

Naunton Parish Council

Clerk's Report for **Monday 21 September to Friday 15 January 2021** (Points numbered according to the minutes of the last meeting.)

5. **Minutes** and Clerk's Report were posted to the Naunton PC website.

7. **Planning applications**

20/02725/FUL Waterloo House. Conversion of garage to accommodation. Clerk posted 'no objections' comment to CDC planning portal.

20/02934/FUL Erection of model stable yard on part of Naunton golf course. Clerk posted objection to CDC planning portal on grounds of possible increase in likelihood of flooding in the village. Comments also sent to Cllr Keeling, Cllr Moor and Sir Geoffrey Clifton-Brown MP. This was followed by phone conversations with Cllrs Moor and Keeling. Clerk also sent comments to Liz Fowler at the Dept of the Environment. Only courtesy response received.

The clerk prepared comment forms for a further 10 TCONR application, k1 AGFO and 4 FUL applications – 20/03060/FUL Huntsman House; 20/03214/FUL Harford Hill Farm; 20/03675/FUL 2 Jasmine Cottages; 20/03927/FUL Conversion of Longford barn and ancillary buildings. Clerk posted comments to the CDC planning portal.

8. **Highways**

Clerk forwarded a map of the places where HGVs have damaged walls in the village to Cllr Moor.

Clerk has researched options for problem parking – see notes at the end of this report.

Clerk checked criteria for yellow lines in the village. This is determined by GCC Highways aqt the request of the village and requires a Traffic Restriction Order costing £10,000. Cllr Moor may be able to provide some support for this project.

Clerk completed 'Safe and Social Roads' survey sent by OPCC.

Clerk contact Pulhams to see whether any of their school buses had been blocked in Naunton. No reports received.

9. **Assets and risk assessment**

Clerk responded to email discussion regarding continued dog fouling in the village and on the recreation area. Clerk obtained rough quotes for erecting a wooden fence around the play area. One quoted £2950 and one £4000.

Clerk checked option to apply for a Public Spaces Protection Order to make it compulsory for dogs to be kept on leads on the rec field using [this](#) and other websites and has emailed the Environmental Services department of CDC. The The council proposal submitted to CDC would have to pass the legal tests, be proportionate and specify how it is to be enforced (police and/or council officers). A survey of local residents affected must be carried out and analysed. The proposal must be communicated locally both before and after the process starts and once it is in place.

11. Internal auditor's report

Clerk posted WCAG and GDPR documents to the Naunton website.

12. Finances

Arranged and attended cheque signing in Naunton village.

Clerk has sent previously signed cheque for new defibrillator pads to Community Heartbeat.

Notes on parking enforcement options

1. How do I report a vehicle that is incorrectly parked? – n.b. police can only enforce if there is a legal restriction.

To report a vehicle that is incorrectly parked please complete our [Parking Enforcement Requests](#) form. [Request Enforcement](#). Please include the following:

- exact location
- type of parking restriction (if known)
- day and times that it happens

Please contact us with requests for enforcement in residents parking permit areas and on-street parking zones. This is not a call out service. Requests will be used to plan future patrols. Examples:

- parking on double yellow lines
- parking on a single yellow line when restrictions are in place
- parking over a dropped tactile kerb or any dropped kerb on a pedestrian footpath

The police should be contacted on 101 for:

- parking on the pavement
- obstruction

2. Report parking obstructions on the pavement or access

If vehicles are causing an obstruction, preventing access for emergency vehicles, parking on the pavement or blocking driveways please report it to the police using the non-emergency number 101 or email 101@gloucestershire.pnn.police.uk or [local policing team](#). Please be mindful that obstruction is a very broad issue and the police review on a case by case basis and can only issue a fixed penalty in certain circumstances.

3. See - [Somerset CC guidance for traffic problems](#) – <https://www.trafficchoices.co.uk/somerset/traffic-schemes/yellow-lines.shtml>

4. See - [Herefordshire CC guidance for traffic problems](#) https://www.herefordshire.gov.uk/downloads/file/2891/application_toolkit_for_traffic_regulation_orders

5. Notes on related items

5.1 The highways code says that drivers should not park within 10m of a junction. But there is no legal backing to this, it is purely advisory.

5.2 White 'H' lines are also only advisory, not enforceable.

6. Conclusion

It is clear from this information that the only actions that NPC could take are -

6.1 To report any and every incident by calling 101 consistently when they occur. This would mean mobilising all residents to make these calls, rather than relying on a few councillors. However, there are no parking restrictions in place so it depends on the decision of the attending police officer whether any action will be taken. The only action that police could take would be to remind drivers of their responsibilities. This might have some effect on local residents but not on visitors, who may not be returning to area.

6.2 To start the process of implementing a parking restriction that they can be enforced. This may take a number of years and will result in yellow lines that other residents may not appreciate. The first step in this is to assess the village's support for this proposal.