



Village of Arlington Heights

33 South Arlington Heights Road
Arlington Heights, Illinois 60005
(847) 368-5161

April 29, 2021

NOTICE Senior Fire Safety Inspector Department of Building & Life Safety

The Village of Arlington Heights, a northwest suburb of Chicago, population 75,101, is accepting applications for Senior Fire Safety Inspector in the Building & Life Safety Department.

Responsibilities include but not limited to, organizing and establishing procedures for ensuring building and fire safety inspections and reviews. Coordinates and supervises the activities of the Fire Safety Inspectors. Reviews drawings, plans and documents for compliance with Village Codes and Standards and maintains records of inspections, plan reviews and complaints received. Makes recommendations for updating processes and procedures that ensure conformance with Department policies and codes.

Qualifications include extensive or specialized training that would be acquired by an Associate's Degree or two years of technical or business school and experience sufficient to successfully perform the essential duties of the job such as those listed above. Additional requirements include N.I.C.E.T. certification in fire suppression or detection and/or I.C.C. certifications as fire plan reviewer and fire inspector or the ability to obtain certifications within six months. Certified as a school inspector by the Office of the State Fire Marshall is preferred. Four to six years of experience in Fire Code related inspection and review, fire protection design and project management. Ability to perform inspections and/or related duties after regular work hours as required.

Starting salary for this position is \$84,820 and includes a diverse and competitive benefits package.

Qualified candidates are encouraged to submit an online application available on the Village's website at www.vah.com. Applications will also be accepted via mail: Human Resources, Village of Arlington Heights, 33 S. Arlington Heights Road, Arlington Heights, IL 60005; or email to jobs@vah.com. The fax number is 847-368-5990. This position is open until filled. Internet access is available at all local libraries. For more information concerning the Village of Arlington Heights, please visit our website at www.vah.com.

PLEASE POST

The Village of Arlington Heights is an equal opportunity employer and strives to be a welcoming and inclusive place for all, improving how we recruit, empower, and retain the most diverse and very best talent, ensuring careers in public service will continue to attract the brightest for coming generations.

Any offer of employment is conditional upon passing a background check and pre-employment drug screen.