

# Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

November 8th

2018

CALL MEETING TO ORDER BY: Jeffrey Bixler @ 7:31 p.m.

Fiscal Office: Roll Call; Bixler Chair: Here; Vice Chair Diehl: Absent; Trustee Pfile: Here; Fiscal McCluskey: Here; Roads, Cemetery, Parks Kevin Biltz: Here; Fire Department: Shannon Paulus: Here; Zoning: Rhonda Lipply: Here

Guest: Ed Riggenschach/ Jake Kader/ Cierra Tripp/ Harold Mansfield

## **I. MOTION TO APPROVE AGENDA FOR: 11/18/2018**

Moved By: Tim                               Second: Jeffrey  
Mr. Bixler: Yes                               Mr. Pfile: Yes

## **II. APPROVE MINUTES FOR 7/12/2018 BUDGET MEETING:**

Moved By: Tim                               Second: Jeffrey  
Mr. Bixler: Yes                               Mr. Pfile: Yes

## **MOTION TO APPROVE MINUTES FOR 10/11/2018 REGULAR MEETING:**

Moved By: Tim                               Second: Yes  
Mr. Bixler: Yes                               Mr. Pfile: Yes

## **MOTION TO APPROVE MINUTES FOR 10/25/2018 REGULAR MEETING:**

Moved By: Tim  
Mr. Pfile: Yes                               Mr. Bixler: Abstain

GEUSTS: Ed Riggenschach: Chris had talked to me and I think that Harold might be here for the same thing; the lot on the corner; I understand you are willing to sell that to the church or pass it forward or something. Jeffrey: A discussion had been brought up to look into working with the church on the lot; there has not been any approval made to my knowledge so it is just in discussion form right now. Ed: OK; do you want the church to go forward? Jeffrey: Do you know which lot that we are talking about Tim? Ed: This is a copy of the Auditors; it is right there on the corner. Harold: We have been using it; we would just like to make it official if possible. Jeffrey: I was trying to remember exactly how much it was; it is half an acre, right? Harold: I think that is correct. Jeffrey: It says .05 Acre; which is. Ed: If you start in the center of the road then you are picking up a lot of road frontage; 30ft from the center of the road in both directions of the intersection. Jeffrey: And what has the church had a discussion amongst itself about the purchase of it; is that correct? Harold: We are planning on futuristically speaking of putting a gazebo in that area and making little more floral for outside weddings and so forth; we did not want to infringe on your land and paint a whole picture that we had that property; so I told the council that I would see if we could require that property in some form or another. Jeffrey: In your discussion with Chris? Harold: I just asked him if it was a feasibility and if I should just come here to pursue it or what. Ed: Chris asked me to look into it as far as the legal aspects of it; since I have been in real estate 47 years; I was just doing this for the benefit of the township; there could be; they do have their sign on your property and that is not a good thing as far as I do not know what would happen if some guy were to hit their sign on your property; there could be some ramifications; but I told him that I would look into it; if we pull this together then your legal person up that prosecutors office would probably do the paperwork and I could draw up a contract that he could work off of and he could handle you would have to have a guaranteed title; my thoughts for the township would be; the expense would be their expense to transfer; it would be a minimum amount though; we are talking about guaranteed title in case there are any leans or encroachments on the property and anything else; of course there are no buildings, no nothing there that would be minimal expense for the church and if you want me to get involved in it I can or I can drop out sight real quick. Jeffrey: I think that we are never going to use that property. Ed: They have been maintaining it; I am pretty sure and so. I am sure that if you needed to use it for some little benefit as a township; I am sure that

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the church would let you have it; if you want to use the pavilion for something; at one time we talked about this other corner that was like that and I was working with that at the time; the only fire would be on that corner and we could not get together on the cost; the intersection used to have four corners; all the same size; the township hall on one; the church on the other one and that one somehow they lost out about 30/40 years ago somehow eminent domain or something. Jeffrey: OK. Ed: What they would do is they would have to write up contract their proposal and bring it to you and then you take it to your lawyer and he would have to see how we could transfer this without having other bids or put a sign on it or you know; it might just cause unusable land for acquiring it. Jeffrey: I would make a motion that we go ahead and pursue the sale of the property located on the corner of Tallmadge and Rock Spring Rd.

**MOTION: RESOLUTION: 2018-086**

Motion: To look into the Sale of the land to the Church on the corner of Tallmadge Rd and Rock Spring Road.

