

November 21, 2017

On the above date at 1:00 P.M., the Luzerne County Flood Protection Authority Board re-convened their October 17, 2017 meeting at the Luzerne County Flood Protection Authority Administrative Offices, 300 Laird Street Suite A-1 Wilkes-Barre with the following present: Kevin J. O'Brien, John Maday, Vinnie Cotrone and William Falls. Also in attendance were, Christopher J. Belleman, Executive Director, Atty. Christopher Cullen, Solicitor, Ms. Amy Grevera, CPA, and Theresa Licata, Recording Secretary. It was noted that all meetings are electronically recorded.

Mr. O'Brien, Chairman, requested a motion to re-convene the October 17, 2017 meeting. Mr. Maday made the motion to re-convene the meeting and Mr. Falls seconded it. Mr. O'Brien then entertained a motion to adjourn the October 17, 2017 meeting. Mr. Cotrone made the motion and Mr. Maday seconded it. The above was approved by a vote of 4-0. **"AYES" – O'BRIEN, MADAY, FALLS, COTRONE.**

Mr. O'Brien then called to order the November 21, 2017 meeting. Mr. O'Brien opened the meeting with the pledge of allegiance and asked for a moment of silence

PUBLIC INPUT

Next order of business is public input. Mr. O'Brien asked if there was any public input.

There was no public input.

Mr. O'Brien mentioned for the record that the Authority Board met in executive session prior to this meeting to discuss personnel and union business.

REGULAR MEETING

Mr. O'Brien requested a motion to approve the minutes of the October 17, 2017 meeting. Mr. Maday made the motion and Mr. Cotrone seconded it. The above was approved by a vote of 4-0. **"AYES" – O'BRIEN, MADAY, FALLS, COTRONE.**

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Next order of business: Bills and Communications.

Mr. O'Brien requested a motion to ratify and confirm the payment of the following vouchers

- Luzerne Bank Vouchers from October 17, 2017 thru November 20, 2017. (See Attached)
- PNC Bank - Operations Fund Vouchers from October 17, 2017 thru November 20, 2017. (See attached).

Mr. Maday made the motion to ratify and confirm the payment of the above bills and Mr. Cotrone seconded it. The above was approved by a vote of 4-0.
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Reconciled Bank Balances as of October 31, 2017. Mr. O'Brien requested a motion to submit the report of the Treasurer into the record as stated.

Unrestricted Operations Fund (Levee Fee)

PNC Bank	\$1,419,110.70
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Restricted Levee Raising Fund

Luzerne Bank	\$3,771,437.10
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US Bank

Federal Escrow Fund	\$157,421.55
Commonwealth Escrow Fund	\$1,325,207.50

Restricted Capital Expenditure Fund

Luzerne Bank	\$355,512.55
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Mr. Cotrone made the motion to accept the Treasurer's Report into the record and Mr. Maday seconded it. The above was approved by a vote of 4-0.
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Mr. Belleman presented the following new business.

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- A. 2017 Levee Fee Collections Update. Mr. Belleman explained that approximately 80% of the fee has been collected so far. Mr. O'Brien asked if Northeast Revenue had sent out the reminder letters yet. Mr. Belleman said they did.
- B. Delinquent Levee Fee Collections Update. Mr. Belleman told the Board that out of the approximately \$1.3 million that was outstanding from 2009, \$552,120 has been recovered.
- C. Request permission to purchase three (3) drums of #32 oil to lubricate sets at the pump stations and one 91) drum of 15W40 oil for levee equipment from PetroChoice, 837 Cherry Street, Avoca, in the amount of \$1,883.75. Lowest of three bids received. Mr. Cotrone made the motion and Mr. Maday seconded it. The above was approved by a vote of 4-0. **"AYES" – O'BRIEN, MADAY, FALLS, COTRONE.**
- D. Authorize the proper officials to award the "Asbestos Abatement and Suspect Hazardous Material Removal" at the Delaney Streey storage building to Prism Response, 70 Hillside Drive, Suite 200, Drums, PA in the amount of \$40,929.00. Lowest responsible bidder of three bids received. On the question, Mr. Belleman explained to the Board that Datom was the apparent low bidder, but they did not provide a work plan. Mr. Maday made the motion and Mr. Falls seconded it. The above was approved by a vote of 4-0. **"AYES" – O'BRIEN, MADAY, FALLS, COTRONE.**
- E. Authorize the proper officials to award the "New Roof Installation" at the Delaney St. storage building to Detweiler Roofing, 324 Linden Grove Road, New Holland, PA in the amount of \$76,000.00 (Base bid + Alternate #1). Lowest responsible bidder of four bids received. Mr. Belleman explained the Alternate #1, he said it deals with a canopy at the loading dock. Mr. Belleman also mentioned that our roof consultant, Mark Sobeck recommended Detweiler be awarded the project. Mr. Maday made the motion and Mr. Cotrone seconded it. The above was approved by a vote of 4-0. **"AYES" – O'BRIEN, MADAY, FALLS, COTRONE.**
- F. Request permission to award third-party compliance oversight and monitoring for asbestos abatement, lead paint removal and

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other suspect hazardous material removal at the Delaney St. storage building to, TCI Environmental Services, Inc., 100 N. Wilkes-Barre Blvd, Wilkes-Barre, PA in the amount not to exceed \$6,020.00. Mr. Belleman explained there could be a lot of issues for the Authority if TCI was retained. Mr. Belleman said he may be able to get the not to exceed amount reduced to \$3,400.00. Mr. O'Brien asked if the roofing contractor is responsible to get all the permits necessary. Mr. Belleman said he is. Mr. Maday made the motion and Mr. Cotrone seconded it. The above was approved by a vote of 4-0. **"AYES" – O'BRIEN, MADAY, FALLS, COTRONE.**

- G. 2018 Proposed Budget presentations
 - A. Operations Fund
 - B. WVLRP Mitigation Fund
 - C. Restricted Capital Projects Fund

Mr. Belleman presented a power point presentation for the Board on the above proposed budgets.

Mr. O'Brien went off agenda and asked Mr. Belleman if the \$16,000.00 for the Flood maps is coming out of the Flood Project account. Mr. Belleman said it would be coming out of the Mitigation money that is available to the counties.

The 5th span of the Coxtton Bridge was taken down.

Mr. O'Brien asked if there was anything else for the good of the order.

Mr. Belleman mentioned to the Board that the antenna for the SCADA system needs to be replaced and is asking permission to have it replaced at a cost of \$1,670.00. Mr. Cotrone made the motion and Mr. Maday seconded it. The above was approved by a vote of 4-0. **"AYES" – O'BRIEN, MADAY, FALLS, COTRONE.**

Mr. O'Brien announced the next meeting will be held on December 19, 2017, at 1:00 p.m. at the Authority's Administrative Offices located at 300 Laird Street Suite A-1 Plains Twp., and the Board will meet in Executive session at noon, prior to the meeting.

Mr. O'Brien asked for a motion to recess the meeting at the call of the Chair. Mr. Maday made the motion and Mr. Falls seconded it. The above was

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approved by a vote of 4-0. **"AYES" – O'BRIEN, MADAY, FALLS, COTRONE.**

Meeting recessed at 2:20 p.m.

RECESS

Respectfully submitted,



THERESA M. LICATA,

Recording Secretary