

Unity Shelter: Providing safe shelter through collaborative care
www.unityshelter.org

Unity Shelter, Inc. is a provider of basic needs support, emergency shelter and transitional housing to those experiencing homelessness in Corvallis and Benton County. Creating a safe space for people to rest, recover, and connect with supportive services is central to our mission. Through partnerships with other community service providers, Unity Shelter aims to

Position: Non-congregate Shelter Staff (daytime/overnight)

Reports to: Unity Shelter Executive Director or delegate

Hours: The Shelter will be staffed 24/7. Standard shifts will be 7am-3pm (day), 3pm-11pm (evening), and 11pm-7am (overnight). Adjustments may be made to accommodate partial shifts at the discretion of the Executive Director. Typically staff can expect between 32-40 hours/week.

Compensation: \$ 14.50 per hour

Position Summary: This position provides primary supervision and support for the Unity Shelter Non-congregate Shelter located at 1480 SW 3rd St in Corvallis. Staff are expected to deliver services in a manner that respects diversity, is trauma-informed, and maintains safe conditions.

Location: Unity Shelter at 1480 SW 3rd St, Corvallis, OR

Position Responsibilities:

- Supervising activities in and around the shelter and managing access for shelter residents.
- Consistently monitors participant behavior to provide a safe environment for all on site.
- Periodically clean/disinfect shared spaces.
- Engage shelter residents to check on conditions, ensure compliance with shelter behavior rules, identify needs for referral to partner providers.
- Managing access through the main gate, monitoring the parking area, managing guest check-in/out.
- Maintaining documentation in Shelterware regarding residents on site, incidents and issues.
- Participates in Unity Shelter required training related to Housing First principles, Trauma-Informed Care, Crisis Intervention & Prevention training, Blood borne pathogen training and other training deemed necessary to the position.
- Implements de-escalation tools & practices, conflict resolution, crisis management, critical decision making; supports peers in these practices.
- Engage with community members, provide hospitality.
- Substitutes for other staff when need arises.
- Communicates policies to participants, staff and visitors to ensure understanding of procedures.
- Protects participant confidentiality.

Desired Skills and Experience:

- A minimum of one year experience working with people experiencing homelessness is recommended
- Familiarity with and able to apply trauma informed care approaches in client interactions
- Commitment to equity and inclusion

Application packet: Please submit application, release for background check, resume and cover letter, and contact information for three employment references to Shawn Collins, Executive Director at shawn.m.collins@outlook.com. To request application form, please contact Shawn Collins.

Unity Shelter is committed to creating and harboring a diverse team of staff, interns and volunteers. We pride ourselves in being an equal opportunity employer and all volunteers will receive consideration without regard to race, ethnicity, color, gender, gender identity or expression, sexual orientation, ethnicity, national origin, citizenship status, religion, criminal history, disability, age, or veteran status.

Unity Shelter complies with federal and state disability laws and makes reasonable accommodations for employees and volunteers with disabilities. If reasonable accommodations are needed to participate in the interview process and/or perform essential job functions, please contact Shawn Collins, Unity Shelter Executive Director.