant. It was decided and explained to him that a new Needs Analysis must be submitted. Mr. Barr cannot put through a request for funds when the paperwork does not show a need. The applicant said that he would have a new Needs Analysis sent. It has not been received yet.

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Ms. DeSoto reported that she is not receiving her Tribal member mail. The wrong address is being used.

Mr. Barr confirmed that Mr. Mace and he will be attending a meeting in Carson City, Nevada the following week on January 17, 2017. Ms. Linton said that he should be sure to reserve a Tribal vehicle. Ms. Quinn discussed stipends for the gentlemen attending the meeting. If a personal vehicle is used the driver will submit mileage costs.

Ms. Quinn reported on what she discussed with Mr. Carslaw regarding taxes on the Ramah Settlement. Since it is a capital gain it is taxable. Instead of the Tribe charging taxes, it was suggested to get W-9s from everyone and giving them each their full amount. That way each person pays their own taxes. It also makes sure that a W-9 with a correct address is received before a check is sent out

Ms. Linton asked if there was any more business.

**MOTION: Council Member Jerry Barr moved for an adjournment.
Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote. 3 FOR 0 AGAINST 0 ABSTAINED.
Meeting adjourned at 6:20 PM.**

I, Eugene Mace, Sr., Acting- Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the January 10, 2017 Special Meeting were approved by the Council during a duly held meeting February 28, 2017 at which there was a quorum present, and the Council voted:

 - FOR - AGAINST -ABSTAINING, Chairwoman Page Linton did not vote because there was not a tie vote.

03/04/2017
Date

Eugene Mace
Eugene Mace, Sr.
Acting-Secretary/Treasurer
Summit Lake Tribal Council