

AGENDA
NAFRS Board Meeting
August 16, 2018, 8:00am
LOC: Northfield Police Department

1	Approve Agenda	(Page 1)
2	Approve Minutes	1. Approve minutes from July 18 Board Meeting (Pages 2, 3) 2. Approve minutes from August 7 Closed Meeting (to be sent via separate cover)
3	Chief's Report	
4	Finance	1. Motion 2018-18 Approve disbursement batches #92 and #93 (Pages 4, 5) 2. Review YTD financial statements (Pages 6-9)
5	Facility	Construction update and review of construction schedule (Chief Franek)
6	Capital Equipment Plan	Update (Paul Liebenstein)
7	Taxing District	Update (Glen Castore)
8	Adjourn	

NAFRS Board Meeting Minutes
August 16, 2018, 8:00am
LOC: Northfield Police Department

Board Meeting Attendance

Voting Members:	present	absent
Anne Haddad		X
Glen Castore	X	
Lee Runzheimer	X	
Dana Graham		X
Paul Liebenstein	X	
Glenn Switzer	X	
Bron Scherer		
Jessica Peterson-White	X	

Ex-officio Members:	present	absent
Kevin Estrem		X
Brian Edwards		
Ben Martig	X	
John McCarthy	X	
Monte Nelson		X
Gerry Franek	X	

1	Approve Agenda	Meeting called to order at 8:03am, by Vice Chair Castore. A quorum was not present. At 8:10am Peterson-white arrived; Vice Chair Castore now called the meeting to order with a quorum. Agenda approved, all in favor.
2	Approve Minutes	<ul style="list-style-type: none"> • Minutes of July 19, 2018 were approved with no changes. • Minutes from August 7 Closed Meeting were approved with change to add words "subject" to the last line of agenda item #1.
3	Chief's Report	Chief Franek reported on calls and NAFRS activity. (See Chief's Report)
4	Finance	<p>3. Motion 2018-18 Approved disbursement batches #92 and #93.</p> <p style="padding-left: 40px;">Liebenstein motioned, Runzheimer seconded; all present voted yes.</p> <p>Discussion: None.</p>

5	Facility	<p>Architect, David Medin presented on the progress of the Fire Station renovation:</p> <ul style="list-style-type: none"> • Work on first floors to begin next week, and work on third floor (sleeper area) mid-September. • Concrete on addition will be ready to use for Jesse James weekend. • The site will be filled within 16" of its final level on the South end of the building. • In a meeting with Joe Otto (MPCA), Dave Bennett, and Gary Kruger (MPCA), any soil contamination was found to be below the threshold levels requiring remediation action. The only action necessary would be filing an affidavit of what has been done. • Expenses-to-date were reviewed.
6	Capital Equipment Plan	<p>Paul Liebenstein updated the Board:</p> <ul style="list-style-type: none"> • Final quotes from the vendors are due Sept. 7. • Equipment Committee will review the quotes on Sept. 10 and will make their recommendation to the Board. • The Board will select a vendor at their Sept. 20 Meeting. • Following the Sept. 20 meeting, NAFRS Parties will decide how they choose to participate in pre-payments.
7	Taxing District	<p>Vice Chair Castore reported that the Minnesota Fire Chief's Association will introduce the Taxing District Bill in the next legislative session.</p> <p>Board Members recommended that NAFRS pass a resolution of support for the Taxing District Bill.</p>
		<ul style="list-style-type: none"> • Items for September Agenda: <ol style="list-style-type: none"> 1) Hiring of Consultants without Board approval (requested by Switzer) 2) Emergency response plans for mobile home parks. (requested by Runzheimer) 3) Resolution of support for Taxing District Bill (requested by Peterson-White)
q	Adjourn	Meeting adjourned at 8:54am by Vice Chair Castore.