



Town of Baldwin, Maine
534 Pequawket Trail, West Baldwin, ME 04091
Cumberland County, Maine, U.S.A.
TUESDAY, JULY 5, 2016
BALDWIN TOWN OFFICE
6:30 P.M.



Attendance:

Selectmen: Olin Thomas, Robert Flint, Jeffrey Sanborn
Public attendance

1. **Meeting was promptly called to order at 6:36 pm by Mr. Thomas.**

2. **Review/ Approve meeting minutes**

A motion was made and Selectmen voted 3-0 to approve June 21st, 2016 meeting minutes and warrant.

3. **Kyle Estes – Fire Warden**

Steve Guptill retired as fire warden. Selectmen voted 3-0 to nominate Kyle Estes as fire warden. Kyle is to be notified and nomination papers completed for his signature.

4. **Temporary Animal Control Officer (ACO)**

Over the weekend there was an incident where the ACO was not responding to resident's complaint of a stray cat. After a few days, the resident took the cat to Harvest Hills. Harvest Hills told the resident they may be liable, since they dropped off the cat and not the ACO. The current ACO was eventually contacted and expressed she no longer wants the position. Cindy Eaton expressed that she would be Baldwin's new ACO, as she has experience. Selectmen voted and appointed Cindy Eaton as Baldwin's ACO 3-0.

5. **Sale/ Disposal of Foreclosures**

Bob Flint conducted some research on the properties that have the oldest foreclosures (4 years or more) and have recommendations for their sale/disposal. The first step is to send a letter to last know owner's address giving them 30 days to redeem by paying all taxes, fees, etc. Then advertise for sale those that have not been redeemed. It is recommended to also involve the CEO in this process. Bob will draft letters for review/approval next Selectmen's meeting.

6. **Management Policies for funds/accounts**

Bob Flint drafted a policy on reserve accounts and distributed to the public who were interested in reviewing it. The purpose of the policy is to provide guidance related to the establishment, maintenance, utilization and close-out of reserve and accumulating accounts. Discussion was tabled until next meeting, giving the Selectmen and the Public time to come back with input and suggestions.

7. **Old Business**

Special Town Meeting Date/ Marijuana Moratorium

Olin Thomas discussed the meeting and moratorium with Attorney David Laurie after last Selectmen's meeting, and after giving it much thought, he wanted to retract his vote. Selectmen voted 3-0 to not conduct a special town meeting for the marijuana moratorium. Selectmen voted 3-0 to hold a special town meeting on Saturday, July 23rd at 9:00am for the purpose of paving needs, fire department repairs and a full-time Selectmen's assistant.

• **River Road Update**

Olin Thomas spoke with Ricky Day as he looked at the cutting required along the River Road. Ricky is currently working on a cost and gave a projected start date of 6-8 weeks.

8. **Public Question & Comment**

9. **Executive Session – 1 MRSA 405(6)(A) Personnel Matters**

In executive session at 7:43pm

Out of executive session at 7:45pm

Selectmen voted 3-0 to adjust employee pay appropriately.



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7. **Adjournment**

A motion was made by Mr. Thomas and seconded by Mr. Sanborn to adjourn the meeting at approximately 7:46pm.

Respectfully submitted,

Olin Thomas

Robert Flint

Jeffrey Sanborn