Moved By: Jeffrey                      Seconded: Tim  
Mr. Bixler: Yes                          Mr. Pfile: Yes

### III. CORRESPONDENCE:

A. Jeffrey: Portage County combined General Health District is talking about our storm water annual update.

B. Jeffrey: Ohio Deferred compensation from the Ohio Public Employees Deferred Compensation Program; apparently we have had some discussion with a couple of our employees and they are wishing to enter into this; so with that being said we would have to have a resolution; basically similar to a program where the employees that are in like a 401K; where they can pay into it through their employer to the governing body. We have the adoption agreement; I am not going to read it out loud it could be picked up at the office if anyone is interested in reading it or looking at it and anybody who wants to sign up for it can go through there.

**MOTION: RESOLUTION: 2018-087**

Motion: To adopt the Ohio Deferred Compensation Program under the Adoption Agreement that has been stipulated here on hard copy.

Moved By: Jeffrey                      Seconded: Tim  
Mr. Bixler: Yes                          Mr. Pfile: Yes

Bill: They will send a rep out to talk to anyone that is interested; it is mandatory that it be offered to all public employees. Jeffrey: Yes, we just needed to make sure that we did a resolution. Bill: Correct.

C. Jeffrey: I received this in the mail Portage Senior Center; take a moment to envision in your life after retirement; and I think that they were looking for donations; I am at this time not supportive of that; I do not know how you feel about it? Tim: That is fine.

### IV. OLD BUSINESS

A. Tim: We have not received payment yet for Deerfield for the V-Box did we send them. Bill: I will put an invoice together; I will call the Fiscal Officer.

B. Jeffrey: The only question that I had looking at the October 25th Minutes; what 4-H Group is the group that wants to use the town hall? Bill: I had that down to clarify that; so I do not know I spoke with Noreen because I believe that it is whatever one that Chris Diehl is working with now; so livestock maybe; I did not realize that there is like 5 different 4-H Groups here; because I was talking to someone and they said that they were not allowed to use the Town Hall so we are using the church; I looked over the minutes and the minutes said that they would allow the 4-H to use the Town Hall once a month; but it was generalized; so what happened is this is a new 4-H Group that is being put together; so that was approved at the last meeting for them to do that; mean while there is 3 other 4-H Groups that are also using the town hall; so Noreen's concern is that we said

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as approved previously; the new one wants to use the Town Hall on the weekend; my discussion with her and I would be in agreement that is usually pretty full; we usually rent the weekends; so to have them coming on the weekends then we will be losing revenue; so with previous; it was always during the week so; the sewing one was the one that was denied and they are the one that is over at the church. Kevin: They got mad because they had all of the sewing machines running; that was one of the big deals; right before the fair they had a sewing machine at every plug that we had; they were popping breakers and I had to come in a couple of times to put the breakers back on and that is what started a whole thing. Jeffrey: There was a time when we had so many that we did not have a chance to do anything else at the town hall; Kevin: Sewing Club is the one that started it because they had all of their meetings during the day in here and they had their sewing machines going and not little sewing machines the big commercial ones in here. Ed: I work with some 4-H's too; Critters and Kids they wanted to meet here on Sunday afternoon and they said that is a good rental time for the township; so we are working it out now; right now we are working with the church and the church is going to accommodate them; for some reason they want to meet on Sunday afternoon and the church said if the space is available that they could meet over there.

### **IV. NEW BUSINESS: no new business**

### **V. TRUSTEE REPORTS:**

A. Tim: Salt Shed is moving along, black top tomorrow; supposedly next week the trusses and top are going on; the dugouts are going good; they have the steel on; concrete is done; they look good and if we have time they are still going to try to get the walkways in; we will just have to wait for good weather and Chris said that he was going to get the material for that? Kevin: He said something about it. Tim: So I will talk to Chris about that.

### **VI. DEPARTMENT REPORTS:**

A. Kevin: We have been working on the salt building; we hauled a lot of dirt out and we hauled a lot of gravel in. We have it graded and ready for asphalt. We have been working on the trucks getting them ready for the months ahead; put the salt spreaders on. Ed: Who is your contractor on that job? Tim: John Hoover. Ed: Where is he from? Tim: I do not have the paperwork with me; he has built quite a few around here. Kevin: He is down in the Salem area. Ed: Did he have the whole contract or part of it? Tim: The whole thing. Ed: So what did you do? Kevin: We dug the footers; prepping for the asphalt. Tim: The asphalt was not part of it either. Tim: All they are doing is pouring the concrete and setting the top. Ed: ODOT was giving me some input in that area; I just wanted to see who your contractor was. Tim: He has probably built; what is this his 5th one in Portage County? Kevin: He built one in Nelson, Shalersville, Randolph and then this one.

