

**Clarion County Career Center  
Joint Operating Committee  
December 22, 2020 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on December 22, 2020 at 7:13 p.m. by Joseph Billotte, newly elected Chairperson.

Members present and in-person were: Jim Beary, Joseph Billotte, Dwayne VanTassel and Braxton White.

Members present and attending virtually via Zoom were: Corry Bish, John Creese, Linda Ferringer, Jill Foys, Corey Sherman, and Jameen Stump.

Members absent: Todd MacBeth, Donald Nair, James Shaftic and Tressa Smith.

Administration present and in-person were: Traci Wildeson, Director and Joseph Carrico, Superintendent of Record. (IT support for Zoom was provided in-person by Walt Slywczuk, Computer Networking Instructor.)

Linda Skelley, Board Secretary/Confidential Secretary was absent.

***Public Comment Period:***

Ryan Pugh from the Clarion News attended the meeting.

***Committee Reports:***

An update from the Strategic Planning Committee meeting, held prior to the regular JOC meeting, was provided by Jill Foys. The committee discussed future OAC meetings and how to engage those individuals. The group wants to set some goals before the April OAC meetings are held related to equipment, demonstrations and curriculum. The group feels it is important to work with the Instructors and get the most out of these OAC meetings.

***Agenda:***

On a motion by Jill Foys, seconded by Braxton White with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the December 22, 2020 meeting with the amendment of moving the Executive Session to the end of the meeting.

***Minutes Approved:***

On a motion by Jim Beary, seconded by Braxton White, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the November 23, 2020 meeting and December 10, 2020 meeting.

***Financial Reports Approved:***

On a motion by Jim Beary, seconded by Braxton White, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the general fund bills for December, 2020, the Activity report for December, 2020 and the Treasurer's report for November, 2020.

***Other Business:***

After discussion regarding the instructional model beginning 1/4/21 occurred, a motion was made by Corey Sherman, seconded by Corry Bish, with members, J. Beary, J. Billotte, C. Bish, J. Creese, L. Ferringer, C. Sherman, J. Stump and D. VanTassel voting in the affirmative, and J. Foys and B. White voting in the negative, **IT WAS RESOLVED** to approve a return to in-person learning in a hybrid model beginning on January 11, 2021.

***Personnel:***

No personnel items were presented.

***Travel:***

No travel items were presented.

***Policy***

On a motion by Jim Beary, seconded by Corey Sherman, with all members voting in the affirmative, **IT WAS RESOLVED** to approve Second reading of Policy 103 – Discrimination/Title IX Sexual Harassment Affecting Students; Second reading of Policy 104 – Discrimination/Title IX Sexual Harassment Affecting Staff; Second reading of Policy 247 – Hazing; Second reading of Policy 249 – Bullying/Cyberbullying; Second reading of Policy 317.1 – Educator Misconduct; Second reading of Policy 824 – Maintaining Professional Adult/Student Boundaries

***Old Business:***

No old business was discussed.

***Considerations:***

On a motion by Jim Beary, seconded by Jameen Stump, with all members voting in the affirmative, **IT WAS RESOLVED** to **A.** Approve Traci Wildeson and Bridget O'Brien as members of the Induction Plan's Steering Committee.

***Director of Technical Education Report – Traci Wildeson, Director***

Mrs. Wildeson provided the following report to the group:

- Director's Reports have been sent to the members to keep the group informed of the school activities.
- The Community Outreach group conducted a staff Holiday Giving campaign and collected almost \$300. The funds were used to purchase gift cards/certificates from local restaurants. The gift cards/certificates were delivered to the Human Resources department of Clarion Hospital to be distributed throughout the various departments to show the Career Center staff's appreciation to the healthcare workers for their efforts during the pandemic.
- The modular home has been removed from Construction and placed in the parking lot until the buyer's lot is ready. Tentatively, the home will be moved out of the school lot on Monday, 1/4/21.

- Mrs. Wildeson and Mrs. O'Brien are reviewing a pilot program for Cosmetology. The online coursework, which the state permitted during the second part of the last school year to allow Cosmetology students to earn hours, has had the hours increased for this school year. Also, the pilot program would allow students to earn some of their clinical hours in a live salon. Further review is being done to determine what local salons would want to participate and to ensure proper clearances are obtained by those who would supervise the students in the salon.
- HVAC repairs are ongoing with eleven areas being completed. Further details have been provided in the weekly Director's Reports.

*Superintendent of Record – Joseph Carrico*

- Dr. Carrico commended Traci for all her work for the students' return to in-person learning.

*Announcements*

- Regular JOC meeting for January: Monday, 1/25/21, 7pm
- Committee: Personnel, Monday, 1/25/21, 6pm
- Committee: Facilities, 2/22/21, 6pm

*Executive Session:*

Personnel items were discussed. No action was taken.

*Adjournment*

On a motion by Dwayne VanTassel seconded by Jill Foys, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 8:00 p.m.

Respectfully submitted,

Linda Skelley (as per Zoom meeting recording and Traci Wildeson's notes)  
J.O.C. Secretary