B. Jesse Baughman absent-Fire Department Report calls: Shannon Paulus: Total Runs for the Month of September 25, Fire Alarms 5, EMS: 17, MVA 3, Service Calls 0, Total Calls as of September 30th 2018 286; Total Calls September 30th 2017 261. Jeffrey: What do you classify as a service call? Shannon: Tree down something like that. Jeffrey: When you get a call from a person that has fallen and needs help getting up; is that a service call or is that standard underneath EMS. Shannon: We do it under EMS; but just as a public assist if they do not need any EMS. Jeffrey: Are those 3 MVA calls that are mutual aid given are they also included in the Ems calls? Shannon: No, they are separate. 1518 No reported electrical issue for the last month. Was thinking if the problem reoccurs thinking about contacting Pierce for troubleshooting. Chris was there Saturday when I was working with a gentleman checking the Turbo and could not find anything wrong with it. Jeffrey: I kind of tend to agree that it is in the wiring and I will tell you why; we have had a lot of moisture and makes good for conductivity. Shannon: Water Shuttle training on Oct. 27th, with 5 other departments went really well. Ran a 5-mile round loop with 4 tankers, continued water flow for 2 hours. Total gallons of water flowed 55,000

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plus. Neither 1513 nor 1518 is equipped with a butterfly valve, connected to the intake side of the pump. Without this valve it is impossible to get set up for any kind of drafting operations at the same time supplying water from the on board tank to either an attach hose line or pump relay. I found two old valves upstairs in the attic but was unable to get either one to work. I would like to purchase a new valve for each truck, I found the best price through eDarley.com (see attached) for \$999.95 each. Would like to get both at this time if possible but if not would like to plan for 2nd one at the first of the year. Fire Chief is on light duty for 2/3 weeks; he had knee surgery The Division of the State Fire Marshal (SFM) is pleased to announce the 2019 MARCS grant application is now available. This must be a county wide compliance to be granted, I plan to meet with him next week to get more information. Sent 4 Pagers out to Mitchell Communications for inspection and service. Edinburg Fire Auxiliary Christmas in Edinburg Craft Show has been changed from November 17th to December 1st to co-inside with Fire Department Breakfast with Santa. Santa toy delivery is scheduled of the 15th. We are doing our toy ad food drive in conjunction with Pettigrew on December 8th from 10-2. Jeffrey: It is getting close to the end of the year so I know that we are kind of counting pennies; but do we have \$1000. to at least buy one. Bill: Not as far as blanket certificates for Road Department and Fire Department are quite low; all of the money from salaries comes out of the 2192 account that has now been used up; so I switched to the 2194 account; the money is probably going to have to come from the General Fund; that Yes, does have. Tim: Do you want to just get one for now. Jeffrey: Yes, I think that we need to get one for now; I think that there should at least be one on the engine.

### **MOTION:**

Motion: To purchase butterfly valve for the not to exceed \$1000.00 for the Fire Department from Darley.

Moved By: Jeffrey                      Seconded: Tim

Mr. Pfile:Yes                      Mr. Bixler:Yes

C. Rhonda Lippy-Zoning: I got a hold of Chris Meduri; he said to go ahead and send the letter regular mail and if they do comply by the date let him know and then he will start the proceedings.

Shannon: I had a couple of questions; If you guys would be interested or if I could start doing a little research on seeing if we could put in a LED sign at the center of town; the letters are getting old on the sign that we have up. Jeffrey: I have honestly been thinking about bringing that up to the trustees next year. Shannon: Well I had a suggestion; I thought that maybe if we went around to the local businesses like Miller and stuff like that; you can get a sign that does like a runner across the bottom and maybe we could get some monetary donations from some of companies in town and we could just do like a little runner across the bottom donations from the companies; it would be good PR for them and for us and with donations from just a few off those could really offset the cost of getting a nice LED sign for the center of town. Tim: Do you have any idea what the cost is going to be? Shannon: Some of them are usually around \$5,000. I would like to see if we could get one that would fit into the current base; instead of them having to tear that out. Jeffrey: Is that going to get moved? That is not going to get moved is it? Kevin: No, They are not going to go back that far. Jeffrey: I remember a little bit of discussion about the gazebo that sign and the flag pole. Kevin: I think at one time; but they are not going that far back. Bill: The only concern we have to be careful; when you accept donations or charging for ads then there is potential that you could lose the tax exemption. Shannon: Oh, I do not want to charge for ads; it would be a brought to you by donations from....or something like that; we are not selling ads. Jeffrey: If you wanted to investigate; I am good with you investigating into the sign; but we will definitely call the prosecutor's office and make sure that we cover all basis; if you are good with that; I would like to look into it I would really would; I could tell you for sure even if we would get donations and we have to put money towards it; I can guarantee it is not going to be

